

Linkinhorne Parish Council

PUBLIC NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL
Monday 9th September 2019 at Linkinhorne Parish Hall, Upton Cross at 7.30 pm

AGENDA

Those present will be minuted

- 7.30
- 1) Apologies: to minute apologies for absence
 - 2) Code of Conduct a) to receive declarations b) to grant dispensations
 - 3) Minutes approval of the minutes of the Council Meeting of Monday 12th August 2019
 - 4) Public participation(15 minutes max): to hear matters raised by parishioners:
 - 5) Reports from and matters of concern to:
 - a) Cornwall Councillor Sharon Daw
 - b) Reports from councillors
 - 6) Finance
 - a) To receive/approve cash flow of accounts/bank reconciliation/monthly financial review.
 - b) Payments i) £115.50 Mr R. Stephens (Bench repairs Jubilee Field and Minions toilet door repairs) ii) £240 inc VAT PKF Little John (external Audit). iii) £424.65 inc VAT Cormac Solution Ltd (Maint. Jubilee Field). iv) £950.00 JWS Heating and Plumbing (Minion WC ladies). v) £241.70 inc VAT Cormac Solutions Ltd (WC clean UX July). vi) £241.70 inc VAT Cormac Solutions Ltd (WC clean Minions July). vii) £147.00 Mike Todd (burial ground bench)
 - c) Receipts i) £124.35 Minions WC coin collection
 - d) To approve removal from asset register and disposal of printer.
- 8:00 pm
- 7) Planning [*please view applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>*]
 - a) Planning applications
 - i) PA19/06546. 8 Highbury Estate Woodland Rise Rilla Mill. Proposal to erect conservatory at rear.
 - ii) Any applications received before the meeting
 - b) Decisions received from Cornwall Council
 - 8) Play equipment and recreational areas:
 - a) Weekly safety inspections i) Jubilee Field ii) Rilla Mill play area
 - b) To decide / confirm rota for play area inspection Oct 2019 to Oct 2020.
 - c) To consider / approve the use of Jubilee field for Community Apple Day on 29th Sept. 2019.
 - 9) Neighbourhood Development Plan – to receive an update.
 - 10) CCLT – To receive an update and consider proposed terms of reference for Working Party
 - 11) To discuss / provide comments on the Upton Cross Highway Scheme feasibility study reflecting the Parish Councils request for a 20mph limit (previously circulated).
- 8:30
- 12) Public Conveniences
 - a) Minions – To receive an update on work undertaken.
 - b) Upton Cross
 - 13) Policies to be reviewed:
 - i) Burial Ground Regulations
 - ii) Grants Policy
 - 14) Roberts and Jeffery Foundation – To consider / approve the application for a trustee.
 - 15) Cornwall Council Consultations: to consider whether to respond and, if so how to:
 - i) Street Trading Review
 - ii) Homeless and Rough Sleeping strategy for Cornwall
 - 16) To consider the applications presented for the Co-option of a new Councillor Member (statements enclosed)
 - 17) *Exclusion of Press and Public: to exclude press and public on the grounds that the following items of business involves disclosure of confidential information as defined in Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by virtue of relating to confidential information of a commercial nature or relating to persons other than the council.*
 - i) Public Conveniences: To review responses to advertisements for expressions of interest and discuss/ approve action and associated fees required relating to the change of covenant, original public conveniences by the School.
 - 18) Correspondence (as listed)
 - a) Items for information only
- 9:00
- 19) Close of Business

NB all timings are approximate and subject to change

Melanie Kilby 3rd September 2019