

Linkinhorne Parish Council

Minutes of the Virtual Meeting of the Council

Monday 8th March 2021, 7.30pm

MINUTES

Those present were: Cllr Ward (Chairman), Cllr Hearn (Vice -Chairman), Cllr Adams, Cllr Beech, Cllr Corfield, Cllr Daniel, Cllr Lobban, Cllr Sharp-Philips and Cllr Wallis.

Melanie Kilby (Clerk)

Members of the public: 0

1) Absent: Apologies received from Cllr Hordley, Cllr Rousevell.

2) Code of Conduct:

- a) Declarations – none.
- b) Grants of dispensation –none.

3) Minutes

Resolved that the minutes of the previous meeting of the Parish Council of Monday 22nd February 2021 be confirmed, and these were signed as an accurate record of the meeting.

4) Adjournment of up to 15 minutes for members of the public to raise matters

No members of the public were present.

5) Reports from and matters of concern to:

- a) Cornwall Councillor Daw – Not present.
- b) Reports from other councillors (other meetings, conferences)

The next meeting of the Caradon Community Network Panel will take place on the 1st April 2021 which will include a section focusing on planning enforcement. The Councillors attending confirmed that they had received email invitations.

The Clerk informed the Council that an application for community Chest Funding was approved and the Council will receive £300 toward the new notice board at Bray Shop. Awaiting confirmation of the grant for the stabilisation of the railings at the play area in Parson's Meadow.

6) Finance

- a) Cash flow of accounts
Resolved that the bank reconciliation/cash book statement be confirmed an accurate account, and this was signed by the Chairman.
- b) Payments
Resolved that the following payments be approved:
 - i) £254.50 inc VAT Cormac Solution Ltd (WC clean UX Feb 21).
 - ii) £254.50 inc VAT Cormac Solution Ltd (WC clean Minions Feb 21).
 - iii) £200 to Linkinhorne Parochial Church Council (Grant).
 - iv) £350 to Rilla Mill Village Hall (Grant).
 - v) £104.06 M. Kilby (Admin).
 - vi) £190.80 HMRC.

vii) £381.17 Cormac Solutions Ltd (Jubilee Field and Parsons Meadow maint. Feb & March).

c) Receipts i) none

d) Annual payment data protection renewal £40 – **Resolved** to approve.

e) To consider / approve the renewal of Zoom yearly subscription for £119.90

Resolved to approve. Clerk to ask other community groups if their renewal is up and undertake a joint subscription to lower the costs to all parties if appropriate.

7) Planning

a) Planning Applications

Proposed, seconded, and upon being put to the vote it was **resolved** to make the following recommendations:

Cllr Corfield left the meeting

i) PA21/01313 Land at Little Upton Farm Upton Cross. Variation of conditions 5 and 6 of decision PA17/04850 dated 25/06/2018 Housing development of six dwellings, including three affordable, with associated access and parking.

Linkinhorne Parish Council reluctantly accepts what is being proposed regarding the access and parking, provided that a financial impact assessment is undertaken to establish that there is no significant material detrimental impact on either those residents of the affordable homes or on Cornwall Councils obligations under the section 106 agreement.

Linkinhorne Parish Council objects to there being no footpath provision on the grounds that it would provide sustainable and safe pedestrian access from the site, it discourages vehicle movement, it provides connectivity from the site into the village and was a critical requirement for the development of the site. The Council believes that the use of grass verges by members of the public is wholly unsatisfactory and that access over grass verges by the disabled, children, and people who are unstable on their feet is not appropriate. The Council reluctantly accepts a lesser proposal providing a short length of footpath to bring pedestrians opposite to the junction by the Caradon Inn, provided that a dropped curb and formal pedestrian crossing, preferably with a build out similar to those already in place within Upton Cross, are put in place to provide a safe crossing.

Cllr Ward asked that his objection to the first paragraph of the submitted comments was noted.

Cllr Corfield returned to the meeting.

b) Decisions received from Cornwall Council Planning and Regeneration

Decisions:

- PA20/11411 APPROVED. 4 Little Upton Court Upton Cross. Non Material Amendment for alterations to doors/windows/finishes of dwelling and creation of raised deck in respect of approval PA17/04850, dated 25.06.2018.

Notifications:

- PA21/01728. Brook Cottage, Henwood. Notification of proposed works to a tree in a conservation area: Removal of Beech tree to ground level.
- PA21/01929. Land West Of Heath Cottage, Henwood Works to trees in a conservation area, namely remove 3 collapsing stems over stream and bridge of Hazel (T199)
- PA21/02030 Land Rear Of Cotts Farm Henwood. Works to trees in a conservation area, namely fell Ash (T200) Location Cornwall
- PA21/02031. Land North East of Phoenix House Minions Works to trees in a conservation area, namely remove stems by house car park to the south of Willow and Hawthorn group (G1).

