

# **Linkinhorne Parish Council**

## **Minutes of Meeting of the Council**

**Monday 9<sup>th</sup> December 2019 at Linkinhorne Parish Hall, Upton Cross, 7.30pm**

### **MINUTES**

**Those present were:** Cllr Hearn (Chairman), Cllr Ward (Vice-Chairman), Cllr Beech, Cllr Corfield, Cllr Daniel and Cllr Sturrock.

**Action  
required  
by:**

Melanie Kilby (Clerk)

Cornwall Councillor Daw and Cornwall Councillor Flashman

Members of the public: 3

**1) Absent:** Apologies received from Cllr Hordley, Cllr Lobban, Cllr Rounsevell, Cllr Sharp-Philips, Cllr Stansfield and Cllr Wallis.

**2) Code of Conduct:** a) Declarations - Cllr Hearn declared an interest in item 7, b, ii).  
Cllr Ward declared an interest in item 6, b iii).

b) Grants of dispensation - None

### **3) Minutes**

**Resolved** that the minutes of the previous meetings of the Parish Council of Monday 14<sup>th</sup> of October 2019 be confirmed, and these were signed as an accurate record of the meeting.

*Cllr Sturrock entered the meeting.*

### **4) Adjournment of up to 15 minutes for members of the public to raise matters**

A member of the Henwood Residence Association highlighted the issue of flood water on footpath 614/14/2 Henwood to Darley Ford and the over-flow of the leat onto the road between Henwood and Darley Ford. Cornwall Council, the land owner and the public rights of way working party are in discussion regarding the footpath and the Highways authority is aware of the situation. Cornwall Cllr Daw and Cornwall Cllr Flashman were on hand to provide information on how to resolve the issues highlighted. Members asked for the item to be added to the next agenda.

**Clerk**

### **5) Reports from and matters of concern to:**

- a) Cornwall Councillor Daw –
- Attended a members briefing regarding the Space Port.
  - Cornwall Councils 50/50 strategy and local plan including renewable energy and flooding etc.
  - A recent survey has revealed that public transport and jobs are at the top of the list for local residents.
  - Cornwall Council is looking into fixed and offshore wind farms. They are considering floating wind turbines which are 4 times bigger than those on land therefore they would need less of them to generate the required power.
  - Cornwall Council is discussing a smart grid for Cornwall.
  - Dementia is a focus with the aim of improving early diagnosis.
  - Community enforcement - training available for example you can report someone littering from their car if you record the number plate using Cornwall Councils website.

Cornwall Councillor Flashman

- Is undertaking monthly meetings with the head of highways, planning and footpaths.
- There are vacancies on the Countryside Stewardship Committee enquires to the clerk.

b) Reports from other councillors (other meetings, conferences) – Nothing to report.

## 6) Finance

a) Cash flow of accounts

**Resolved** that the bank reconciliation/cash book statement be confirmed an accurate account, and this was signed by the Chairman.

b) Payments

**Resolved** that the following payments be approved:

- i) £86.63 LPH (WC elec, water and Sewage).
- ii) £20.25 RMVH (Rent).

*Cllr Ward left the meeting*

iii) £97.17 Mr A. Ward (Paint etc. Minions Toilets).

*Cllr Ward returned to the meeting*

iv) £241.70 Cormac Solutions Ltd (Cleaning WC Minions Sept)

v) £241.70 Cormac Solutions Ltd (Cleaning WC UX Sept)

vi) £509.58 Cormac Solutions Ltd (Maint. Jubilee Field).

vii) £10.50 LPH Upton Cross (Rent).

viii) £89.86 M. Kilby (Admin).

ix) £241.70 Cormac Solutions LTD (WC Clean UX Oct 19).

x) £241.70 Cormac Solutions LTD (WC Clean Minions Oct 19).

c) Receipts i) i) £300 FD Hall & Son Ltd (Burial)

d) Budget 2020-21

i) To receive / discuss mid-year Financial review

Members received the Mid-Tem financial review and action plan

ii) to consider/approve Finance group proposals

**Resolved** to adopt the budget as proposed.

iii) to consider/approve precept proposals in the sum of 8%.

