

# Linkinhorne Parish Council

## PUBLIC NOTICE OF THE VIRTUAL ANNUAL MEETING OF THE PARISH COUNCIL

Monday 13<sup>th</sup> July 2020 at 7.30 pm

### AGENDA

*Those present will be minuted*

*M. Kilby 7<sup>th</sup> July 2020*

#### **LOGIN – please follow these instructions:**

Join Zoom Meeting

Please copy and paste following link into browser:

<https://zoom.us/j/97424684423?pwd=TUROQy81R0RjUU41UUpMd3liVi93Zz09>

Meeting ID: 974 2468 4423

Password: 396275

Dial by your location

United Kingdom

+44 330 088 5830

+44 131 460 1196

+44 203 481 5237

+44 203 481 5240

+44 208 080 6591

+44 208 080 6592

#### NOTES & TIPS

1. You do not need to subscribe to Zoom in order to participate in the meeting, just follow the link provided. Ensure you note the meeting id and password.
2. It works best if you can join via a computer or laptop with a camera, as it will enable you to make use of all features easily. You can also participate using your smartphone or tablet by downloading the Zoom app if a computer is not possible, but it may be a little trickier to participate.
3. You will be asked to provide a name when you join, please can you provide your Christian name and surname. If you are a Councillor use the prefix Cllr
4. I suggest you attempt to join 5 minutes before the meeting is due to start, you will be held in an online 'waiting area' until I start the meeting.
5. You should be prompted to test your audio when entering the meeting. Please do this to ensure you can hear and be heard.
6. Initially you may find yourself muted when you enter the meeting. Please stay muted until you are invited to speak. This is to avoid background noise with the number of participants taking part.
7. Please, if you can, turn your video on – not only would it be great to see you, but it really helps to participate in the meeting easily.
8. If you don't have a smartphone you can join the meeting with no video on an ordinary touch tone phone using a UK number listed above.

**Please call the clerk on (07825665838) if you are having any problems logging in.**

*Melanie Kilby 7<sup>th</sup> July 2020*

- 7.30
- 1) Election of Chairman and to agree arrangements for signing of Declaration of Office of Chairman
  - 2) Election of Vice-Chairman and to agree arrangements for signing of Declaration of Office of Vice Chairman
  - 3) Apologies: to minute apologies for absence
  - 4) a) Code of Conduct i) to receive declarations ii) to grant dispensations
  - 5) Minutes approval of the minutes of the Council Meeting of Monday 8<sup>th</sup> June 2020
  - 6) Other matters to be considered at the Annual Meeting
    - a. Order of Business: To consider the suspension of Standing Order Nos. 6(j) (iv), (x), (xi), xiv and (xv) to enable the following business to be transacted.
  - 7) Election of Member Representatives to outside bodies, appointment of committees and make such further appointments as are required.
  - 8) To review the General Power of Competence
  - 9) Undertake a review of inventory of land and other assets including buildings
  - 10) Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972 or the general power of competence
  - 11) To formally approve the Calendar of Meetings for the 2020-2021
  - 12) Public participation(15 minutes max):to hear matters raised by parishioners  
Those wishing to make public representation need to put their representation in writing and send to the Clerk either via email to [clerk@linkinhorneparish.co.uk](mailto:clerk@linkinhorneparish.co.uk) or in writing to Jean Ann, Highbury, Rilla Mill, Callington ,Cornwall by 5pm on Sunday 12th July. Any received representations will be read out by the chairman in the public participation section. Members of the public are welcome to join the meeting to observe the discussion.
  - 13) Reports from and matters of concern to:
    - a) Cornwall Councillor
    - b) Reports from councillors
- 8.00
- 14) Finance
    - a) To receive/approve cash flow of accounts/bank reconciliation/monthly financial review.
    - b) Payments i) £571.64inc VAT Cornwall Council (Maint. Jubilee field and Parson Meadow Apr – June 2020). ii) £54.17 Cornwall Council (Minions Business rates 2016-17). iii) £438.04 Cornwall Council (Minions Business rates 2017-18). iv) £451.20 Cornwall Council (Minions Business rates 2018-19). v) £461.54 Cornwall Council (Minions Business rates 2019-20). vi) £469.06 Cornwall Council (Minions Business rates 2020-21). Vii) £99.52 in VAT M. Kilby (Paint for Phone box Rilla Mill). viii) £192.00 inc VAT Duchy Defibrillators (Annual Fee). ix) £127.25 inc vat Cormac Solutions ltd (UX WC clean). x) £127.25 inc vat Cormac Solutions ltd (Minions WC clean) xi) £30.05 M. Kilby (Admin) xii) £2.00 HMRC.
    - c) Receipts i) none
  - 15) Policies. To consider / make amendments where appropriate to:
    - i) Statement of internal control
    - ii) complaints procedure;
    - iii) Privacy Notice
    - iv) Equal Opportunities Policy
- 8.30
- 16) Planning [please view applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>]
    - a) Planning applications
      - i) PA20/02340. Little Addicroft, Barn Little Addicroft, Upton Cross. Revised design to include remodelling and extensions to previously approved annexe.
      - ii) PA20/04007. Minions House, Minions. Construction of first floor extension and associated internal alterations
      - iii) Any applications received before the meeting
    - b) To consider/ provide comment on the appeal notification for PA18/09103 Primrose Vale Cottages  
Decisions received from Cornwall Council, as listed
  - 17) To consider whether or not to reopen play equipment and recreational areas

Melanie Kilby 7<sup>th</sup> July 2020

- a) Weekly safety inspections i) Jubilee Field ii) Rilla Mill play area and if so the accompanying Covid 19 risk assessment.
- b) To consider / approve the repairs to the Fence between Sterts and Jubilee field
- 18) Neighbourhood Development Plan – To be provided an update.
- 9:00 19) To consider whether or not to re-open the Public Conveniences at; a) Minions b) Upton Cross and if so the accompanying Covid 19 risk assessment and schedule of cleaning.
- 20) To discuss and provide feedback to Cornwall Council on the potential works to watercourse and leat at Henwood
- 21) To consider / and agree a response to the consultation on draft model code of conduct.
- 22) To consider / decide upon submitting an expression of interest for funding from the remaining Community Network Highways Scheme budget allocated to Caradon Community Network Area.
- 23) Correspondence (as listed)
  - a) Items for information only
- 9.30 24) Close of Business

**NB all timings are approximate and subject to change**