8) Play equipment and recreational areas

a) Weekly safety inspections

Cllr Corfield left the meeting

i) Jubilee Field. Following issues were highlighted

- Post and rail fencing by the Parish Hall car park. Cllr Adams volunteered to cut off the tree growing between the post and the rail.
- Fencing along Sterts Lane – Clerk to investigate ownership.
- Slide – Brackets where the base of the slide touches the ground have detached, these need to be reattached. Clerk to contact local contractor.
- Wall on the inside of the field requires re-building - Clerk to contact Cllr Rounsevell and investigate ownership.
- Gate post of the under 5's play area needs stabilizing in the near future.
- Rotating cone – ropes are becoming frayed and will need replacing in the near future. Clerk to obtain quote.
- Nets on the goal posts are looking tatty and could do with replacing. Clerk to obtain quote.

ii) Rilla Mill play area. Following issues were highlighted

- Multiplay – backing to the seat is becoming rotten, Clerk to obtain quote for replacing.
- Swings have been looked at by local contractor awaiting price on parts

b) To consider / discuss proposal for changes in reporting play area inspections.

Agreed to maintain the current forms but provide an exception report of the meeting.

c) To consider / approve annual RoSPA inspection in April 2021.

Resolved to approve the annual inspection by RoSPA in April at a cost of £165.00 plus VAT

9) Neighbourhood Development Plan – to receive update

Legal Compliance for the Linkinhorne Neighbourhood Development Plan has now been signed off. The Linkinhorne Neighbourhood Development Plan has entered its Regulation 16 consultation Statutory Consultation. The consultation runs from 11th February until 22nd April 2021.

10) Public Conveniences

- i) Minions**
- ii) Upton Cross**

The Clerk informed members that there was nothing to report.

11) To consider / respond to the Climate Emergency Development Plan Document (DPD) Pre-Submission draft.

The information was noted by the Council members.

12) To discuss the content of the Annual Parish Meeting

It was **agreed** that the Chairman’s report would be followed by an update on the vaccination programme in the local area. The Clerk will contact local community groups and the school to provide an update on re-opening from the current lock down either in person or via a short written submission that will be read out by the Clerk or Chairman.

13) To discuss the timings and process for Parish Council elections

The Clerk provided an update on the timings of the election and the process. The Clerk will investigate if a member can nominate a person to drop off their application on their behalf.

14) Exclusion of Press and Public to exclude press and public on the grounds that the following item of business involves disclosure of confidential information as defined in Section (12) of the Public Bodies (Admission to Meetings) Act 1960.

i) To consider / come to an agreement on any offers received.

It was **agreed** that the Clerk would contact those providing an offer.

17) Correspondence (as listed)

<u>Doc. Date</u>	<u>Title</u>	<u>Summary</u>
09.02.2021	Rural Service Network	The Rural Bulletin - 9 February 2021
10.02.2021*	CC	EN20/00358 - Land NW of Little Upton Farm, Upton Cross
10.02.2021*	CC – Highways	Town and Parish Council Highways and Environment Update
11.02.2021*	CC – Planning	Planning News for Local Councils and Agents - February 2021
14.02.2021*	CC	Town and Parish Council COVID-19 Update - 12 February 2021
14.02.2021*	Cornwall AONB	Invitation to forthcoming events and courses
17.02.2021*	CC – Enforcement	EN20/01648 - Sunrising Riding Centre Henwood Liskeard Cornwall PL14 5BP - Alleged erection of equestrian ménage and extension to stable block
17.02.2021*	Devon and Cornwall Police	Message from your local policing area commander
17.02.2021	Rural Service Network	The Rural Bulletin - 16 February 2021
17.02.2021*	CC	Climate Emergency DPD Slides
17.02.2021*	Devon and Cornwall Police	Any questions for T/ACC Glen Mayhew
19.02.2021*	CC	Town and Parish Council COVID-19 Update - 19 February 2021
25.02.2021	Rural Service Network	The Rural Bulletin - 23 February 2021
25.02.2021*	Devon and Cornwall Police	Devon and Cornwall Police Volunteer Awards 2021

<u>Doc. Date</u>	<u>Title</u>	<u>Summary</u>
25.02.2021*	Cornwall Community Flood Forum	CCFF Autumn/Winter eNews
28.02.2021*	CC	Town and Parish Council COVID-19 Update - 26 February 2021
02.03.2021*	CC	Neighbourhood Planning E-Bulletin
02.03.2021*	CALC	The future of virtual local council meetings
02.03.2021	Rural Service Network	Revitalising Rural: Realising the Vision
02.03.2021*	CC	Confirmation of Community Chest Confirmation Award new noticeboard Bray shop
02.03.2021	Rural Service Network	The Rural Bulletin - 2 March 2021
<i>Agenda distributed</i>		
04.03.2021*	<i>Devon and Cornwall Police</i>	<i>The latest OPCC Senior Police Officer interview.</i>
08.03.2021*	CC	<i>Localism Vision and Strategy launch event - Q&A</i>
08.03.2021*	<i>Devon and Cornwall Police</i>	<i>National ANPR Survey</i>
08.03.2021*	CC	<i>Town and Parish Council COVID-19 Update - 5 March 2021</i>

a) Items for information only

20) Close of Business

The meeting closed 9.51pm