**Resolved** that the precept for 2020-21 be set at £26,866.94.

e) To consider / approve the purchase of an additional toilet roll holder Public Convenience LPH Upton Cross

**Clerk to purchase**

**Resolved** to approve the purchase of an additional toilet roll holder for the sum of £24.99.

## 7) Planning

### a) Planning Applications

Proposed, seconded, and upon being put to the vote it was **resolved** to make the following recommendations:

- i) PA19/08380. Plash Mill Upton Cross Alterations and extensions to dwelling. Cornwall Council is awaiting amended plans and will re-consult the Council once the information has been received and processed.
- ii) PA19/08973. Land Adjacent To Cheesewring Hotel Minions. Retention of Existing LPG Tanks to serve both The Cheesewring Hotel and the new dwelling. Linkinhorne Parish Council requests that Cornwall Council ensure that the relevant Health & Safety and legal Regulation have been followed and that the LPG tanks are concealed by an all season screen so that they do not impact on the visual amenity of the Conservation Area.
- iii) PA19/09592. Upton Cross ACE Academy Upton Cross Replace existing safety fence around the perimeter of the school playground with a modern Steel fence with a cast iron appearance. Linkinhorne Parish Council is currently unable to support the application due to the absence of an engineering report. The Council would also like to request that a heritage report is provided. Within the application the applicant refers to the following 'A section of the gates will be retained within the playground itself'. The Parish Council is supportive of this however; the submitted plans do not provide details indicating which gates are to be retained.
- iv) To consider / discuss the proposal put forward for development of Land South of Sterts House. The Council had been provided information relating to the proposal by the landowners. Due to the proposal not being a formal planning application the proposal itself was not discussed. However, the criteria for which Linkinhorne Parish Council would judge an application on an exception site was discussed in detail, with reference to national and local policies and the emerging Neighbourhood Development Plan. In particular, reference was given to:
- meeting the housing need of the parish;
  - the proportion of affordable housing to open market;
  - the design of properties such a lifetime housing with ground level access and wheel chair access;
  - community benefit; and
  - access to a site and how any site would be serviced.

### v) Any applications received before the meeting

Clerk advised members that the following application was available on line and would be on the agenda for the next meeting:

PA19/00029/NDP Proposal Plan Proposal Submitted for St Cleer Neighbourhood Plan area. The Consultation will run between 5th December 2019 and 30th January 2020 for an eight week's due to the Christmas period.

### b) For information only:

i.PA119/07961. Land At The Cheesewring Hotel Minions Non-Material Amendment for change of window to the dining room to bifold doors with juliet balcony and the

Clerk to  
submit  
comments  
to  
Cornwall  
Council

addition of a rooflight to the study in respect of application no. PA17/03571 dated 11/07/17.

ii. PA19/02754/PREAPP Ferndale Upton Cross. Pre application advice for new dwelling.

c) Decisions received from Cornwall Council, as listed

- PA19/08109 APPROVED. Land At Little Upton Farm Upton Cross Liskeard PL14 5AZ. Non Material Amendment (2) to landscaping including alteration to Boundary Treatment. Minor alterations to external finishes to units 1 and 4 (Application number PA17/04850 dated 25th June 2018 relates).
- PA19/08178 APPROVED. East Yolland Farm Upton Cross. Non Material Amendment (1) for balcony added to east of property, slight internal amendments and mono pitched roof replaced back to original pitched roof (Application number PA18/04760 dated 9th August 2018 relates)
- PA19/07530 APPROVED. Henwood Farm, Henwood. Conversion of barn into holiday unit with variation of conditions 8 and 9 of decision E2/03/00623/FUL dated 21st August 2003.
- PA19/08340 Decided not to make a TPO (TCA apps). 7 Millpool Upton Cross. Works to trees in a conservation area, namely crown reduce Silver Birch (T4a) by 3m to 10m, fell Wild Cherry (T4), fell Poplar (T5), crown raise Tulip Tree (T9), fell Ash (T10), fell Oak (T13), crown reduce Ash (T23) by 3m to 15m and fell poplar (T24).
- PA18/09103 REFUSED. Primrose Vale Cottages Rilla Mill. Discharge of planning obligation dated 20.02.1991 pursuant to decisions 90/0557/OUT and 91/00112/FUL and subsequent deed of variation dated 26.01.2006 under 05/01213/VS106 to allow reversion of buildings to holiday units.
- PA19/07961 APPROVED. Land At The Cheesewring Hotel Minions Cornwall Reserved Matters application for the construction of single dwelling with associated works. (Details following outline application PA17/03571 dated 11/07/17) with variation of condition 1 of decision PA18/10835 dated 17th January 2019.
- PA19/02754/PREAPP Closed - advice given. Ferndale Upton Cross. Pre application advice for new dwelling

