

Linkinhorne Parish Council

Minutes of the Meeting of the Council

Monday 14th October 2024 at 7.30pm at Linkinhorne Parish Hall, Upton Cross
Minutes

Present at the meeting were: Cllr K. Wallis (Chairman), Cllr S. Beech, Cllr M. Corfield, Cllr R. Hanson, Cllr C. Hearn, Cllr B. Martin, Lena Batten (Clerk).

Members of the public: Three members of the public were present at the meeting.

The Chairman welcomed all to the meeting.

1) Apologies:

Apologies were received from Cllr D. Heritage, Cllr C. Hordley.

2) Code of Conduct:

a) To receive declarations: Cllr M. Corfield item 6b (vii).

b) To grant dispensations: The Chairman granted Cllr M. Corfield dispensation to remain in the room.

3) Minutes:

Resolved that subject to the amendment of “sight” to “site” on page 26, the Minutes of the previous Meeting of Linkinhorne Parish Council held on the 9th September 2024 be confirmed as an accurate record and signed by the Chairman.

Resolved that the notes of the previous informal meeting taken as from Item 8 on page 27 through to item 20 on page 29 held on the 9th September 2024 be confirmed as a correct record and signed by the Chairman and the recommendations / suggestions included therein be endorsed and adopted with all in favour.

4) Public Participation:

Three members of the public were in attendance. Two did not wish to speak, the third attended in order to receive an update in relation to the newly adopted telephone kiosk by Linkinhorne Parish Council, located at Minions.

The Chairman asked if all present were in agreement with moving item 17 forward for discussion and this was agreed.

5) Reports from and matters of concern to:

a) Cornwall Councillor Phil Seeva: none.

b) Councillors:

i) Three Councillors reported back following their attendance at the recent Plusha Junction Engagement meeting held at Lewannick. All three reported that the meeting was extremely popular with local residents and remained busy all day. The proposed alterations, which detailed that all right hand turns would be closed, in particular turning right across the carriageway were discussed. The only remaining open right hand turn would be to the Highways depot. Work was reported to be set to commence in the summer of 2025, and would mainly take place at night. It was further reported that Highways had consulted with all Parish Councils that backed onto the A30 however consideration had not been given to include those Councils further afield who would carry the

impact of heavier traffic as members of the public chose narrower roads as alternative routes. Also not considered were larger vehicles taking shorter routes again through adjoining parishes. The Chairman reported that the Highways England website is open and encouraged members of the public to go onto the website and voice their concerns.

The Chairman brought forward item 17 for discussion:

17) To note for information the agreement for the sale and purchase of the telephone kiosk at Minions has now been received:

The Clerk confirmed that Linkinhorne Parish Council had now signed the adoption agreement and the Chairman confirmed Linkinhorne Parish Council were now the legal owners of the telephone kiosk at Minions.

Resolved that the clerk ensured the kiosk was added to the asset register and listed with the insurance company.

One member of the public asked about her proposals for the future use of the kiosk. The clerk reported there was also a second proposal for future use of the kiosk with similar ideas. A brief discussion was held and the Chairman reported that both could continue to look after the kiosk as had been previously agreed.

Resolved that the clerk put together an agreement to be signed by Linkinhorne Parish Council and both members of the public who would be providing the ongoing care and maintenance to the kiosk. This agreement would set out the permitted uses of the kiosk. The clerk would write to both members of the public confirming their position as guardians of the kiosk. The matter would then be listed on the next agenda for ratification of the signing of the agreement and the restrictions of use.

6) Finance:

a) Cash flow of accounts / bank reconciliation -

Resolved that the bank reconciliation / cash book statement was confirmed as an accurate account, and this was signed by the Chairman.

b) Payments -

Resolved that the following payments were approved with all in favour -

i) £30.00 (RMVH room hire), ii) £360.00 (WC cleaning Sept), iii) £42.04 (Lena Batten, Ink), iv) £7.39 (Lena Batten postage), v) £252.00 (BDO external audit), vi) £11.50 (Viking paper), vii) £22.14 (Mike Corfield, screwdriver), viii) £200.00 (secondary pension contribution payment), ix) £366.88 (Cormac field maintenance), x) £966.00 (M. Budge removal of spoil), xi) £12.00 (LPH room hire), xii) £12.00 (LPH room hire), xiii) £4.50 (LPH room hire), xiv) £1400 (M. Budge public footpath maintenance, xv) £81.57 (Viking toilet rolls).

c) Receipts –

£15,446.79 (2nd instalment precept) – noted for information.

d) To arrange a date for the Finance Committee to meet to prepare 2025-2026 budget proposal, decide precept proposal, and review LPC Financial Risk Management procedures and asset register -

Resolved that the clerk would circulate dates to the Finance Committee to arrange a suitable date for all.

e) To note for information changes to Unity Bank as from 22nd September 2024 bank charges will take place monthly and not quarterly –
This was noted for information.

f) To note conclusion of the annual audit and accept mid year financial review –
The Chairman thanked the clerk for completion of the audit.

Resolved that due to the difficulties experienced a formal complaint to the auditors would be made. One Councillor would draft a complaint and the Chairman would submit this.

