

Linkinhorne Parish Council

**PUBLIC NOTICE OF A ONLINE MEETING OF THE COUNCIL
for the purpose of transacting the following business on
Monday 8th JUNE 2020 at 7.30 pm
AGENDA**

Those present will be minuted

Melanie Kilby 1st June 2020

LOGIN – please follow these instructions:

Join Zoom Meeting:

<https://zoom.us/j/93969112246?pwd=dTdZck1aUHVmMUQvYnVFRXJHT1BCZz09>

Meeting ID: 939 6911 2246

Password: 128575

Dial by your location

United Kingdom

+44 330 088 5830

+44 131 460 1196

+44 203 481 5237

+44 203 481 5240

+44 208 080 6591

+44 208 080 6592

Meeting ID: 939 6911 2246

Password: 128575

Find your local number: <https://zoom.us/u/aYamtmyY>

NOTES & TIPS

1. You do not need to subscribe to Zoom in order to participate in the meeting, just follow the link provided. Ensure you note the meeting id and password.
2. It works best if you can join via a computer or laptop with a camera, as it will enable you to make use of all features easily. You can also participate using your smartphone or tablet by downloading the Zoom app if a computer is not possible, but it may be a little trickier to participate.
3. You will be asked to provide a name when you join, please can you provide your Christian name and surname. If you are a Councillor use the prefix Cllr
4. I suggest you attempt to join 5 minutes before the meeting is due to start, you will be held in an online 'waiting area' until I start the meeting.
5. You should be prompted to test your audio when entering the meeting. Please do this to ensure you can hear and be heard.
6. Initially you may find yourself muted when you enter the meeting. Please stay muted until you are invited to speak. This is to avoid background noise with the number of participants taking part.
7. Please, if you can, turn your video on – not only would it be great to see you, but it really helps to participate in the meeting easily.
8. If you don't have a smartphone you can join the meeting with no video on an ordinary touch tone phone using a UK number listed above.

Please call the clerk on (07825665838) if you are having any problems logging in.

Melanie Kilby 2nd June 2020

- 7.30
- 1 Apologies: to minute apologies for absence
 - 2 Code of Conduct a) to receive declarations b) to grant dispensations
 - 3 To consider / approve
 - i) the amendments to the Standing Order to included recent changes in legislation
 - ii) The requirement to hold an annual meeting of the Parish Council in May 2020 has been removed. To consider / decide upon continuing without an annual council meeting in 2020/21 or to set a date for a meeting later in the year.
 - 4 Minutes approval of the minutes of the Council Meeting of Monday 9th March 2020
 - 5 Public participation(15 minutes max): to hear matters raised by parishioners:
Those wishing to make public representation need to put their representation in writing and send to the Clerk either via email to clerk@linkinhorneparish.co.uk or in writing to Jean Ann, Highbury, Rilla Mill, Callington ,Cornwall by 5pm on Friday 5th June. Any received representations will be read out by the chairman in the public participation section. Members of the public are welcome to join the meeting to observe the discussion.
 - 6 Reports from and matters of concern to:
 - a) Cornwall Councillor Sharon Daw
 - b) Reports from councillors
 Are to be submitted in writing to the Clerk by 5pm on Friday 5th June in order to be considered.
- 8:00 pm
- 7 Finance
 - a) To receive/approve cash flow of accounts/bank reconciliation/monthly financial review.
 - b) Payments approved under delegated authority:
 - April: i) £28.78 Cornwall Pension fund (additional payment) ii) £21.00 HMRC. iii) £54.58 M. Kilby (Admin) iv) £596.42 CALC (Annual Membership Subscription). v) £509.58 (Maintenance Jubilee Field and Parsons Meadow 2019-20)
 - May: vi) £15.45 EON (Elec WC UX). vii) £1202.19 inc VAT Came and Company (Insurance). viii) £71.94 inc VAT M. Kilby (Zoom Pro Account). ix) £39.53 Linkinhorne Parish Hall (Water, sewage and Elec). x) £114.00 inc VAT WesternWeb Limited (Website hosting). xi) £198.00 inc VAT RoSPA Play Safety (annual inspections).
 - c) Payments to be approved:
 - June: xii) £92.74 L.M. Todd (Bench and Balustrades Jubilee Field). xiii) £213.73 inc VAT FD Hall Ltd (Jubilee Field Bench materials). xiv) £714.00 Inc VAT Caunters Solicitors (Change of covenant UX WC's) xv) £127.25 Cormac Solutions Ltd (April UX). xvi) £127.25 Cormac Solutions Ltd (April Minions). xvii) £127.25 Cormac Solutions Ltd (May UX). xviii) £127.25 Cormac Solutions Ltd (May Minions). xix) £47.70 M. Kilby (Admin). xx) £4.00 HMRC.
 - c) Receipts i) £45.50 Minion WC coin collection. ii)£25.00 M.Kilby
 - d) To receive / approved year end / statement of accounts and report for 2019-20.
 - 8 To receive / approve the Annual Governance Statement
 - 9 To receive / approve the Accounting Statement
 - 10 To receive / approve the finding of the Internal Audit
- 8:30 pm
- 11 Planning [*please view applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>*]
 - a) Planning applications decisions made under the scheme of delegation:
 - i. PA20/01618. Ferndale, Upton Cross. Full planning permission for new dwelling. *Linkinhorne Parish Council objects to the application as the proposed building is within both the AONB and the World Heritage site and there is no explanation with the documentation to support building at this location. The Cornwall Local Plan designates this as a Rural Exception Site and therefore supporting documentation needs to be provided indicating how the housing fits the affordable housing criteria. The Council requests that the access to the property is investigated as the Lane is privately owned and permission from the land owners has not been sought.*
 - ii. PA20/01815. Springfield Lodge Bray Shop. Provision of sand school 25 x 45m for personal use. *Linkinhorne parish Council does not object to the application*
 - iii. PA20/01962. The Haven Upton Cross. Replacement stable block and provision of machinery/feed and log storage building. *Linkinhorne Parish Council have no objection to the application subject to the application of a condition preventing use for purposes other than that*

