

LINKINHORNE PARISH COUNCIL

MINUTES of the Meeting of the **LINKINHORNE PARISH COUNCIL** held at 7.35pm on **Monday 11th April 2022** at **Linkinhorne Parish Hall**.

PRESENT

Councillor C Hearn (Chairman)

Councillor K Wallis (Vice-Chairman)

Councillors B Adams, S Beech, B Martin, N Stoakes.

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors M Corfield, C Hordley, D Lobban, R Sharp-Philips, M Todd.

2. CODE OF CONDUCT

a) Declarations- Councillor B Martin declared an interest in Minute No 7 (a) by virtue of the nature of the planning application works to trees.

b) Requests for Dispensation – none;

3. CONFIRMATION OF MINUTES

Resolved that subject to the amendment of Minute no 8 to clarify that it referred to the main gate of Jubilee Field being that adjoining the Parish Hall car park and not the gate to the main road. The Minutes of the Meeting of Linkinhorne Parish Council held on the 14th March 2022 be confirmed as a correct record and signed by the Chairman.

4. PUBLIC PARTICIPATION

One member of the Public attended following discussion at the previous meeting held on the 14th March 2022 as it was agreed that the item be placed on the Agenda for this meeting to seek the views of the Council to consider for possible recommendation to Cornwall Council via the Community Network Panel.

5. REPORTS FROM & MATTERS OF CONCERN TO COUNCILLORS

a) Cornwall Councillor Sharon Daw;

No submissions made.

b) Reports from Councillors;

No submissions made.

Note – the Cornwall Councillor for the Division was not in attendance.

6. FINANCE

a) Cash flow of accounts

Resolved that the bank reconciliation/cash book statement be confirmed as an accurate account, and be signed by the Chairman.

b) Receive / approve year end accounts

Resolved that the end of year accounts be approved as a basis for internal audit.

c) Payments

Resolved that the following payments be approved;

- i) £651.89 Cornwall ALC LTD., (Annual membership subscription)
- ii) Melanie Kilby (Salary)
- iii) Melanie Kilby (Cornwall pension fund)
- iv) Lena Batten (Salary)
- v) £18.45 Clerk mileage £7.92 (stamps)
- vi) £22.50 Hire of Rilla Mill Village Hall (14/03/2022)
- vii) £144.00 ILCA training
- viii) £24.00 SLCC training

d) Receipts

None

e) To consider / approve any grant applications

Resolved that the Clerk establish further clarification regarding the nature of the application, Clerk to look at the level of grant given in 2021 and return the application with any further information received to the next meeting. No other applications were received.

7. PLANNING

a) Planning Applications;

The application incorporated changes that had been made to application PA22/02987 since 2021. These changes included alterations to window dimensions and amended with natural slate.

Resolved that the Council did not object nor support the application in view of the extent of the full elevation slate hanging included in the proposal, and the extent to which it was/was not in keeping with the character and construction of the existing building.

Noted that Councillor Martin declared an interest in the above application and left the room during consideration thereof.

8. PLAY EQUIPMENT AND RECREATIONAL AREAS

a) Weekly safety inspections

Resolved that there are still a few blanks in the weekly rota. Clerk to email all again to try and complete the empty weeks and return the rota to the next meeting.

i) Jubilee Playing Field; Resolved that the loose plank in Jubilee playing field has been approved for replacement. Western Power will be notifying the Clerk when works to trees for safety reasons take place at Jubilee Playing Field.

ii) Parsons Meadow; No issues identified.

9. PUBLIC CONVENIENCES

The cost of servicing/repair of the cash collection mechanism for the Minions public conveniences was reported in the sum of - repair £520+VAT, servicing £250+VAT (plus potential for parts and additional visits as required).

Resolved that the Clerk will do an audit of the financial incomings/outgoings for Minions public conveniences over the past couple of years to allow better decision making to take place. The coin machines are costly to repair/maintain and the weather in Minions does not bode well for any machinery longer term. All acknowledged there are not the same difficulties associated with Upton Cross Public conveniences. Other options may need to be considered including a donation box.

10. POLICIES FOR REVIEW

Statement of Internal Control 2022-2023 – Resolved that the Statement of Internal Control 2022-23 be approved with no amendments.

11. TREE PLANTING

Resolved that the Jubilee Field working group will meet with the Tree Warden to locate an appropriate position for the crab apple tree, the Clerk to arrange a mutually convenient time.

12. CORRESPONDENCE IN RELATION TO PRIMROSE COTTAGES

Resolved that as the Councillor referring the matter was not present the Clerk will contact him and see if the information to be discussed is still relevant, if so, placed on the Agenda to be discussed at the next meeting. If not, the item can be removed.

13. BURIAL GROUND

Resolved that the Clerk get a quote for replacement of a loose fence post adjoining the field beside the burial ground.

14. HIGHWAYS

There is a Community Network Meeting taking place on the 21st April 2022 to consider proposals for highway schemes from parishes within the Community Network area brought forward under the delegated arrangements put in place by Cornwall Council.

Resolved that the Community Network Panel and Cornwall Council be requested to support the introduction of traffic management measures in Rilla Mill to prevent damage to buildings by large vehicles (on the Eastern side of the bridge) and the accompanying safety hazard to pedestrians and cyclists in close proximity to a well used play area and recreation facility

15. CORRESPONDENCE

The Council received and noted the correspondence received as otherwise listed in detail on the Agenda.

The Meeting closed at 8.38pm

Signed;

Dated:

CHAIRMAN