7) Planning:

a) Planning applications –

Resolved that Linkinhorne Parish Council made the following recommendations:

i) PA24/07217 – Quarrymans Cottage, Golberdon, Callington – refurbishment of derelict cottage to include extension to provide holiday accommodation without compliance with condition 6 of decision notice E2/03/00543/FUL dated 21/11/2003 - Linkinhorne Parish Council had no objection to the application and was all in favour. One Councillor abstained.

ii) PA24/07357 – Plash Mill Farm, Upton Cross, Liskeard – Single storey extension to an existing dwelling - Linkinhorne Parish Council commented that this was not a conventional design. They had no objection subject to it being for residential use only in connection with the occupation of the existing dwelling.

b) Any applications received before the meeting – None.

8) Play equipment and recreational areas:

a) Weekly safety inspections:

No significant issues were raised. Weekly safety inspections had taken place, one Councillor had adjusted the gate which had dropped and had also temporarily fixed the wooden collar at the end of the tunnel however a more permanent solution was required. The loose slat on the roof of the play house had also been fixed.

b) Jubilee Field:

i) To consider / resolve the repair to the gazebo roof prior to the winter weather as the lottery grant has not been completed –

A discussion took place and it was agreed that the roof should be fixed, the quotes were considered.

Resolved that the clerk would contact one successful quote and request that the work proceed provided the quote was still valid given the time lapsed.

ii) To note one Councillor has fixed the paling, also the play house roof and spindle and the main gate which had dropped –

It was noted for information that all the above had been fixed as part of the safety inspections.

iii) To discuss next steps in relation to the ditch –

One Councillor reported that Linkinhorne Parish Hall had kindly found some older minutes regarding the management of the ditch. Within the minutes was an agreement dated 1988 which implied that the Parish Council were responsible at the time for maintenance of the ditch.

Resolved that the clerk would write to Highways, Duchy and F D Hall to advise them that Linkinhorne Parish Council were considering removal of the piping and inspection chamber in order to resolve the ongoing drainage difficulties in the Jubilee Field and request if they were aware of any surface water or drainage systems that fed into the ditch and if so, would they please provide details or mapping to this effect.

iv) To consider / resolve the maintenance required as identified by one Councillor -

Resolved that two Councillors would look at the tunnel to see if a more permanent solution could be found as there had only been a temporary fix to the wooden collar of the tunnel. Delegated authority to spend on reasonable repairs was given.

The clerk advised that Fields in Trust had been in contact regarding their request for Linkinhorne Parish Council to purchase the field.

Resolved that the clerk would respond to state that Linkinhorne Parish Council wanted to do their best for parishioners in the area, this was a local park that was in regular use and the funds to purchase the field initially were raised by the community. Linkinhorne Parish Council was only in a financial position to meet Fields in Trust costs up to £750.00 as it would have its own legal costs to meet as well.

c) Rilla Mill Play Area:

i) To agree the quotes received for the fixing of the platform on the slide –

The quotes received for fixing the platform on the slide were not discussed and would be added to the next agenda.

9) Public Conveniences:

a) Minions:

i) To consider the quote for fitting of a data logger to the water meter and resolve whether to purchase –

A brief discussion took place and it was considered that it was not cost effective to fit a data logger.

b) Upton Cross:

i) To resolve requesting a contractor to look at the hand drier as it is not working –

Resolved that the clerk would contact the electrician to request the fixing or replacement if required of the hand dryer in the public convenience at Linkinhorne Parish Hall.

10) To consider / resolve the offer from Highways for speed monitoring outside The Caradon Inn to take place:

A discussion took place regarding the request from a member of the public to request the 20mph zone be extended to cover the entrance to Sterts and The Caradon Inn shop. Following deliberation it was agreed that as the area was due to be reviewed by Cornwall Council in 2026 the speed monitoring need not take place before.

Resolved that the clerk respond to the member of the public and forward them the information sent by Highways explaining their decision not to include this section of the Highway in the original 20mph zone.

11) To discuss / resolve next steps in relation to Primrose Cottages and the option of drafting a letter to the local MP:

Cllr P. Seeva was not present at the meeting and the properties in question remained empty to date with no progress made.

Resolved that it was proposed and seconded with all in favour that the Chairman would attend the next open surgery due to be held by Anna Gelderd, MP for South East Cornwall.

12) To note for information the clerk has ordered a wreath and resolve the amount to be donated:

Noted for information. Linkinhorne Parish Council would donate £50.00 for the Wreath. The clerk would ensure the War Memorial was weeded prior to November.

13) To note for information the spoil has now been removed from the cemetery, also the grass has been cut. To agree the removal of items on the graves for the autumn grass cut to be made easier:

Noted for information. The clerk and one Councillor had visited the cemetery and obtained guidance from the Burial Regulations to clarify what items could be removed from the graves.

14) To note for information Minute books from 2000 to 2016 have been delivered to Kresen Kernow for storage:

Noted for information.

