

# **Linkinhorne Parish Council**

## **Minutes of Meeting of the Council**

**Monday 17<sup>th</sup> May 2021 at Linkinhorne Parish Hall, Upton Cross, 7.30pm**

### **MINUTES**

**Those present were:** Cllr Hearn (Chairman) Cllr Adams, Cllr Beech, Cllr Corfield, Cllr Hordley, Cllr Sharp-Philips and Cllr Wallis.

Melanie Kilby (Clerk)

Members of the public: 0

#### **1) Election of Chairman and signing of Declaration of Office of Chairman**

Proposed, seconded and upon being put to the vote, it was unanimously **resolved** to approve the election of Cllr Carl Hearn as Chairman who duly signed the Declaration of Acceptance of Office to the role of Chairman, counter-signed by the Clerk.

#### **2) Election of Vice-Chairman**

Chairman proposed, seconded and upon being put to the vote, it was unanimously **resolved** to approve Cllr Kathy Wallis as Vice Chairman.

#### **3) Declarations of Acceptance of Office**

i) The Chairman, Vice Chair and Councillors duly signed the Declarations of Acceptance of Office.

ii) Standing Orders, Code of Conduct, Register of Interests – to receive SOs, Code of Conduct, Register of Interests

A discussion concerning the Standing Orders took place. It was recommend by the Chair that Cllr Adams circulate his points of concern prior to the next meeting.

It was **agreed** that the council re-adopt the current code of conduct pending revision of the new version at a subsequent meeting.

Registers of interest were received by the Clerk. Those Councillors who had not provided their registers of interest were asked to email them to the Clerk as soon as practically possible.

**4) Absent:** Apologies received from Cllr Ward

**5) Code of Conduct:** a) Declarations - None  
b) Grants of dispensation - None

#### **6) Minutes**

**Resolved** that the minutes of the previous meeting of the Parish Council of Monday 12<sup>th</sup> of April 2021 be confirmed, and these were signed as an accurate record of the meeting.

#### **7) To formally approve the Calendar of Meetings for the 2021-2022**

**Resolved** to approve the following calendar of meetings:

YEAR	DATE	MEETING	VENUE	
			Under Covid- 19 restrictions	If Restrictions Lifted
2021	11 <sup>th</sup> January	Parish Council Meeting	Virtual	LPH
	8 <sup>th</sup> February	Parish Council Meeting	Virtual	RMVH
	8 <sup>th</sup> March	Parish Council Meeting	Virtual	LPH
	12 <sup>th</sup> April	Annual Parish Meeting followed by Parish Council Meeting	Virtual	RMVH
	17 <sup>th</sup> May	Annual meeting of the Parish Council.		LPH
	28 <sup>th</sup> June	Parish Council Meeting		LPH
	26 <sup>th</sup> July	Parish Council Meeting		RMVH
	13 <sup>th</sup> September	Parish Council Meeting		LPH
	11 <sup>th</sup> October	Parish Council Meeting		RMVH
	TBC October	Finance & Audit, Insurance & Risk Management working group		LPH
	8 <sup>th</sup> November	Parish Council Meeting		RMVH
	13 <sup>th</sup> December	Parish Council Meeting		LPH

LPH = Linkinhorne Parish Hall at Upton Cross

RMVH = Rilla Mill Village Hall

**8) To review / approve any changes to the scheme of delegation** to ensure continuation of Council business if for any reason the Council cannot meet or becomes inquorate.

**Resolved** that the Council delegates authority to the Clerk in consultation with the Chairman and Vice Chairman to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity, informed by consultation with the members of the council. The scheme of delegation will be reviewed no later than September 2021.

## 9) Finance

- a) Cash flow of accounts  
**Resolved** that the bank reconciliation/cash book statement be confirmed an accurate account, and this was signed by the Chairman.
- b) Payments  
**Resolved** that the following payments be approved:
- i) £198.00 inc VAT RoSPA Play Safety.
  - ii) £15.40 E.ON (Elec Upton Cross WC'S).
  - iii) £1,257.72 Inc VAT Came and Company (Insurance).
  - iv) £71.94 M. Kilby (Zoom Subscription).
  - v) £27.78 M. Kilby (Admin).
  - vi) £2 HMRC.
- a) c) Receipts i) £13,909.75 Cornwall Council (Precept and CTS Grant)

## 10) Planning

### a) Planning Applications

Proposed, seconded, and upon being put to the vote it was **resolved** to make the following recommendations:

i) None received

### b) Decision under the scheme of delegation:

- PA21/03196 Kersbrook Farm Rilla Mill. Proposed agricultural building to be positioned adjacent to existing farm buildings. This application relates to Crown Land. Linkinhorne Parish Council had no objection to the application.