Melanie Kilby 2nd June 2020

- proposed.*
- iv. PA20/01726. Land North West Of Lower Stanbear Cottage Henwood. Construction of an agricultural barn and horse livery stables together with an access road and hardstanding. *Linkinhorne Parish Council cannot support the application due to the following: No evidence appears to have been submitted to indicate that the land it serves is part of a registered agricultural holding. It is located within the AONB and WHS and the AONB unit are unable to make a site based assessment.*
- v. PA20/02783. Lower Rillaton, Rillaton, Rilla Mill. Erection of general agricultural store, with associated works. *Linkinhorne Parish Council does not object to the application subject to the following:*
- *that the section of road between the two parts of the farm be kept in a roadworthy condition i.e. free from mud, debris and pot-holes at all times.*
 - *that the building is tied by a condition to use in connection with the agricultural holding*
- vi. PA20/00670. Upton Cross Stores Upton Cross Change of use from A1 Shop to Residential. *Linkinhorne Parish Council strongly objects to the application for the following reasons: The additional information is essentially a statement of fact but does not provide any substantive information on which a planning judgement could be made. It is not unusual for pubs and shops to be permanently on the market as many traders are looking to maximise the opportunity for a profit from a business. Also the trading conditions referred to are no different from those faced by other similar businesses. For comparison, the shop at Lewannick has a similar trading floor-space and is much closer to competing supermarkets yet is apparently a successful village shop. What is missing from the information provided is any financial information which would justify the closure of the shop. The council would have expect to see comparative trading figures from the time of purchase of the shop to the time of closure with some justification for the change (if any) over that period of time. It is assumed that the applicants purchased a going concern and therefore if trade had fallen off to a significant extent, a more detailed examination of why. The Parish Council are aware of a number of anecdotal complaints about poor service and deliberately making it inconvenient for people to use the services they provided. Linkinhorne Parish Council believes that we are in the position of having to consider a retrospective application due to the failure of Cornwall Council on two counts:*
1. *First to positively and actively engage with the community in securing an ACV over the premises this would have provided time in which to properly consider options.*
 2. *Second the failure to properly follow up the enforcement of the change of use prior to the conversion of the premises. It is apparent that the enforcement officer made a policy judgement contrary to Policy 4 section 4 of the CLP without any reference to interested parties thereby in effect bypassing proper consultation on the loss of an important community facility. The Council believes this to be a potential maladministration issue.*
- Application to be considered:*
- vii. PA20/03678. Swallows Barn Little Lanhargy Farm Bray Shop. Variation of condition 3 of decision PA17/00266 dated 13th March 2017 Garage conversion to annexe.
- viii. PA20/03708. Meadowgate Upton Cross. Application for the modification or discharge of a planning obligation dated 18/08/1996.
- ix. PA20/04059. Kildare Downgate Upton Cross. Extension, alterations and provision of replacement garage Liskeard.
- x. PA20/04409. Land East Of Exwell Cottage Bray Shop Non material amendment for amendment to south facing glazing to ground and lower ground floor, amendments to garage and store arrangement including small extension in size, reconfiguration of internal floor layout to lower ground floor, boiler room added in North East corner of site (Application number PA17/02812 dated 17th July 2017 relates).
- xi. PA20/04108. Land At The Cheesewring Hotel Minions Construction of garage to serve new dwelling - under construction (dwelling application PA18/10835).
- i. Any applications received before the meeting

b) Enforcement EN20/00358: Alleged breach of condition 4 and 5 of planning approval PA17/04850 Land North West of Little Upton Farm, Upton Cross.

Melanie Kilby 2nd June 2020

- c) Decisions received from Cornwall Council, as listed
- 12 Play equipment and recreational areas
 - a) To discuss re-opening of play equipment, risk assessments and weekly safety inspections
 - i) Jubilee Field ii) Rilla Mill play area
 - b) To discuss weekly inspection rota and RoSPA Training
 - c) To receive / discuss annual play area inspection reports and take action where required.
- 13 Neighbourhood Development Plan – to receive update
- 9.00 Pm 14 Public Conveniences
 - a) To discuss the reopening of the public conveniences, risk assessments and action plan
 - i) Minions
 - ii) Upton Cross
 - b) To formally approve the use of the WC at LPH by contractors working for the school.
- 15 To consider / approve the purchase of paint for the phone kiosk at Rilla Mill
- 16 To consider / discuss a plan of action for the following maintenance contracts
 - i) Burial Ground
 - ii) Public rights of way.
- 17 To consider / agree a response to PSPO (Public Spaces Protection Orders) Consultation and Engagement letter.
- 18 Correspondence (as listed)
 - a) Items for information only
- 9:30 pm 19 Close of Business

NB all timings are approximate and subject to change