

Linkinhorne Parish Council

Minutes of Meeting of the Council

Monday 14th October 2019 at Linkinhorne Parish Hall, Upton Cross, 7.30pm

MINUTES

Those present were: Cllr Hearn (Chairman), Cllr Ward (Vice-Chairman), Cllr Beech, Cllr Corfield, Cllr Daniel, Cllr Hordley, Cllr Lobban, Cllr Rounsevell, and Cllr Wallis.

**Action
required
by:**

Melanie Kilby (Clerk)

Members of the public: 2

1) Absent: Apologies received from Cllr Stansfield, Cllr Sharp-Philips & Cllr Sturrock.

- 2) Code of Conduct:**
- a) Declarations - None
 - b) Grants of dispensation - None

Cllr Corfield entered the meeting

3) Minutes

Resolved that the minutes of the previous meetings of the Parish Council of

- Monday 9th September 2019 be confirmed, and these were signed as an accurate record of the meeting ; and
- Special Meeting of 30th September and these were signed as an accurate record of the meeting subject to the inclusion of the planning response: i) PA19/06546. 8 Highbury Estate Woodland Rise Rilla Mill. Proposal to erect conservatory at rear. Linkinhorne Parish Council has no objection to the planning application, as the proposed conservatory appears to meet the size requirements for permitted development rights.

4) Adjournment of up to 15 minutes for members of the public to raise matters

Cllr Rounsevell entered the meeting

A leaflet specifying the three design options for the school railings was provided by the Kernow Learning Management Team for the council members to consider. A discussion took place concerning the options provided. Concerns over safety in the playground have been highlighted by the response from the school's annual questionnaire for parents and children. The proximity of the school to the B3254 and cross roads were highlighted as children can easily climb over the current fence and run straight across the road and the ability of people to reach over and potential grab a child. The state of the current fence and the ability to repair was discussed, with the emphasis on the need for an engineering report to confirm whether or not the railings are time-expired. The ongoing cost of repair of the original railings, if they were to be retained, were highlighted, with the school having a very limited budget for maintenance. If it is assumed that the original railings were time-expired the question was asked whether parts of the railings could be preserved or conserved for the future e.g. retention of the gates or use of the railings elsewhere. This was certainly something that the school and Kernow Learning would consider. A member questioned how other areas such as the field would be kept safe, as fencing this area would be difficult. The Head Teacher explained that the field was an easier area to monitor as it was a larger open space where the playground is wrapped around the school and has many areas which

are not always consistently visible by staff.

The school and Kernow Learning are keen to work with the community to produce a design that meets the requirements of safeguarding whilst retaining the character of the original railings. Option 3 was the personal prefer option of the Head teacher and the Estates Manager.

Once an agreement can be reached on the design option a planning application will be submitted to Cornwall Council. Due to the timescales involved in this process, the installation of the agreed railing design is likely to take place in the Easter break 2020.

5) Reports from and matters of concern to:

- a) Cornwall Councillor Daw – Not present.
- b) Reports from other councillors (other meetings, conferences) – Nothing to report.

6) Finance

- a) Cash flow of accounts
Resolved that the bank reconciliation/cash book statement be confirmed an accurate account, and this was signed by the Chairman.
- b) Payments
Resolved that the following payments be approved:
 - i) £20.25 RMVH (rent).
 - ii) £9.00 LPH, (rent)
 - iii) £241.70 Cormac Solutions Ltd (wc clean UX Aug)
 - iv) £241.70 Cormac Solutions Ltd (WC clean Minions Aug).
 - v) £300.00 Inc VAT Andrew Davy Electrical (Hand dryer Minions WC).
 - vi) £28.80 inc VAT Westernweb Limited (renewal website domain).
 - vii) £109.42 M. Kilby (Admin).
- c) Receipts i) £16.00 Walk booklet sales. The Clerk brought to the attention of the council that this was the last of the original walk booklets.
- d) Purchase of a replacement bin for disabled public convenience, Minions.
Resolved to approve the purchase of a new bin for £20.95 inc VAT.
- e) Purchase of material for re-painting of Minions Toilets – paint, rollers, brushes etc.
Resolved to approve a budget of £100.00 for the purchase of items for re-decorating Minion's public convenience.