15) To consider next steps as Cllr Heritage will have been absent from six meetings in October due to extended family ill health and continues to send apologies:

The clerk reported that under The Local Government Act 1972 a member of the Council who failed to attend a meeting for six months must request an extension if they are to remain in their seat.

Resolved that the clerk would contact Councillor Heritage and ask her to make a formal request to remain for a resolution to be made at the next meeting.

16) To resolve potential removal of deeds to Parnalls Solicitors who do not charge for storage:

A discussion was held regarding the storage of deeds currently at Prydis Solicitors.

Resolved that the clerk would contact Prydis Solicitors to request the deeds which would be moved to Parnalls Solicitors.

17) To note for information the agreement for the sale and purchase of the telephone kiosk at Minions has now been received:

Previously discussed after Item 5.

18) To consider / resolve the offer of a site meeting with Duchy to discuss any potential alterations to try and minimise accidents at Minions bridge:

It was agreed that this had not been the first accident involving livestock at the Minions Bridge. The clerk had obtained a map of the land owned by Duchy and Duchy was willing to offer a meeting at the location to discuss potential options of reducing the risk to animals and vehicles for the future.

Resolved that the clerk would contact Duchy, Highways and members of the Council to arrange a mutually convenient date to meet at the site.

19) To update the response sent to Clare Horrell in relation to the contribution required for maintenance of the allotment lane:

The clerk shared the email response received stating that it was not possible to issue a longer contract.

Resolved that the clerk would respond to request clarification of how much the contribution would be given that Linkinhorne Parish Council are now looking at the budget for 2025-2026 and to again request a longer term contract.

20) Correspondence as listed:

09/09/2024*	Affordable Housing Newsletter	September 2024
12/09/2024*	Grants to tackle crime	The Commissioner's weekly column
12/09/2024*	CALC training	Hope for Cornwall Tuesday 17 September
16/09/2024*	Councillor Advocate OPCC	Seminar presentation
20/09/2024*	National Highways	Thursday, 26 September meeting 2.00pm
20/09/2024*	Agenda	East Sub-Area Planning Committee, Monday, 30th September, 2024
27/09/2024*	Police and Crime Commissioner	Consultation on third Police and Crime Plan
28/09/2024*	PCSO Steve Edser	Since 1/9/24 to 28/9/24 there has been the following crime in the Linkinhorne area: Harassment
30/09/2024*	Tamar to Moor action notes	Community Area Partnership Meeting
01/10/2024*	Councillor Advocate	Police and Crime Commissioner's weekly column
07/10/2024*	Minutes	East Sub-Area Planning Committee

One Councillor commented in response to correspondence received from PCSO Steve Edser on the 28th September 2024 to state was there anything Linkinhorne Parish Council could do to support the police in reducing crime such as harassment in the parish.

Resolved that the clerk would contact PCSO Steve Edser and list any recommendations on the next agenda.

Decisions forwarded by Cornwall Council:

PA24/05139 – Uphill Cottage, Rilla Mill, Callington, PL17 7PB - Proposal Alterations & extension to dwelling, with associated works - Approved.

PA24/06246 - Riverdale Rilla Mill Callington Cornwall PL17 7NT - Proposal Notification of works to trees in a Conservation Area namely removal of 8 (dangerous) trees (2 Oak, 5 Sycamore, and 1 Laurel) - Decided not to make a TPO (TCA apps).

PA24/00979 - Glen Meadow Rilla Mill Callington Cornwall PL17 7NT - Proposal Exception notice for removal of a 35+ year old dead Laburnum tree – Closed, advice given.

PA24/05251 Knowle Farm Upton Cross Liskeard Cornwall PL14 5BG -Proposal Proposed extension and re-modelling and provision for roof mounted solar panels – Approved.

PA24/06935 - STREET RECORD Upton Cross Cornwall - Proposal Electricity Act 1989: Overhead Lines (Exemption) (England And Wales) Regulations – closed, advice given.

PA24/03531 Sterts Arts And Entertainment Centre Upton Cross Liskeard Cornwall PL14 5AZ - Proposal Remove existing conservatory. Construct a new roof over the conservatory area, and lower the existing ridge line to form a flat roof. Alterations to the building access and floor levels to create increased and enhanced means of access – Approved.

PA24/06001 Land To The South Of Sutton Upton Cross Liskeard PL14 5BA - Proposal Application to determine if prior approval is required for a proposed: Change of use of Agricultural buildings to dwellinghouses - Prior approval not req'd.

Notifications forwarded by Cornwall Council:

PA24/06814 – Nampara, Henwood, Liskeard, PL14 5BP - Works to trees within a Conservation Area - dismantle T1 (Sycamore) to ground level and dismantling of T2, T3 and T4 (Oaks) to ground level.

PA24/06956 – Chi-An-Dowr, Rilla Mill, PL17 7NT – Works to trees in a conservation area, works include T1 Magnolia. Crown reduction by 1.5m. Aim of pruning away from property and increasing light. T2 Conifer. Sectional fell, tall tree, outgrown its position, close to outbuilding. Low amenity / habitat value. T3 Oak, sectional fell, due to basal decay and proximity to road and outbuilding.

21) Close of Business: The meeting closed at 21.34