### C) Decisions received from Cornwall Council Planning and Regeneration

Decisions :

- PA20/01618 APPROVED. Ferndale, Upton Cross. Full planning permission for new dwelling.
- PA21/03364 Prior approval not req'd (AF/TEL/DEM). South Yolland Farm, Upton Cross. Proposed agricultural building.
- PA21/01206/PREAPP Closed - advice given. 3 Central Cottages Minions. Exception notice for works to a Beech tree within a conservation area - Removal of damaged central leader back to a suitable point.
- PA20/10329 WITHDRAWN. Land Rear Of The Grange Sutton Farm Upton Cross. New livestock building.

Notifications:

- PA21/048323. Central Cottages Minions. Proposal Works to trees in a Conservation Area, namely remove Beech tree (T1); crown raise Beech tree (T2); crown raise Beech tree (T3); crown raise Beech tree (T4).
- PA21/04135. Plash Mill Upton Cross. Proposal Reduce the size of one tree.

## 11) Play equipment and recreational areas

### a) Weekly safety inspections i) Jubilee Field ii) Rilla Mill play area

The usual weekly safety inspections for Jubilee Field and Parsons Meadow were provided.

- The bin lid requires mending or replacing . A member agreed to have a look and see if it was fixable. Clerk was given authority to purchase a new bin if necessary.
- It was agreed that the tunnel could be re-opened. Clerk to arrange
- Clerk to replace missing end caps on monkey bars
- The drain within the field is blocked between the drain cover and where the drain end and stream begins. A member agreed to have a look and see if it was possible to unblock.

### b) To consider / approve rota for inspections

Clerk to circulate the rota for inspection.

## 12) Co-option – To make arrangements for the co-option of councillors following the Local Elections.

**Resolved** to approve the advertisement for Co-option of Councillors. Submission deadline to align with the July meeting.

**13) Correspondence (as listed)**

**a) Items for information only**

- A discussion took place concerning planning application PA21/01703 | Outline application for an exception scheme of up to 14 dwellings with all matters reserved except access (Resubmission of PA20/08045) | Land North of Gospenheal Upton Cross Cornwall PL14 5AX. The Clerk had received a reply to a request for an update and the Parish Council’s request for a site inspection. It was agreed that the Clerk would go back to the planning officer emphasizing their extreme disappointment that a site meeting will not be taking place and request that the determination of this application is deferred until a site inspection, at which member of the Parish Council is present has taken place.

<u>Doc. Date</u>	<u>Title</u>	<u>Summary</u>
13.04.2021	Rural Service Network	The Rural Bulletin - 13 April 2021
13.04.2021*	Citizens Advice Cornwall	News from Citizens Advice Cornwall
15.04.2021*	Keep Britain Tidy	Sign up now to partner with the Great British Spring Clean!
15.04.2021*	Cornwall Streetworks Team	Closure Intention - B3254 Port Lane to Tremabe Lane
20.04.2021*	Sustainable Food Cornwall's	Sustainable Food Cornwall's request for help!
27.04.2021*	CC	Town and Parish Council Newsletter - 23 April 2021
27.04.2021*	Cornwall Community Flood Forum	South West Property Flood Resilience (PFR) Pathfinder Newsletter April 2021
27.04.2021	Rural Service Network	The Rural Bulletin - 27 April 2021
29.04.2021*	Devon and Cornwall Police	G7 Community Newsletter - Keeping OPCC Councillor Advocates informed
29.04.2021*	CALC	Court case – remote meetings
04.05.2021*	Cornwall Community Flood Forum	Invitation to join our free virtual Introduction to Property Flood Resilience Workshop: Tuesday 6th July
06.05.2021	Rural Service Network	The Rural Bulletin - 5 May 2021
11.05.2021*	CCNA	Community Network Highway Schemes updates - April 2021
11.05.2021*	CC	Code of Conduct training
11.05.2021*	CALC	Code of Conduct 2021
11.05.2021*	Devon and Cornwall Police	Alison Hernandez elected to second term as Police and Crime Commissioner
16.05.2021*	CCNA	Tamar Crossings Newsletter

**14) Close of Business**

The meeting closed 08.09 pm