7) Planning

- a) Planning Applications
Proposed, seconded, and upon being put to the vote it was **resolved** to make the following recommendations:
 - i) None received.
- b) Decisions received from Cornwall Council Planning and Regeneration
 - PA19/06010 APPROVED. Riverside Plushabridge Upton Cross. Erection of two conservatories.

One located at the rear of property, one to side of property.

- PA19/06546 APPROVED. 8 Highbury Estate, Woodland Rise, Rilla Mill. Proposal to erect conservatory at rear.
- PA19/06442 APPROVED. Land North Of Lower Rillaton Rilla Mill. Proposed agricultural building for animal housing.
- PA19/07240 Decided not to make a TPO (TCA apps). Nampara Henwood. Works to trees in a conservation area, namely:
 - o Sycamore (T1)- Proposed severe reduction in order to prevent further encroachment to HV lines and add amenity value.
 - o Oak (T2) - One limb to be removed due to shading and aid stability.
 - o Sweet Chestnut (T3)-To be removed entirely due to poor planting location, rapid growth and proximity to overhead utilities.
 - o Field Maple (T4) - Proposed reduction to add amenity value and maintain form/reduce height. Horse Chestnut (T5) - Minor reduction for amenity value only.

8) School Railings: To consider/ comment on the railing design presented.

The Parish Council appreciated the attendance of representatives from Upton Cross School and Kernow Learning at the meeting. The parish council **agreed** on Option 3 as their preferred design as it most closely resembled that of the original railings. This options choice is subject to:

- The outcome of an engineering report which, indicates that it would not be cost effective to seek to retain, refurbish and extend the original railings
- A heritage report that appropriately indicates the suitability of the option put forward
- That the design includes the retention of the existing granite bedding stones in situ, as a base for the new railings;
- The retention of at least 1 set of the original gates in situ, to reflect the historic design and features of the original railings;
- Colour of the new railings is as existing (school blue).

9) Play equipment and recreational areas:

- a) Weekly safety inspections: i) Jubilee Field ii) Rilla Mill play area.

The usual weekly safety inspections for Jubilee Field and Parsons Meadow were provided, no issues were found.

10) Neighbourhood Development Plan (NDP) – to receive / approve recommended changes.

Review of comments:

- P5 – Updating table
Re-number - 1.1 to 1.12.
- P8 logical change
- P11 retain at least until formal response
Remove ‘this policy will not apply to buildings of historical or architectural value.’
Retain - Exceptions are defined in the Cornwall local plan.
- P12 remove – ‘Is not located on visually-exposed plateaus, ridges or skylines or on steep valley sides as identified in the Parish Character Assessment, or any other visually-exposed sites, or does not significantly exceed the height of buildings currently on the site or adjoin to it.’
- Add paragraph at the beginning to reaffirm justification on what visual issues there are in the parish. ‘It takes account of and responds to Prejudice operational visibility of existing local

businesses by virtue of proximity.

- P15 - GPOD – where not covered by the GPOD this policy will apply.
- P16 – agreed to remove ‘economic viability and value to the community on the same site or another equally suitable or more suitable site within the parish or where it can demonstrated that the facility is no longer viable.’
- P17 – produce a separate policy for burial ground extension.
- P18 – Yellow area for parsons meadow needs to be extended as well as the map
- P19 – add in exception sites etc.

The council members considered the comments provided from a meeting held with Cornwall Council and agreed upon the changes outlined above. Once amended, the Neighbourhood Development Plan will be submitted to Cornwall Council. A 6 week review / consultation period will commence with comments / feedback being sought. This will then be brought back for consideration by the council.

11) CCLT – To discuss / confirm next meeting date

It was **agreed** that the 6th November 2019 at 7:30pm would be the date of the next CCLT meeting.

12) Public Conveniences

a) Minions – to discuss / approve preparation for the SOS to re-paint Minions Toilet internally.

It was **agreed** that pre-closure signs be put in place on each of the public conveniences at Minions to inform users of the closure for re-painting of the inside of the toilets. Clerk to ask the cleaner to give the toilets a good clean.

b) Upton Cross – Update

The clerk informed the council that the privacy lock on the public convenience at Upton Cross had been broken and the toilet roll holder had been partially pulled off the wall. The lock has been repaired and a member has offered to fix the toilet roll holder.

