

Linkinhorne Parish Council

Minutes of the Virtual Meeting of the Council
Monday 14th September 2020, 7.30pm

MINUTES

Those present were: Cllr Ward (Chairman), Cllr Hearn (Vice -Chairman), Cllr Adams, Cllr Beech, Cllr Daniel, Cllr Hordley, Cllr Rounsevell, Cllr Sharp-Philips, Cllr Stansfield and Cllr Wallis.

Melanie Kilby (Clerk)

Members of the public: 2

1) Absent: Apologies received from Cllr Corfield, Cllr Lobban.

2) Code of Conduct:

- a) Declarations - None
- b) Grants of dispensation - None

3) Minutes

Resolved that the minutes of the previous meetings of the Parish Council of Monday 10th of August 2020 be confirmed, and these were signed as an accurate record of the meeting subject to the following changes:
P34 item 1 amended to read.....Chairman had acknowledged Cllr Sturrock's resignation and that the Clerk would inform Cornwall Council to end start.....

4) Adjournment of up to 15 minutes for members of the public to raise matters

Two members of the public were present at the meeting. One member of the public wanted to highlight that funding is available for improving internet access to rural areas. A discussion highlight Caradon Town and a responses received from the Neighbourhood Development Plan consultation highlighted Higher Stanbear as areas of poor internet access.

5) Reports from and matters of concern to:

- a) Cornwall Councillor Daw – Not present.
- b) Reports from other councillors (other meetings, conferences) – Nothing to report.

6) Finance

- a) Cash flow of accounts
Resolved that the bank reconciliation/cash book statement be confirmed an accurate account, and this was signed by the Chairman.
- b) Payments
Resolved that the following payments be approved:
 - i) £127.25 Cormac Solutions Ltd (WC clean UX Aug).
 - ii) £127.25 Cormac Solutions Ltd (WC clean Minions Aug).
 - iii) £190.55 Cormac Solutions Ltd (Play area maint. Aug).
 - iv) £80.76 inc VAT M. Kilby (Sing holders).
 - v) £27.00 LPH (rent).
 - vi) £54.17 Business Rates (Minions 22/02/17 to 31/03/17)
 - vii) £438.04 Business Rates (Minions 01/04/17 to 31/03/18).
 - viii) £2 HMRC ix) £100.16 M. Kilby (Additional hours).

- x) £63.17 M. Kilby (Admin).
- xi) £1,274.00 Husband landscaping & maintenance (Footpath maint.)

c) Receipts i) £10,000 COVID-19 Government Grant Funding

d) To consider / approve quotes for removal / remedial work of Ash trees with Ash die back in Jubilee Field Upton Cross.

Resolved that:

- i) A group of councilors will inspect Jubilee Field to:
 - a. identify the trees that require crowning / lower branches removed
 - b. Identify the number of ash trees within the park.
 - c. Provide a specification on the work required to be undertaken
 - d. Whether some of the material taken down can be chipped and left on site or all of the arising needs to be removed
- ii) Clerk to go back to those who have tendered and ask them to provide the additional information required.
- iii) Maintenance schedule for works to trees needs to be included within the budget.
- iv) Amended quotes to be brought back to the next meeting.

7) Planning

a) Planning Applications

Proposed, seconded, and upon being put to the vote it was **resolved** to make the following recommendations:

- i) None received

b) Decisions received from Cornwall Council Planning and Regeneration

Notifications:

- **PA20/06681.** Fitzsimmons Cottage Minions. Removal of a small group (approx. 6 stems) of Conifer behind the home owner's workshop.

Decisions:

- **PA20/01726 WITHDRAWN.** Land North West Of Lower Stanbear Cottage Henwood. Construction of an agricultural barn and horse livery stables together with an access road and hardstanding.
- **PA20/03708 REFUSED.** Executors Of The Estate Of Hilary Simpson Dale. Meadowgate Upton Cross. Application for the modification or discharge of a planning obligation dated 18/08/1996
- **PA20/03678 APPROVED.** Swallows Barn Little Lanhargy Farm Bray Shop Callington Cornwall. Variation of condition 3 of decision PA17/00266, dated 13th March 2017 (Garage conversion to annexe)
- **PA20/04108 APPROVED.** Land At The Cheesewring Hotel Minions. Construction of garage to serve new dwelling - under construction (dwelling application PA18/10835).

8) Play equipment and recreational areas

a) Weekly safety inspections i) Jubilee Field ii) Rilla Mill play area

The usual weekly safety inspections for Jubilee Field and Parsons Meadow were provided. Several issues were identified:

Jubilee Field:

- i) A number of low hanging branched around the perimeter of the field particularly impeding the path around the field.
- ii) Sharp edges were identified on both of the toddler swing, one swing has been removed and the other swing is to be monitored regularly.
- iii) Main swing seats are showing signs of perishing and will need replacing.

Parsons meadow:

- i) Two caps need replacing on the multi-play equipment.

Resolved that quotes are to be obtained for replacement parts on both sets of swings at Jubilee Field and caps are to be purchased for the multi-play equipment at Parsons Meadow.

b) To discuss / approve weekly inspection rota for 2020- 2021

Agreed that the Clerk to circulate the rota and ask for volunteers to undertake the inspections.

9) Neighbourhood Development Plan – to receive a report summarising the comments submitted from the public consultation.

The public consultation period has ended and several responses were received. The Neighbourhood Development Plan steering group will collate the responses and consider any amendments needed. These will be presented to the council at the next meeting.

