

Linkinhorne Parish Council

Minutes of Meeting of the Council

Monday 11th March 2019 at Linkinhorne Parish Hall, Upton Cross, 7.30pm

MINUTES

Those present were: Cllr Hearn (Chairman), Cllr Lobban (Vice-Chairman), Cllr Boarland, Cllr Daniel, Cllr Hordley, Cllr Stansfield, Cllr Rounsevell, Cllr Wallis and Cllr Ward

**Action
required
by:**

Melanie Kilby (Clerk)

Members of the public: 0

1) Absent: Apologies received from Cllr Corfield, Cllr Sharp-Philips, Cllr Coombe and Cllr Sturrock

- 2) Code of Conduct:**
- a) Declarations - None
 - b) Grants of dispensation - None

3) Minutes

Resolved that the minutes of the previous meetings of the Parish Council of Monday 11th February 2019 be confirmed, and these were signed as an accurate record of the meeting.

4) Adjournment of up to 15 minutes for members of the public to raise matters

No members of the public were present.

5) Reports from and matters of concern to:

- a) Cornwall Councillor Daw – Not present.
- b) Reports from other councillors (other meetings, conferences) –

A member attended the town and planning conference which covered the following:

- Community levies came into force on the 1st January. It was highlighted that it will take a long time for the money to come in initially.
- Information supplied on the area development teams. Linkinhorne parish will be in area 7 which includes Caradon Network Panel area, Liskeard and Looe. The officers will also cover area 8 (North Cornwall).
- These new area planning teams will help the Neighbourhood Development Plan team - joined up working.
- Discussion took place around rounding off and adjacency to the development boundaries with examples given.
- In certain locations Cornwall Council have failed to consider the parish councils support / objections/ comments and it was agreed that Cornwall Council should have engaged and discussed with the parish council prior to making decisions. Cornwall Council will endeavour to engage with Parish Councils more effectively.
- Tips on how to write a comment to a planning application. The fuller and more detailed the better with reference to policy and NDP and expressions of views. Must be specific on issues and provide a local context.
- Significant amount of people raised complaints regarding material amendments which

are nearly always approved.

A member and the Clerk attended the CALC (Cornwall Association of Local Councils) conference which focused on the Governance Review. It is likely not to affect the parish of Linkinhorne or those surrounding it. However, in some parts of the county there are significant issues that need to be addressed e.g. where towns have expanded and crossed the parish boundaries into a predominately rural parish. Creating issues with precepts e.g. those in the rural parishes using the facilities in the town but not paying towards those services through the precept etc. Discussion over why, should and how those parish boundaries are relocated need to take place with the relevant parishes.

Caradon Community Network Area (CCNA) meeting:

- Discussed reporting arrangements
- Anonymization of enforcement cases.
- Reporting of section 106 and monies due
- Planning application numbers within the CCNA
- Tranche 1 of the Highway Schemes has been approved and is going ahead. The scheme at Upton Cross is likely to be the last in tranche 1 to be completed. Tranche 2 has been advertised and the deadline for expressions of interest is the 30th April 2019.

6) Finance

- a) Cash flow of accounts
Resolved that the bank reconciliation/cash book statement be confirmed an accurate account, and this was signed by the Chairman.
- b) Payments
Resolved that the following payments be approved:
- i) £815.35 Cormac Solutions Ltd (ground maint. Jubilee Field and Parsons Meadow).
 - ii) £36.00 CALC (Annual conference).
 - iii) £5.60 HMRC.
 - iv) £8.06 Cornwall Pension Fund.
 - v) £25.86 M. Kilby (CiLCA).
 - vi) £ 402.00 inc VAT T.J. Wotton (War Memorial gate).
 - vii) 230.08 inc VAT Cormac Solutions LTD (wc's UX clean jan.)
 - viii) 230.08 inc VAT Cormac Solutions LTD (wc's Minions clean jan.)
 - ix) £36.00 R. Hanson (Addi. PROW cut path (614/8/1)).
 - x) £62.88 Maunders and Son LTD (fencing stakes allotments).
 - xi) £70.66 M. Kilby (Admin).
- c) Receipts i) £300.00 Burial.
- d) Notification of:
- i) Data protection payment £40.00 (ICO).
 - ii) Decrease in DD to £15 per month SWW Minions.
 - iii) £172.00 Linkinhorne Community Film (grant).
 - iv) £200.00 Linkinhorne PCC (grant).
 - v) £350.00 Rilla Mill Village Hall (grant).