13) War Memorial

a) To consider / decided upon the donation to the Royal British Legion for a poppy wreath.

Resolved to approve a donation of £40 to the Royal British Legion.

b) Volunteers needed to clean war memorial

Clerk informed the council that the war memorial had been cleaned by a local business.

c) To consider / decide upon those members attending Remembrance Day (Fri 8th Nov).

A member volunteered to attend the short Remembrance Day memorial service on Friday 8th November.

14) Consultations: i) To consider / decide upon a response to the Policy Consultation - 5G Mobile Coverage In Rural Areas.

Resolved to support the consultation

15) To consider / decide upon the Council taking part in the Community Enforcement Programme.

Agreed to deferred to another meeting

16) BT Kiosks – To consider / approve the decisions taken at previous meeting.

Resolved to approve the decisions made at the meeting on **Monday 9th September 2019** as indicated below:

The Parish Council in principle agreed, subject to approval at the next meeting, the following concerning the disposal / adoption of the following phone kiosks:

- **MINIONS** – the Parish Council objects to the removal of the phone box due to its location and it being a tourist hot spot.
- **UPTON CROSS** – an expression of interest has been received from a community group to use the phone box as a planter. Therefore the Parish Council is in principle prepared to adopt the phone box with the agreement that the community group restore and maintain the kiosk.
- **BRAY SHOP** – no expressions of interest have been received and due to the current state of the phone kiosk and that it has only been used twice in the last 12 months, the Parish Council has no objection to it being removed.

RILLA MILL (already adopted by the Parish Council). Groups of Rilla Mill Residence are going to refurbish the kiosk and turn it into 'The Exchange', fitted out with shelves for books and fruit & veg for those who have sufficient to give away.

17) Exclusion of Press and Public: to exclude press and public on the grounds that the following items of business involves disclosure of confidential information as defined in Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by virtue of relating to confidential information of a commercial nature or relating to persons other than the council.

- i) Public Conveniences: To review responses to advertisements for expressions of interest and discuss/ approve action and associated fees required relating to the change of covenant, original public conveniences by the School.

Agreed to deferred to next meeting

- ii) Allotments – To consider / discuss the lease renewal

In principle the council would accept the renewal of the allotment lease to 2028 subject to receiving and approving the appropriate documents.

18) Correspondence (as listed)

a) Items for information only

<u>Doc. Date</u>	<u>Title</u>	<u>Summary</u>
10.09.2019	CC	Training for City, Town and Parish Councils: Tackling littering, fly tipping and dog fouling
11.09.2019	Rural Service Network	The Rural Bulletin - 10 September 2019
11.09.2019	Cornwall and Isle of Scilly health and care partnership	Integrated Community Services - Saltash
12.09.2019	CC	Planning Conference 2019
12.09.2019	Cornwall AONB	Latest News: September 2019
19.09.2019	Rural Service Network	The Rural Bulletin - 17 September 2019
23.09.2019*	Kernow Learning	School railings
24.09.2019	Rural Service Network	The Rural Bulletin - 24 September 2019
24.09.2019*	CALC	Policy Consultation E-Briefing 10-19 - 5G Mobile Coverage In Rural Areas
24.09.2019*	Cornwall AONB	**Save the Date** - Cornwall AONB Annual Conference: Saturday 23rd November 2019, 3.30pm
10.09.2019	Rural Service Network	The Rural Bulletin - 01 October 2019
1.10.2019*	The Tree Council	Tree Warden Forum Invitation and General Tree Warden Scheme Information
3.10.2019*	Environment Agency	Flood Warnings 27th September-Monday 1st October
3.10.2019*	NHS Kernow	Long Term Plan Update newsletter - 2 October 2019
3.10.2019	Dark Sky	Two Cornish Dark Sky Events on Saturday 12th October 2019 plus the Annual Report
3.10.2019	Cornwall Community Flood Forum.	CCFF 2019 Conference
8.10.2019	Rural Service Network	The Rural Bulletin - 08 October 2019
8.10.2019*	CALC	Community Governance Review Update
<i>Agenda Distributed</i>		
10.10.2019	NALC	<i>Information for local councils to start preparing for the website accessibility regulations.</i>
10.10.2019*	Cornwall Community Flood Forum	<i>Conference poster.</i>

19) Close of Business

The meeting closed 9.03 pm