

Linkinhorne Parish Council

Minutes of Meeting of the Council

Monday 9th March 2020 at Linkinhorne Parish Hall, Upton Cross, 7.30pm

MINUTES

Those present were: Cllr Hearn (Chairman), Cllr Ward (Vice-Chairman), Cllr Adams, Cllr Beech, Cllr Daniel, Cllr Hordley, Cllr Rousevell, Cllr Sharp-Philips, Cllr Stansfield, Cllr Sturrock and Cllr Wallis.

**Action
required
by:**

Melanie Kilby (Clerk)

Members of the public: 0

Prior to the meeting a minutes silence was observed to remember Bernard Wooster who had given his time to projects within the parish notably his work on the rebuild of Linkinhorne Parish Hall.

1) Absent: Apologies received from Cllr Lobban and Cllr Corfield.

- 2) Code of Conduct:**
- a) Declarations - None
 - b) Grants of dispensation - None

Cllr Stansfield entered the meeting

3) Minutes

Resolved that the minutes of the previous meetings of the Parish Council of Monday 10th of February 2020 be confirmed, and these were signed as an accurate record of the meeting subject to the following change P6 item 7,f) Change .. Resolved to approve former Cllr Boarland..... to Resolves to remove former Cllr Boarland as

Cllr Sturrock entered the meeting

4) Adjournment of up to 15 minutes for members of the public to raise matters

No members of the public were present.

5) Reports from and matters of concern to:

- a) Cornwall Councillor Daw – Not present.
- b) Reports from other councillors (other meetings, conferences) –

Three members of the council attended a Climate change event lead by Cornwall Council. There were a significant number of people attending the event. The event focused on a carbon neutral Cornwall by 2030 with the aim of achieving this prior to this date. The action plan was initiated in July 2019 and information was provided on what is happening to achieve this including:

- Biodiversity
- Mental health
- Forest for Cornwall
- Greening of any description including hedgerows
- Carbon offsetting using contracted companies
- Discussed how the Neighbourhood Development plan needs to make reference to achieving carbon neutral Cornwall and how it will address it.

Cllr Rounsevell joined the meeting

- A model emergency policy
- Sharing of best practices

Several workshops took place:

- What was already being done within Cornwall
- The discussion highlighted that things were already being done but had not been thought about.

A discussion took place including the following:

- Renewable energy – look at how to move over to other forms of energy and the difficulty of exporting energy out of Cornwall as the energy grid is not updating as fast as the technology
- Cornwall Council has published a PDP which maps areas that could be suitable for wind turbines.
- The retrofitting of older homes to become carbon neutral was discussed.

It was **agreed** that a small working group should be set up to undertake an audit of what is already happening in the parish. It was **agreed** that an item would be added to the next agenda to move this forward.

A member of the footpaths working group explained that the meeting had been rescheduled.

7) Finance

a) Cash flow of accounts

Resolved that the bank reconciliation/cash book statement be confirmed an accurate account, and this was signed by the Chairman.

b) Payments

Resolved that the following payments be approved:

- i) £22.55 RMVH (rent).
- ii) £241.70 inc VAT Cormac Solutions Ltd (Minions clean Feb)
- iii) £)£241.70 inc VAT Cormac Solutions Ltd (Minions clean March)
- iv) £241.70 inc VAT Cormac Solutions Ltd (UX clean Feb).
- v))£241.70 inc VAT Cormac Solutions Ltd (UX clean March).
- vi)£47.40 M. Kilby (Admin)
- vii) £118.92 Project Hours

c) Receipts i) none

d) Notification of data protection payment £40.00 (ICO). The council members noted the payment.

e) To consider/approve any received grant applications.