7) Planning

a) Planning Applications

Proposed, seconded, and upon being put to the vote it was **resolved** to make the following recommendations:

i) PA19/01028. Addicroft Mill Upton Cross. Change of use of land to domestic curtilage to erect a greenhouse

Linkinhorne Parish Council has no objection to the erection of a green house. However, the parish council is concerned at the scale of the proposed vegetable garden (as indicate by the red line) and that it may give rise to subsequent applications for further development.

b) Decisions received from Cornwall Council Planning and Regeneration

Decisions:

- PA18/11302 APPROVED. The Green, Netherton. To regularise the use as a wedding venue with 2 further alterations on unit 5 to convert part of a redundant barn to 5 en-suite letting bedrooms (which has extant permission under 07/01654/FUL). Also to demolish a store and construct 2 further en-suite bedrooms.
- PA18/11674 APPROVED. Ponderosa, Upton Cross. Demolition and rebuilding of two storey extension on North elevation of dwelling.
- PA18/10895. APPROVED. Neptune Lodge Upton Cross. Unrestricted residential occupation (C3) of building currently subject to holiday occupancy restriction

Notifications:

- PA19/00030 Decided not to make a TPO (TCA apps). Mill House Rilla Mill Works to trees in a Conservation Area, namely fell one fir tree.
- PA19/01677. Old Timberland Farm Henwood. Works to trees in a Conservation Area, namely various works to trees T1- T33.
- PA19/00980 Decided not to make a TPO (TCA apps). Ridgeway Cottage Minions .L Works to trees in a conservation area, namely Cherry Laurel (T1), cut back excessive growth at the base of the crown to the North side of the trunk which will help restore the structural balance and raise the base of the canopy by approximately 60cm.
- PA19/01076 Decided not to make a TPO (TCA apps). Edgemoor Cottage Minions. Works to trees in a Conservation Area, namely dismantle leylandii tree T1 to ground level.

8) Play equipment and recreational areas

a) Weekly safety inspections i) Jubilee Field ii) Rilla Mill play area

The usual weekly safety inspections for Jubilee Field and Parsons Meadow were provided. The main entrance gate latched has been fixed and the pegs holding the goal post nets were put back in place.

Clerk /
Cllr C.R

b) Consider / decide upon quotes for maintenance of play equipment in Jubilee field and Parsons Meadow.

Resolved that a member would undertake the work to replace the floor on the wooden house in Jubilee Field. The replacement of the seat and the floor panels at Parsons Meadow would be looked at by the member and a decision will be deferred to the next meeting. Clerk to locate key for bolts on the multi-play equipment.

9) Public Conveniences

Clerk

a) Minions – i) Consider / decide upon the quotes obtained for replacement of the wallgate unit in the ladies toilet with a sink unit and hand dryer.

Resolved to approve the quotes provided by plumber and electrician subject to the plumber providing a more robust material which will withstand the damp conditions experience in the public toilets.

Clerk

A discussion took place around the recently blocked drain at Minions public toilets. The blockage has been caused by wipes being flush down the disabled toilet. It was **agreed** that purchasing a larger bin for the disabled toilet at minions (which contains the baby changing unit) and signs for the toilets asking people not to flush anything but toilets paper was delegated to the Clerk.

b) Upton Cross – update.

Cornwall council have requested an additional payment. Chairman to liaise with Solicitors and Cornwall Council.

