

LINKINHORNE PARISH COUNCIL

MINUTES of the Meeting of the **LINKINHORNE PARISH COUNCIL** held on **Monday 14th March, 2022** at 7.30pm at **Rilla Mill Village Hall, Rilla Mill**

PRESENT

Councillor C Hearn (Chairman)
Councillor K Wallis (Vice-Chairman)

Councillors: B Adams, S Beech, M Corfield, C Hordley, B Martin, N Stoakes, M Todd.

Cornwall Councillor S Daw (Minute No 12 refers).

Note – prior to the commencement of the Meeting there was a period of quiet reflection in recognition of events in the Ukraine followed by the Council expressing its appreciation to the outgoing Clerk, Mrs M Kilby and welcoming the incoming Clerk, Mrs L Batten.

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors R Sharp-Philips and D Lobban.

2. CODE OF CONDUCT

a) Declarations –of Interest

The following declarations of interest were made:

- i) Councillor M Corfield declared an interest in planning application No PA22/02108 by virtue of an association with the applicant;
- ii) Councillor M Todd declared an interest in Minute no 6(ix) by virtue of being a recipient of an expenses payment.

b) Requests for Dispensation – none.

3. CONFIRMATION OF MINUTES

RESOLVED THAT the Minutes of the Meeting of Linkinhorne Parish Council held on the 7th February 2022 be confirmed as a correct record and signed by the Chairman.

4. PUBLIC PARTICIPATION

One member of the public was in attendance to report concerns relating to the impact of parking in a particular location which, it was reported, caused both damage to property from large vehicles and a potential safety hazard to pedestrians.

It was agreed that an item be placed on the Agenda for the next Meeting seeking the views of the Council on this and any other highway projects for recommendation to Cornwall Council via the Community Network Panel.

5. REPORTS FROM AND MATTERS OF CONCERN TO

a) Cornwall Councillor S Daw was not in attendance at this point in the Meeting.

b) Councillor Reports – the Council received updates in respect of arrangements for the Annual Parish Meeting, the Annual General Meeting of the Cornwall Association of Local Councils and also expressed its appreciation for the arrangement, by a Member, of a visit for all Councillors to attend at and familiarise themselves with the Minions Heritage Visitor Centre.

6. FINANCE

a) Cash Flow of Accounts –

RESOLVED THAT the bank reconciliation/cash book statement be confirmed as an accurate account, and be signed by the Chairman.

b) Payments –

RESOLVED THAT the following payments be approved:

- i. £381.12 Cormac Solutions Ltd (play area maintenance)
- ii. £263.40 Cormac Solutions Ltd (monthly cleaning Upton Cross, Feb)
- iii. £263.40 Cormac Solutions Ltd (monthly cleaning Minions, Feb)
- iv. £263.36 Cormac Solutions Ltd (monthly cleaning Upton Cross, March)
- v. £263.36 Cormac Solutions Ltd (monthly cleaning Minions, March)
- vi. £24.00 Cornwall ALC Ltd (Code of Conduct Training)

- vii. £36.00 WesternWeb Ltd (Website Audit)
- viii. £10.92 Mrs Melanie Kilby (Admin expenses)
- ix. £17.55 Councillor Todd (petrol expenses)
- x. Direct Debit for General Data Protection Regulation registration - £35.00.

Noted That Councillor M Todd declared an interest in item No (ix) above and took no part in the voting or discussion thereon.

c) Receipts – None

7. PLANNING

a) It was proposed, seconded and upon being put to the vote:
RESOLVED THAT the Council respond to the planning consultations received as follows

i) Application PA22/01144. Rosevale Cottage, Darley. First floor on top of existing side extension to create a second bedroom, with side window.

Linkinhorne Parish Council had no objection in principle to the development, but drew attention to concerns regarding the extent to which the type of cladding proposed was/was not in character with the design and construction of the existing dwelling.

ii) Application PA22/02108. The Coach House, Darley. Householder application for proposed bedroom and living room accommodation. Linkinhorne Parish Council had no objection in principle to the development, but expressed concern that the proposed extension appeared higher than, and not subservient to, the existing dwelling.

Noted That Councillor M Corfield declared an interest in the above application and left the room during consideration thereof.

Decisions and notifications received from Cornwall Council Planning and Regeneration

Decisions:

- PA21/09950 APPROVED. East Acre 8 Duchy Terrace Minions. Proposed extension and remodelling.
- PA21/03211 APPROVED. Caradon Town Farm Caradon Town. Build a new sand school on existing grassland. New

stables will be constructed to match existing to provide extra space for the horses. Construction of a new workshop adjoining the existing workshop finished to match existing.

Notification

- PA22/01780 Bruffs Rilla Mill. Works to trees in a conservation area, works to include the lowering of height of the hedge to roughly 6ft in height, the hedgerow contains 10 Conifer trees in poor maintained condition.
- PA22/02313. Land Adjacent To Mill Cottage Rilla Mill Works to trees in a conservation area (CA) works include removing 2 x Ash with dieback.

