

Linkinhorne Parish Council
Minutes of Meeting of the Council
Monday 12th August 2019 at Rilla Mill Village Hall, 7.30pm

MINUTES

Those present were: Cllr Hearn (Chairman), Cllr Ward (Vice-Chairman), Cllr Corfield, Cllr Daniel, Cllr Hordley, Cllr Rounsevell, Cllr Stansfield and Cllr Wallis.

**Action
required
by:**

Melanie Kilby (Clerk)

Members of the public: 2

1) Absent: Apologies received from Cllr Boarland, Cllr Lobban, Cllr Sharp-Philips and Cllr Sturrock.

2) Code of Conduct:

- a) Declarations -
 - Cllr Rounsevell – Item 6,c v
 - Cllr Ward – Item 6,c,ix
 - Cllr Daniel – item 7, iv

b) Grants of dispensation - None

3) Minutes

Resolved that the minutes of the previous meetings of the Parish Council of :

Monday 3rd of July (Special meeting Neighbourhood Development Plan) be confirmed, and these were signed as an accurate record of the meeting subject to the following change:

- P36, Item 3, para 1, line 2 – Should read Henwood Residents not Residence
- P36, item 3, para 1, last line – should read ‘this does not have to be adhered to.
- P39 Glossary of terms - the word be needs to be changed to been - All the information has now been included

Monday 8th of July 2019 be confirmed, and these were signed as an accurate record of the meeting subject to the following change. The addition of a sentence on p43... It was **agreed** that the word support (not approved) will be used to for all future planning application responses requiring a response of support by the Parish Council.

Cllr Rounsevell entered the meeting

4) Adjournment of up to 15 minutes for members of the public to raise matters

No matters were raised.

5) Reports from and matters of concern to:

- a) Cornwall Councillor Daw – Not present.
- b) Reports from other councillors (other meetings, conferences)

A member had attended the St Cleer and District Commoners meeting. They are looking at the possibility of employing a dog warden due to the number of issues that have arisen with dogs not on leads near livestock. St Cleer and District Commoners also discussed putting up a sign banning vehicles going along the track to Golddigings quarry.

A member has spoken informally to the planning portfolio holder. His response when questioned regarding the interpretation of 'adjacency' in relation to Policy 9 of the local plan, was that he felt that no definition is required and that planning officers will apply as they see fit. Therefore, it is possible that the interpretation of adjacency will differ.

The Clerk informed the council that Minions Heritage Centre has been reopened after the completion of works on the building. The Clerk was asked to send the council's appreciation to Cornwall Council for its efforts in re-opening of the building.

6) Finance

- a) Cash flow of accounts
Resolved that the bank reconciliation/cash book statement be confirmed an accurate account, and this was signed by the Chairman.
- b) To confirm / agree to purchasing of new printer.
The Members **resolved** to retrospectively endorse the purchase of a printer by the Clerk under section 4.5 of the Financial Regulations which was undertaken in consultation with the Chairman.
- c) Payments
Resolved that the following payments be approved:
- i) £241.70 inc VAT Cormac Solutions Ltd (Minions WC clean Apr 19)
 - ii) £241.70 inc VAT Cormac Solutions Ltd (Minions WC clean May 19)
 - iii) £241.70 inc VAT Cormac Solutions Ltd (Upton Cross WC clean Apr 19)
 - iv) £241.70 inc VAT Cormac Solutions Ltd (Upton Cross WC clean May 19).
 - v) £63.00 C. Rounsevell (Flooring and seat Parsons Meadow).
 - vi) £107.99 inc VAT M. Kilby (new printer).
 - vii) £20.25 RMVH (rent).
 - viii) £106.00 SLCC (subscription).
 - ix) £14.95 A. Ward (tap Upton Cross WC).
 - x) £241.70 inc VAT Cormac Solutions Ltd (Minions WC clean June 19).
 - xi) £241.70 inc VAT Cormac Solutions Ltd (Upton Cross WC clean June 19).
 - xii) £13.50 LPH (Rent CCLT).
 - xiii) £69.96 M. Kilby (Admin expenses Jul +Aug)
- c) Receipts
- i) £25.00 Projector screen
 - ii) £199.35 Minions Toilets

7) Planning

a) Planning Applications

Proposed, seconded, and upon being put to the vote it was **resolved** to make the following recommendations:

Clerk

i) PA19/05855. Little Lanhargy, Bray Shop. Certificate of Lawfulness for use as a dwelling. Linkinhorne Parish Council has no objection to a Certificate of Lawfulness, so long as the appropriate evidence is provided.

ii) PA19/06010 Riverside Plushabridge Upton Cross Erection of two conservatories. One

located at the rear of property, one to side of property. Linkinhorne Parish Council wishes to raise its concerns over the scale of the two conservatories, as it is inconsistent with the character and location of the property.

iii) PA19/06248 Mobile Home At Old Timberland Farm Henwood Proposed dwelling and ancillary works. Linkinhorne Parish Council has no objection to the application, subject to the removal of the caravan on or by the completion of works.

Cllr Daniel left the meeting

iv) PA19/06442. Land North Of Lower Rillaton, Rilla Mill Proposed agricultural building for animal housing. Linkinhorne Parish Council has no objection, subject to the applicant ensuring that the capacity of the slurry and foul water storage is sufficient.

Cllr Daniel returned to the meeting

v) PA19/06675. Grove Farm Linkinhorne Non material amendment for dormer to first floor home office in lieu of rooflights (Application number PA18/08074 dated 18th October 2018 relates). Linkinhorne Parish Council has no objection, subject to the dormer not overlooking another property.

b) Decisions received from Cornwall Council Planning and Regeneration

None received.