Resolved to make the following grant payments and **agreed** to vire balancing sum from reserves to cover additional cost not budgeted for but within the S137 spend:

- i) £300 to Linkinhorne Allotment Holders Association To fund an all-weather access to the allotments so the more elderly or less mobile can participate on site especially during the winter months.

f) To consider / approve the tenders for the following contracts:

Resolved that the following contracts be awarded as follows:

- i. Civic Burial ground maintenance to Mr R Hanson
- ii. Footpath Maintenance to Mr R Hanson
- iii. Jubilee Field, Upton Cross, ground maintenance to Cormac Solutions Ltd
- iv. Parsons Meadow, Rilla Mill, play area maintenance to Cormac Solutions Ltd

8) Planning

a) Planning Applications

Proposed, seconded, and upon being put to the vote it was **resolved** to make the following recommendations:

i. PA20/00371. Detached double garages. South Yolland Farm House, Upton Cross. Linkinhorne Parish Council has no objection to the application.

ii. PA20/00670. Upton Cross Stores Upton Cross Proposal Change of use from A1 Shop to Residential.

Please can you check you are happy with the information below (attached is the document showing the property is advertised as holiday let):

Linkinhorne Parish Council strongly objects to the application which would see the loss of an important historic and potential future community and retail facility and also asset of community value in the main settlement of the Parish. In addition the information in the submitted application form is inaccurate:

1. as the property is not currently in residential use but is advertised and operates as a holiday let (please see attached document).
2. The applicants also suggest that greater than 95% of the premises are residential which appears to materially underestimate the area previously occupied by the shop and store.

Also the application does not include a properly prepared report setting out the basis upon which the business use is being assessed as non-viable in order to warrant what is otherwise a detrimental and unacceptable change of use contrary to normal planning policy.

iii. PA19/09592. Upton Cross ACE Academy Upton Cross Replace existing safety fence around the perimeter of the school playground with a modern steel fence with a cast iron appearance. Linkinhorne Parish Council has in principle, no objection to the application but requests that in addition to the retention of one of the original gates and arch that the 'Vernon Pike' section of the original railings are retained in situ or within the grounds of the school.

b) For information Planning protocol:

i) PA18/09377 – Proposed erection of single local need dwelling – Land NE of Kedah Peak, Rilla Mill. The Parish Council reiterates the representation made previously and would add that, only in the event that such is not achievable with the current application, it agrees your recommendation.

c) Decisions received from Cornwall Council, as listed

- **PA19/08380 WITHDRAWN.** Plash Mill Upton Cross. Alterations and extensions to dwelling.
- **PA19/10695 REFUSED.** Land Adjacent To Lavender Cottage Bray Shop. Change of use of land to residential garden.

9) Play equipment and recreational areas

a) Weekly safety inspections i) Jubilee Field ii) Rilla Mill play area

The usual weekly safety inspections for Jubilee Field and Parsons Meadow were provided. The lid of the drain cover on the right-hand side of the play area had been removed the member undertaking the inspection organized it being put back as there is a significant drop inside the drain.

b) Notification of Annual Inspection.

Member noted that the annual inspection of the play areas was due to take place

c) To consider / approve purchase / fixing of bin in Jubilee Field

The Councillor undertaking the inspection repaired the bin lid by the entrance gate from the parish Hall car park.

9 Neighbourhood Development Plan – to receive update

The latest version of the Neighbourhood Development Plan has now moved to the pre-submission stage where the Parish Council are required to contact all interested parties and adjoining Parishes to gain feedback. This usually takes a 6 week period including review and feedback. Clerk to book venues in 4 weeks' time for public consultation. It is hoped that the results will be available for the Annual Parish Meeting.

i) To consider the Neighbourhood Planning CC Officer Consultation Response Template

This was circulated and member noted.

ii) To consider/provide a response to CC Climate Change DPD in relation to the Neighbourhood Plan

Resolved that members were not in support of the wind turbines as a proportion of the parish is a high plateau, ANOB and area of Historic importance. Members would support smaller scale / domestic use energy production.