10) Public Conveniences

a) To discuss the current and future opening procedures for the public conveniences, in relation to current Government guidance in regards to Covid-19.

- i) Minions
- ii) Upton Cross

Resolved to approve an additional two Zoono application for both Upton Cross and Minions, at the beginning of October and November 2020.

It was **agreed** that a group of councillors will meet to discuss and agree a plan of action on how to proceed with the opening of the public conveniences during the winter month / any further changes to Government legislation and guidance on Covid-19.

11) To discuss the Website Accessibility Regulations. To consider / approve:

- i) Linkinhorne Parish Council Action Plan to become compliant - **Resolved** to approve.
- ii) Linkinhorne Parish Councils Website Accessibility Statement - **Resolved** to approve.

Clerk has been asked to obtain a quote from the website provider concerning the ongoing cost of maintaining compliance of the website.

12) BT Phone box consultation – Minions.

- i) To consider / agree the purchase of Minions phone box and an agreement with residents on the maintenance and use.**

Resolved to approve the adoption of the phone box at Minions. Cllr Hearn abstained from the vote.

It was **agreed** that the council would purchase the paint for re-painting of the phone box with the maintenance and usage by members of Minions village.

13) Burial Ground

- i) To discuss / approve maintenance of hedges and trees.**

Resolved that a group of councillors will provide a specification of work to be undertaken and that the clerk is to obtain quotes to be presented at the next meeting.

Cllr Stansfield and Cllr Rounsevell left the meeting

14) To discuss / consider the setting up of a carbon neutral working group.

Resolved to not to set up a carbon neutral working group at this time as it was considered that the reduction in the Parish Councils impact would negligible.

15) To discuss / consider:

- i) Marine European Sites SPD Consultation** – No comments to be submitted.
ii) Climate Emergency DPD - Consultation on Draft Planning Policy

Linkinhorne Parish Council welcomes the approach and principles that Cornwall Council are adopting and seeking to embed within the planning framework and looks forward to it development.

16) Exclusion of Press and Public to exclude press and public on the grounds that the following item of business involves disclosure of confidential information as defined in Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

- a) To discuss / agree upon proceeding with the disposal of the original public convenience (by school) at Upton Cross.**

Resolved to continue with the disposal of the property and land. Clerk to advertise for tenders from interested parties and contact those who previously sent in an expression of interest.

17) Correspondence (as listed)

| <u>Doc. Date</u> | <u>Title</u> | <u>Summary</u> |
|------------------|--------------|--------------------------------------------------------------------------------------------------------------|
| 12/08/2020* | CALC | COVID-19 Financial Support from Cornwall Council - proposed webinar |
| 12/08/2020* | CC | Invitation to join the Council's Planning Live Event on Planning Reform 2020 - 18 August from 10.00-11.30 am |
| 17/08/2020* | CALC | FAQ 12 - Local Council meetings |

| <u>Doc. Date</u> | <u>Title</u> | <u>Summary</u> |
|------------------|--------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| 17/08/2020* | CC | Marine European Sites SPD Consultation |
| 18/08/2020* | CC | PA18/09103 - Discharge of Planning Obligation - Primrose Vale Cottages, Rilla Mill, Callington - Appeal Dismissed. No Costs claimed. |
| 18/08/2020* | Cornwall Community Flood Forum | Local Flood Risk Management Strategy Consultation |
| 18/08/2020 | Rural Service Network | The Rural Bulletin - 18 August 2020 |
| 20/08/2020* | CC | Non Domestic Rates A/C: 80279725X - Linkinhorne Parish Council |
| 28/08/2020* | CC | Your Council's invitation to Cornwall Planning's Local Council Conferences 2020 |
| 01/09/2020* | CC | Town and Parish Council COVID-19 Update - 21 August 2020 |
| 01/09/2020 | Rural Service Network | The Rural Bulletin - 25 August 2020 |
| 01/09/2020* | Cornwall Community Land Trust | Cornwall CLT - August 2020 News |
| 01/09/2020* | Children's Hospice South West | CHSW Event in Notice Boards |
| 01/09/2020* | Royal Cornwall Hospitals | Royal Cornwall Hospitals - Join us online for our Annual Public Meeting - 17 September 2020 |
| 03.09.2020 | Rural Service Network | The Rural Bulletin - 2 September 2020 |
| 03.09.2020* | CCNA | Community Network Highway Schemes updates - August 2020 |
| 07.09.2020 | CC | Town and Parish Council COVID-19 Update - 4 September 2020 |
| 08.09.2020 | CC | Neighbourhood Planning E-Bulletin - August 2020 |
| 08.09.2020 | Rural Service Network | The Rural Bulletin - 8 September 2020 |
| 08.09.2020 | CALC | On line conference on Wilding - Friday 18th September 2020 at 10.00am |
| 10.09.2020 | Cornish Buildings Group | Cornish buildings at risk |
| 14.09.2020 | CC | Town and Parish Council Bulletin: New drive-through flu vaccination services |
| 14.09.2020 | CC | Council teams up with Crowdfunder to launch climate emergency community funds |
| 14.09.2020 | CC | OPCC Road Safety Poll |
| 14.09.2020 | Cornwall Community Flood Forum | Free Support for Businesses in Cornwall: |

a) Items for information only

The highway works being undertaken at Upton Cross were discussed. Clerk to contact Cornwall Council to ensure that the double yellow lines do not extend along the main road from the Church to the School so that on road community parking remains available.

20) Close of Business

The meeting closed 9.23pm