8) Play equipment and recreational areas

a) Weekly safety inspections i) Jubilee Field ii) Rilla Mill play area

The usual weekly safety inspections for Jubilee Field and Parsons Meadow were provided. No Issues were identified. The Bumble Bees were still in residence this will continue to be monitored.

b) To approve quote for wood preservative for Jubilee Field.

Resolved to approve the purchase of wood preservative for Jubilee Field.

Clerk

c) To confirm approval of the use of Jubilee Field for the stalls associated with the Art Exhibition and sale in Linkinhorne Parish Hall, Upton Cross.

Resolved to approve the use of Jubilee Field for stalls associated with the Exhibition and sale in Linkinhorne Parish Hall, Upton Cross.

9) Public Conveniences

a) Minions – Update

The issue with the cistern in the men's toilet at Minions was discussed. The clerk was given delegated authority to undertake work as necessary within a budget of £100. Work on the women's toilets is due to take place in the next couple of weeks.

Clerk

b) Upton Cross – Update Nothing to report

10) Policies to be reviewed:

- i) Complaints procedure - Resolved** to approve with no amendments
- ii) Privacy Notice - Resolved** to approve with no amendments

11) To consider whether the Council wishes to declare a climate change emergency

The Parish Council has been asked by Cornwall Council to decide on whether it would like to declare a climate change emergency. Prior to the council committing to declaring a climate change emergency, it has requested that Cornwall Council provided further information and a basic tool kit to ensure that after the declaration has been made, actions can be put in place. As part of the most recent version of the Neighbourhood Development Plan sustainability and the environment have been included in the policies this will (once the Neighbourhood Development Plan has been approved) enable the council to challenge planning applications.

12) BT Phone Kiosks

- i) To consider /agree upon a response to BT's proposal to remove the phone boxes at Minions, Upton Cross and Bray Shop.**

Resolved that the Clerk to advertise 'please adopt me' posters on the phone boxes and in the link.

Clerk

- ii) To consider / decide upon the use of the BT phone Kiosk at Rilla Mill.**

Resolved to defer to the next meeting

13) To Consider / decide upon the positioning of 'Fire Assembly Point' notice by Linkinhorne Parish Hall Committee on a piece of the play equipment in Jubilee Field.

Resolved to approve the positioning of 'Fire Assembly Point' notice by Linkinhorne Parish Hall Committee on a piece of the play equipment in Jubilee Field.

14) To consider / agree upon the Key Economic aspirations for Linkinhorne Parish

Linkinhorne Parish Council considered the Key Economic Aspirations for the parish and surrounding area. The council considered the follow as their key Economic aspirations:

- Improving infrastructure in the parish and beyond. It was considered that housing had been provided but the infrastructure to support the community was not adequate.
- Supporting jobs and people
- Introduction of 5G (mobile broadband)

15) Exclusion of Press and Public: to exclude press and public on the grounds that the following items of business involves disclosure of confidential information as defined in Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by virtue of relating to confidential information of a commercial nature or relating to persons other than the council.

- i) Public Conveniences: To discuss/ approve action and associated fees required relating to the**

change of covenant, original public conveniences by the School.

Resolved that the Clerk is to advertise the following: Linkinhorne Parish Council is considering the disposal of the site occupied by the public conveniences located near the school in Upton Cross. The council is therefore seeking expressions of interest (including financial offering), to be submitted to the Clerk by the 8th September 2019, in order that it can decide whether to offer the site for sale.

Clerk

Re-admittance of press and public.

16) Reminder: Code of conduct training.

Dates were provided and the importance of attending the training was highlighted.

Other items discussed

The council congratulated a member for having been made a Bard of the Cornish Gorsedh.

17) Correspondence (as listed)

a) Items for information only

<u>Doc. Date</u>	<u>Title</u>	<u>Summary</u>
9/07/2019	NALC	👤 Chief executive's bulletin
08/07/2019	CNA	Clean Energy Fund
09/07/2019	Rural Service Network	The Rural Bulletin - 9 July 2019
12/07/2019	NALC	👤 Chief executive's bulletin
12/07/2019	Rural Service Network	The Rural Bulletin - 16 July 2019
12/07/2019	Neighbourhoods Directorate	Training for City, Town and Parish Councils: Tackling littering, fly tipping and dog fouling
17/07/2019	Cornwall Community Flood Forum	Cornwall Community Flood Forum Training Invitation
22/07/2019	NALC	👤 Chief executive's bulletin
23/07/2019	Rural Service Network	The Rural Bulletin - 23 July 2019
23/07/2019*	Cornwall Street works team	Middlewood Hill, North Hill - order
23/07/2019*	PCSO EDSER	PCSO update
25/07/2019	disability Cornwall and Isle of Scilly	DISCOVER Free magazine
29/07/2019	NALC	👤 Chief executive's bulletin23
29/07/2019	Cornwall community Resilience workshop	Training Workshop Invitation - Flood Resilience
30/07/2019	Cornwall Community Flood Forum	DEFRA funded property flood resilience project partnership
31/07/2019	Rural Service Network	Invitation to the Rural Conference 2019
01/08/2019	CC	Neighbourhood E-Bulletin
01/08/2019	CC	Town and Parish Newsletter
02/08/2019	NALC	👤 Chief executive's bulletin
02/08/2019	Dark Sky	Siblyback event, West Cornwall consultation and guidance for town and parish councils
06/08/2019	Rural Service Network	The Rural Bulletin - 6 August 2019

18) Close of Business

The meeting closed 9.19 pm