Request for views on the following :

- Whether you consider that there should be any limit to the scale/size for wind turbines in your parish and why? *Yes for the entire Parish, due to landscape designations e.g. ANOB, area of historic value etc.*
- Whether there are any broad locations which are/are not appropriate in your parish? *As per previous answer.*
- What policy can do to help ensure community support e.g. Community ownership/benefit/community share?
A toolkit of resources would be beneficial; The community would potentially be interested in a community scheme in an appropriate location.
- Should the Climate Change DPD include a policy supporting community owned small-scale turbines in areas of greater landscape sensitivity, e.g. in the AONB?
This should be explored, however other types of technologies should be considered. It is believed that there is as much to be saved as there is generated e.g. housing stock pre 1950's to have conservation measures put in place were possible.

10 CCLT / Linkinhorne Working Housing Party i) To consider / approve quote for undertaking the Housing Need Survey.

Resolved to approve the quote. Clerk to circulate the documents with members to respond by Friday 13th with any comments / suggestions.

11 Public Conveniences

a) Minions – To consider / approve the quotes provided to replace the external toilet doors.

A quote was provided for To supply and fit three aluminium doors will cost £9,850.00 including VAT. Approximately £3000 per door excluding VAT. **Resolved** that the clerk obtain further quotes.

b) Upton Cross – Update – Nothing to report.

12 To consider / decided upon joint replacement of Noticeboard at Bray Shop with Stoke Climsland and South Hill Parish Councils.

Resolved that the members were prepared to make equal matching contributions to the two other parishes subject to quotes.

13 To consider / decide upon agenda items / theme for the Annual Parish Meeting in May.

Cllr Sharp Philips left the meeting

14 Exclusion of Press and Public to exclude press and public on the grounds that the following item of business involves disclosure of confidential information as defined in Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960

15

i) Allotments: To consider / approve the Side Letter to the Farm Business Tenancy Agreement and Organic conversion.

Resolved to approve the side letter to the Farm Business Tenancy Agreement and Organic Conversion due to receipt of the Linkinhorne Allotment Holder Association letter of confirmation that they were happy to agree to the organic conversion.

ii) Public Conveniences: To approve action relating to the change of covenant, original public conveniences by the School.

Member were updated and agreed that the signing of the change of covenant could be undertake as per the councils standing orders.

19) Correspondence (as listed)

a) Items for information only

<u>Doc. Date</u>	<u>Title</u>	<u>Summary</u>
11/02/2020	Rural Service Network	The Rural Bulletin - 11 February 2020
13/02/2020	CC	Cornwall Council report reference: W1813046 – Salt bin at Sharp Tor
13/02/2020*	Dr. Jodie E. Lampert	Bodmin Moor surnames project is done!

13/02/2020	CCNA	Forest for Cornwall Tree Planting Celebration Monday 17th Feb 9.30am start- Boconnoc Avenue Public Open Space Callington
20/02/20	CCNA	Repair Cafes and Launch of Tamar Valley Repair Cafe 15th Feb 10.30
20/02/20	Rural Service Network	The Rural Bulletin - 18 February 2020
21/02/2020	Sea changers coastal fountain fund 2020	Water bottle refill stations funding
21/02/2020	CCNA	Community Enforcement Programme Update
25/02/2020*	Rural Service Network	Join us in March 2020 to discuss the Rural Strategy
25/02/2020	Rural Service Network	The Rural Bulletin - 25 February 2020
27/02/2020	CC	Community Governance Review - Presentation by Cllr Malcolm Brown at the CALC AGM
27.02.2020	CC	Town and Parish Council Newsletter - February 2020
02.03.2020*	CC	Cornwall Council Climate Change DPD
02.03.2020*	CC	Coronavirus (COVID-19) update
03.03.2020	Rural Service Network	The Rural Bulletin 03.03.2020
04.03.2020*	Stuart Maher	Tree Warden Scheme
04.03.2020*	Cormac Solutions Ltd	Highways and Environment Update
04.03.2020*	CC	Neighbourhood Planning e-bulletin February 2020
05.03.2020*	Steve Edser	PCSO Update
05.03.2020*	CC	Coronavirus (COVID-19) update

20) Close of Business

The meeting closed 8:58 pm