**8) Highways: To consider / decided upon the options put forward by Cormac Solutions Ltd regarding the response from the public consultation for 20 mph speed restriction and speed calming measures on B3254 Upton Cross.**

Members **Resolved** to approve Cormac Solution proposed Option 2: Implement the scheme as advertised and then request speed data with the option of implementing additional traffic calming features in the future if deemed necessary.

**9) Play equipment and recreational areas**

**a) Weekly safety inspections i) Jubilee Field ii) Rilla Mill play area**

The usual weekly safety inspections for Jubilee Field and Parsons Meadow were provided. Maintenance on the wooden house and slide in Jubilee field is required and a discussion is needed on whether to retain and repair or remove the bench inside of

the gate at Jubilee Field.

**10) Neighbourhood Development Plan – to receive update.....**

The Neighbourhood Development Plan, Character assessment and sustainability statement have been submitted to Cornwall Council. Some questions have already come back .The Neighbourhood Development Plan Steering Group are still awaiting the completed review. The next available slot for the Neighbourhood Development Plan surgeries has been requested.

**11) CCLT To receive an update and confirm date of next meeting**

Clerk to circulate dates of next meeting and report a date back to CCLT once a preferred date has been identified.

Clerk

**12) Public Conveniences**

**a) Minions – to receive and update**

The members requested that the clerk sent the councils thanks and appreciation for repainting the inside of the public conveniences. The SOS project used volunteers to undertake projects through Cornwall to improve community facilities.

Clerk

**b) Upton Cross – to receive an update** Noting to report.

**13) BT phone kiosk – To consider / approve the adoption of the BT kiosk at Upton Cross.**

Due to the lack of interest from a community group to look after the BT phone Kiosk in Upton Cross the Parish Council will no longer be adopting the kiosk and it will most likely be removed by BT.

clerk

**14) Policies: To receive / approve the following:**

**i) Financial regulations – Resolved** to approve.

**ii) Statement of Internal Control - Resolved** to approve.

**iii) Risk assessment and management - Resolved** to approve.

**15) Caradon Community Network Panel:**

**i) Discuss / approve a list of up to three priorities for the Parish Council that could also be considered as a priority for the Caradon CNP.**

Linkinhorne Parish Council discussed the priorities for Linkinhorne Parish that could also be considered as a priority for the Caradon CNP at its meeting on the 9<sup>th</sup> December 2019. It was **agreed** that sustainable transport including public transport was a priority that the Council would like to put forward.

**ii) Discuss / approve the priority locations within the parish where there are concerns over speeding traffic, for the location of a mobile speed activation device.**

Linkinhorne Parish Council considered the request from Caradon CNA for the council to put forward priority locations within the parish where there are concerns over speeding traffic, for the location of a mobile speed activation device. It was resolved to put forward the following

locations:

- Minions Village (PCSO Steve Edser has undertaken speed checks which have potentially indicated that speed may be an issue).
- Rilla Mill – Exiting the village towards Callington outside Newhouses.

**16) Consultations: To consider / approve a response to the following consultations:**

**i) Housing Supplementary Planning Document (Cornwall Council).**

**Resolve** to not submit a comment.

**ii) Strengthening police powers to tackle unauthorised encampments (NALC)**

**Resolve** to not submit a comment.

**17) Notification of the Co-option process.**

**Resolved** to approve the February meeting as the deadline for submission

**18) To consider / approve calendar of Council meeting for 2020.**

**Resolved** to approve – subject to the April date being check as it is clashing with Easter Monday.

**19) Exclusion of Press and Public to exclude press and public on the grounds that the following item of business involves disclosure of confidential information as defined in Section (12) of the Public Bodies (Admission to Meetings) Act 1960**

**20)**

**i) Public Conveniences: To approve action and associated fees required relating to the change of covenant, original public conveniences by the School.**

Members **resolved** to approve Cornwall Councils revised legal fees. Clerk to contact the solicitors to proceed with the change of covenant.

