

# Linkinhorne Parish Council

## Minutes of the Meeting of the Council

Monday 9<sup>th</sup> December 2024 at 7.30pm at Linkinhorne Parish Hall, Upton Cross  
Minutes

Present at the meeting were: Cllr K. Wallis (Chairman), Cllr S. Beech, Cllr R. Hanson, Cllr C. Hearn, Cllr C. Hordley, Lena Batten (Clerk).

Members of the public: Two members of the public were present at the meeting.

The Chairman welcomed all to the meeting.

### 1) Apologies:

Apologies were received from Cllr M. Corfield, Cllr B. Martin.

### 2) Code of Conduct:

- a) To receive declarations: None.
- b) To grant dispensations: None.

### 3) Minutes:

**Resolved that** subject to the amendment of 'Plusha Bridge' to 'Plusha Junction' be altered on page 38 the notes of the previous (informal) Meeting of Linkinhorne Parish Council held on the 11th November 2024 be confirmed as a correct record and signed by the Chairman and the recommendations / suggestions included therein be endorsed and adopted.

**Resolved that** the previous minutes of Linkinhorne Parish Council held on the 14<sup>th</sup> October 2024 be confirmed as a correct record and signed by the Chairman.

### 4) Public Participation:

Two members of the public were in attendance. The Chairman welcomed them to the meeting. Both wanted to raise concerns with regards to the speeding in Rilla Mill Village, up through the village and particularly on Woodland Rise. A brief discussion was held including the potential roll out of 20mph areas in parts of Cornwall. Both members of the public were advised to contact the local police and log any incidents, also to report their concerns to Highways at Cornwall Council and encourage other residents who had complained to do the same.

**Resolved that** the clerk would notify the local PCSO and Cllr P. Seeva.

Both members of the public left the room.

### 5) Reports from and matters of concern to:

- a) Cornwall Councillor Phil Seeva: None.
- b) Councillors:

The Chairman raised the recently distributed email in relation to Emergency Planning. One Councillor raised concern with regards to the low number of Councillors in place and the consequences of this which included not having the Councillor numbers to create an Emergency Planning Committee but also the risk of not being quorate for Meetings. He confirmed that demographically Linkinhorne parish was highly vulnerable and a community response would be welcomed.

**Resolved that** the clerk would list Public Switched Telephone Network and Emergency Planning on the next agenda. One Councillor would forward the clerk some ideas for adverts for new Councillors and the clerk would place a three month campaign in the local Link. Both matters would be listed on the next agenda.

One Councillor reported that a self selected group came together periodically from larger towns seeking to promote Cornish devolution. A Government devolution White Paper is shortly due which would lay the foundation for new legislation.

## **6) Finance:**

a) Cash flow of accounts / bank reconciliation -

**Resolved that** the bank reconciliation / cash book statement was confirmed as an accurate account, and this was signed by the Chairman.

b) Payments - i) £361.92 (backpay for clerk to include NALC increase and 2023/24 increment increase), ii) £90.83 (clerk pension backpay equivalent), iii) £1,000 (Tarmac of allotment lane), iv) £12.00 (LPH room hire), v) £85.20 (Replacement hand dryer at UX WC), vi) £366.88 (Cormac, maintenance of play areas), vii) £30.00 (RMVH room hire), viii) £390.00 (WC cleaning, November).

**Resolved that** the following payments were approved with all in favour -

c) Receipts – i) £240.00 (Allotments) – Noted for information.

d) To consider / resolve amendment to the proposals as the National Insurance threshold is being reduced to £5,000 therefore Linkinhorne will need to pay NI contributions from April 2025 at a cost of approximately an additional £616.00 for 2025-2026 – noted for information.

e) To agree the budget proposals and submit the precept amount for 2025-2026 in preparation for the 31<sup>st</sup> December 2024 deadline –

**Resolved that** the precept amount be submitted at £34,828.17 following agreement at the Finance Committee held on the 6<sup>th</sup> November 2024. That Linkinhorne Parish Council would utilise reserves if required.

f) To agree Linkinhorne Parish Council Risk Assessment and Management Policy reviewed at the Finance Committee Meeting held on the 6<sup>th</sup> November 2024 –

**Resolved that** Linkinhorne Parish Council Risk Assessment and Management Policy be agreed.

## **7) Planning:**

a) Planning applications –

**Resolved that** Linkinhorne Parish Council made the following recommendations:

i) PA24/08997 – Land at Grid ref: 228670 72303 Lane adjacent to field SW of Sutton, Caradon Town – To move 149.5m long section of hedgerow 1.5m to the east in order to widen the road that it is adjacent to and allow access to agricultural machinery - It was agreed with all in favour that the application in this case is premature in the absence of Cornwall Council commitment to funding the widening of the surface area of the road. If there are no proposals to widen the surface area by Cornwall Council Highways this has a disproportionate impact and access could be provided to the parcel of land with less damage to established Cornish hedgerow. Therefore Linkinhorne Parish Council does not support the application.

b) Any applications received before the meeting – None.

## **8) Play equipment and recreational areas:**

a) Weekly safety inspections:

No significant issues were raised. Weekly safety inspections had taken place.

b) Jubilee Field:

The clerk reported that since the storm on the weekend of the 8<sup>th</sup> December a further section of the roof of the gazebo had been damaged. She had contacted the contractor who had secured the work

for the initial damaged section to ask for the additional costs involved. She had not received a response to date.