8. PLAY EQUIPMENT AND RECREATIONAL AREAS

The Council considered reports in connection with:

Matters arising

i) Jubilee Field – there were two issues picked up, firstly one missing spindle in the play house but no danger as a result. Secondly, the latch mechanism on the main gate had become detached.

ii) Rilla Mill play area – the metal fence still had some distortion to it.

It was agreed that an email be sent to all Councillors requesting expressions of interest regarding assisting with the ongoing weekly safety inspections at both play areas to ensure these continued to take place. The matter to be tabled on the Agenda for the next Parish Council Meeting for a formal rota to complete weekly safety checks.

9. NEIGHBOURHOOD DEVELOPMENT PLAN

It was agreed the Neighbourhood Development Plan could now be taken off of the Agenda as a standing item now that the referendum had passed.

10. PUBLIC CONVENIENCES

The new Clerk was now familiarised with the coin collection system at Minions. It was noted that the female toilets mechanism was not working. It was agreed that despite efforts from the previous Clerk, a potential service was required. The women's toilet door was "sticky" however given the weather, this would be checked again prior to any further intervention. No issues had been identified at the Upton Cross public convenience.

RESOLVED THAT, subject to cost, a service of the coin mechanism of the Minions toilets be approved.

11. TO CONSIDER/APPROVE WEED SPRAYING OF THE TRACK AT JUBILEE FIELD AND THE WAR MEMORIAL

RESOLVED THAT weed spraying of the Jubilee Field Track and War Memorial, on the basis outlined on the Agenda, be approved.

12. PLATINUM JUBILEE CELEBRATIONS AND UPTON CROSS ACADEMY SUMMER FAYRE

Requests had been received for use of the Field by the Linkinhorne Parish Hall Committee on Friday 3rd June 2022 to celebrate the Platinum Jubilee of Her Majesty the Queen and also Upton Cross Primary School Parent Teachers Association on 2nd of July 2022 for the Summer Fayre respectively.

RESOLVED THAT the requests be agreed subject to the applicants confirming that they held appropriate insurance and providing an undertaking to leave the site clean and tidy.

Noted That Cornwall Councillor S Daw joined the Meeting at this point and provided an update on matters pertaining to that body. She was also advised of the Highway matter previously reported by a Member of the Public following which she left the Meeting.

13. TREES

A request had previously been received from the Womens Institute seeking permission to plant a tree in Jubilee Field to commemorate the Platinum Jubilee of Her Majesty the Queen. This had been agreed in principle and they were now seeking consent for a specific location

RESOLVED THAT the Platinum Jubilee Working Group liaise with the Womens Institute (and Jubilee Field Working Party/Tree Warden as appropriate) and bring back a report on both the foregoing request, and the other activities on which the Working Group was leading to the April Meeting.

14. DISCUSSION OF CORRESPONDENCE IN RELATION TO SIX PROPERTIES AT PRIMROSE VALE COTTAGES

In view of the Member who had raised the matter not being in attendance it was:-

RESOLVED THAT the matter deferred to next Meeting of the Council..

15. DEFIBRILLATORS

- a. Request to share hosting costs of a Defibrillator at Bray Shop

Following a period of discussion it was:

RESOLVED THAT the Council decided not to contribute funding of a defibrillator at Bray Shop at the present time, in the absence of appropriate evidence, such as an assessment from the Public Health Service, as to need in that location.

- b. Minions Defibrillator

It was noted that the equipment provider had confirmed they were to liaise with prospective hosts for the equipment following the loss of the previous location.

16. CORRESPONDENCE

The Council received and noted the correspondence received as otherwise listed in detail on the Agenda.

<u>Doc. Date</u>	<u>Title</u>	<u>Summary</u>
13.02.2022*	CC	Town and Parish Council Newsletter - 11 February 2022
13.02.2022*	CALC	Civility and Respect Project Group - Newsletter
3.02.2022*	Keep Britain Tidy	Great British Spring Clean 2022: Will You Take Part?
18.02.2022*	SLCC	FW: Letter to disseminate to Councils re Holiday lets and second homes
8.02.2022*	Callington Town Council	Platinum Jubilee Beacon Lighting Event
18.02.2022*	Western Web	RE: Website accessibility
18.02.2022*	CC	Pothole Fact Sheet
18.02.2022*	CC	Correspondence on Six properties at Primrose Vale Cottages, Rilla Mil
18.02.2022*	Anne Young	Bray Shop Public Access Defibrillator Project

<u>Doc. Date</u>	<u>Title</u>	<u>Summary</u>
23.02.2022*	CC Planning	Planning training for Local Councils: Supporting Sustainable Development, Flood and Coastal Risk Management - the Environment Agency's role and responsibilities
23.02.2022*	CCNA	Reminder 28th February 2022 Deadline for Caradon Community Network Highways Scheme Expression of Interest
03/03/2022*	CCNA	Community Network Highway Schemes updates - February 2022
10/03/2022*	Cornwall Streetworks	Event Intention - The Caradon Inn, Queen's Jubilee

The meeting closed at 8.58pm

Signed:

Dated:
CHAIRMAN