**ii) Allotments – To consider / discuss the lease renewal.**

Members **agreed** to the conversion of the allotments to organic and the extension of the Farm Business Tenancy to 31<sup>st</sup> October 2020.

**iii) Burial Ground - To discuss burial ground extension proposal.**

Due to the anticipated cost of purchasing land to extend the burial ground being greater than the current reserves set aside by the council and due to the small precept received by the council, it was **agreed** to revisit this matter in the autumn when the budget for 2020 -21 will be considered.

**21) Correspondence (as listed)**

**a) Items for information only**

<u>Doc. Date</u>	<u>Title</u>	<u>Summary</u>
15/10/2019	Cornwall AONB	latest e-news

15/10/2019	Rural Service Network	The Rural Bulletin - 15 October 2019
15/10/2019*	Police	Update from Steve Edser - police community support officer
18/10/2019*	CC	Neighbourhood Plan update - August and September 2019
18/10/2019*	CC	South West Tree Warden Forum - Saturday 9 November
18/10/2019	NALC	👤 Chief executive's bulletin
21.10.2019*	CCNA	Localism Summit deadline for booking 30th October
21.10.2019*	CCNA	Caradon Community Network Highway Schemes September Update
21.10.2019*	CCNA	Homelessness & Rough Sleeping - final draft strategy version - closing date 5th November
21.10.2019*	CCNA	New Inclusion and Independence Services
22.10.2019*	CCNA	Forest for Cornwall
22.10.2019	Rural Service Network	The Rural Bulletin - 22 October 2019
24/10/2019	Fields in Trust	Autumn in our Parks and Green Spaces: Fields in Trust eBulletin
24/10/2019	CC	Localism Newsletter 24 October 2019
29/10/2019	Rural Service Network	The Rural Bulletin - 29 October 2019
1/11/2019*	CC	Consultation Notification - Housing Supplementary Planning Document
5/11/2019	Avast	We've upgraded you to Avast Premium Security
5/11/2019	Rural Service Network	The Rural Bulletin - 05 November 2019
12/11/2019*	CC – Localism and devolution	Polling Districts and Polling Places Review
12/11/2019	Rural Service Network	RSN Rural Funding Digest - November 2019 Edition
12/11/2019	Cornwall Streetworks Team	B3254, North Hill - intention
12/11/2019	NALC	👤 <b>chief executive's bulletin</b>
12/11/2019*	CC	Localism Summit 6 Nov 19 - Feedback to delegates
19/11/2019*	Caradon CNA	Community Road Safety Forum 3rd December Launceston Town Hall
19/11/2019*	Caradon CNA	16 Days of Activism against Gender-Based Violence launch Truro Cathedral, 25 November 11am
19/11/2019	Tree Warden for St Keyne Parish Council	South East Cornwall Native Woods Initiative
19/11/2019	Rural Service Network	The Rural Bulletin - 19 November 2019
21/11/2019	CC	Winter Wellbeing Guide
23/11/2019	The royal British Legion	Thank you letter
23/11/2019*	CC	Town and Parish Council Newsletter - November 2019
23/11/2019	Cornwall Community Flood Forum	River Basin Management Plan Consultation: Request for Feedback
23/11/2019	Fields In Trust	General Election 2019: vote to protect parks and green spaces
23/11/2019*	OCSO Steve Edser	PCSO update
26/11/2019	Cornwall Pension Fund	Pension fund contribution rates.
02.12.2019	CALC	CALC Monthly News Round-up - November
02.12.2019	CC	Cornwall's Winter Maintenance Service
3.12.2019	NALC	👤 chief executive's bulletin
3.12.2019	Rural Service Network	The Rural Bulletin - 03 December 2019
3.12.2019	Cornwall and the Isles of Scilly Health and Care Partnership	Long Term Plan update - 3 December 2019
3.12.2019	CC	Neighbourhood Planning November e-bulletin

5.12.2019	Rural Service Network	RSN Rural Funding Digest - December 2019 Edition
5.12.2019	NHS –Cornwall and Isle of Scilly	Community stakeholder workshops - update
5.12.2019	Bodmin moor commons council	Rules

\* sent by email

#### Decisions and notifications received from Cornwall Council Planning and Regeneration

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#### 22) Close of Business

The meeting closed 9:28pm