**Resolved that** the clerk would list the matter on the next agenda when a response had been received.

One Councillor questioned if there had been a response from Fields in Trust. The clerk reported that she had emailed in October as agreed to offer costs up to £750.00 for their legal fees and had not received a response to date.

**Resolved that** the clerk would contact them again to request an update.

c) Rilla Mill Play Area:

i) To consider / resolve any actions as a result of the concern raised regarding how busy the children's play area was during bonfire night – Discussed was held regarding the amount of children in the play area during bonfire night, it was agreed that the play area is primarily for younger children and therefore there should be appropriate parental supervision in place and if it was over crowded parents should not be allowing their children access.

**Resolved that** the clerk would purchase two signs to state that children should be supervised at all times. One for Parsons Meadow play area and one for Jubilee Field.

## 9) Public Conveniences:

a) Minions:

The clerk stated that the disabled toilet does not have a tap that automatically turns off and could this be addressed. It was confirmed that as disabled access is required, a push down tap that turns off automatically could not be fitted. It was agreed that the clerk checks the toilets once a week, the cleaner three times a week and other Councillors when passing would also pop in and check that the tap was off. On the 26<sup>th</sup> November 2024 the water meter reading was 747.

b) Upton Cross:

No reports of concern, the new hand dryer had been fitted.

## 10) To agree clerk to advertise tender opportunities for the maintenance of the cemetery as the current contractor does not wish to continue after April 2025:

**Resolved that** the clerk would advertise for tender opportunities for the maintenance of the cemetery from April 2025.

## 11) To confirm current insurance for Street Furniture at £60,000 is considered adequate and insurance company have been notified of additional telephone Kiosk:

This was noted for information.

## 12) To resolve / confirm a one increment increase from April 2025 for clerk as agreed at the Finance Committee Meeting held on the 6th November 2024:

This was agreed and noted for information.

## 13) To consider / resolve next steps as no response has been received by Cllr D. Heritage therefore the clerk cannot confirm her request for dispensation to extend beyond the six month rule under s85 The Local Government Act 1972:

**Resolved that** the clerk would contact Electoral Services to inform them that Cllr D. Heritage had automatically ceased to be a Councillor due to absence without apology for over a six month period.

## 14) To resolve / agree the updated Asset Register reviewed at the Finance Committee Meeting:

**Resolved that** the asset register was agreed at a total of £146,829.96.

## 15) To note for information that Anna Geldred, MP for South East Cornwall has confirmed to one member of the public that she has made inquiries with Live West regarding Primrose Vale empty

**cottages and will keep him updated:**

The Chairman detailed that two letters had been sent to Anna Geldred with no response to date. Concerns were raised regarding the lack of response for what was considered to be a significant local issue given the importance of local affordable housing.

**Resolved that** if no response had been received by the next meeting due to be held on the 13<sup>th</sup> January 2025 a letter would be sent to Anna Geldred from Linkinhorne Parish Council to express the concerns that had been raised.

**16) To note for information that Cornwall Local Maintenance Partnership grant for 2025-2026 has been increased by 1.1% to £2,525.55:**

The increase of 1.1% to £2525.55 for the year 2025 was noted for information.

**17) To receive the Town and Parish Elections predicted costs:**

The predicted costs of the 2025 election was noted at i) contested election £2889.92, uncontested election £336.60.

The Chairman advised all Councillors to ensure their paperwork was submitted in time to stand again and also confirmed that Cornwall Community Land Trust had withdrawn their potential plans in Upton Cross due to funding having been withdrawn and therefore were not proceeding with any new developments that they were not already committed too.

**18) Correspondence as listed:**

05/11/2024*	CALC	Annual General Meeting
05/11/2024*	PCSO Steve Edser	Since 29/9/24 to 4/11/24 there has been the following crime Public order offence
11/11/2024*	CAP presentation	Tamar to Moor
11/11/2024*	Councillor Advocate OPCC	The Police and Crime Commissioner's weekly column
13/11/2024*	Agenda	Strategic Planning Committee, Thursday, 21st November
13/11/2024*	Cornwall Council	Affordable Housing Newsletter
25/11/2024*	Agenda	East Sub-Area Planning Committee
25/11/2024*	CAP	Community Levelling Up Programme Interim Report
02/12/2024*	PCSO Steve Edser	Since 5/11/24 to 2/12/24 - no crimes in the Linkinhorne area that are disclosable.
02/12/2024*	Councillor Sdvocate OPCC	Innovation and partnership are the key to success
02/12/2024*	CALC	Presentation slides / emergency planning

**Decisions forwarded by Cornwall Council:**

PA24/07357 - Plash Mill Farm Upton Cross Liskeard Cornwall PL14 5AU - Single storey extension to an existing dwelling – Approved.

**Notifications forwarded by Cornwall Council:**

PA24/08494 - Cheesewring Farm, Caravan And Camping Site Minions Cornwall PL14 5LJ - Works to Trees within a Conservation Area (TCA) - G1 - Conifers - To be dismantled to ground level and native trees replanted here.

**19) Close of Business:** The meeting closed at 20.38