10) To consider / decide upon submitting an expression of interest for the Community Network Area SOS.

Information to be advertised to parishioners and a call for projects to be put forward. **Resolved** to defer item to the April meeting.

11) To consider / decide upon submitting an expression of interest for Tranche 2 of the Community Network Highways Scheme.

Options to be put forward were discussed with a request for replacement signage in certain locations in the parish. Members to inform clerk of locations where signs need replacing or could be useful. Information to be advertised to parishioners and a call for projects to be put forward. **Resolved** to defer item to the April meeting.

12) To consider / decide upon Cornwall Councils proposal for the parish council adopting the BT kiosk at Rilla Mill.

Resolved that the parish council are not prepared to contribute to Cornwall Councils proposed costs but would still be willing to take on the phone kiosk at Rilla Mill for the nominal BT £1 charge.

13) To discuss/ decided upon a response to the polling districts and polling places review 2019.

The information was provided to the members. Due to no change within the parish boundaries etc and the fact that the locations (Rilla Mill Village Hall and Linkinhorne Parish Hall Upton Cross) remain suitable locations for the polling station it was **resolved** that the response be as follows: Linkinhorne Parish Council remains in favour of the current polling stations and voting arrangements in the parish of Linkinhorne.

14) Correspondence (as listed)

a) Items for information only

- Chairman congratulated the Clerk on submitting her final unit for CiLCA which is awaiting marking.
- Clerk has received confirmation from Cornwall Councils enforcement team regarding Alleged unauthorised earth works - construction of field wall Land South East Of Caradon Villa Downgate Upton Cross Liskeard Cornwall
- Property previously the shop and post office at Upton Cross. No planning application has been received as yet by Cornwall Council planning department. Clerk to chase if planning application has not been received by the 25th March 2019.

<u>Doc. Date</u>	<u>Title</u>	<u>Summary</u>
14/02/2019	Rural Service Network	The Rural Bulletin - 12 February 2019
14/02/2019	Cornwall Pension Fund	Employer Newsletter (February 2019)
14/02/2019	Great Western Railway	Tunnel closure will affect rail journeys
14/02/2019	Fields in Trust	LoveYourLocalPark: Fields in Trust eBulletin February 2019
18/02/2019*	Caradon CNA	Community Speed Initiatives Briefing Note
19/02/2019*	CC Enforcement	Upton Cross Post Office - ref EN18/01797
19/02/2019	CC Environmental Team	Padlocked gate footpath 614/18/2
19/02/2019	Rural Service Network	The Rural Bulletin - 19 February 2019
19/02/2019	CC on behalf of Brown Geoff	Grit bins
21/02/2019	CC	Meet the Planners - 27 March 2019 - Liskeard
25/02/2019	SLCC	News bulletin 22nd February 2019
25/02/2019	NALC	Chief executive's bulletin
25/02/2019	CC	Community Network Area SOS
28/02/2019*	Cornwall Streetworks Team	Darite closure - order
28/02/2019*	Cornwall Streetworks Team	Mill Lane, Bathpool - order
28/02/2019*	Caradon Community Network Panel	Community Network Highways Scheme
28/02/2019*	CC	Acknowledgement Letter Attached EN19/00327
28/02/2019*	Caradon Community Network Panel	Macmillan Mobile Information & Support Bus Visit to Cornwall next week
28/02/2019	Cornwall Streetworks Team	B3254 Upton Cross closure - intention
4/03/2019	CC	Winter Wellbeing 2018/19
4/03/2019	Cornwall Community Flood Forum	Newsletter
5/03/2019	Civic Voice	Survey: Public Participation in the Planning System

5/03/2019	Rural Service Network	The Rural Bulletin - 05 March 2019
<i>Agenda Distributed</i>		
7/03/2019	Rural Service Network	RSN Rural Funding Digest - March 2019 Edition
07/03/2019*	CALC	Newsletter - 6 March 2019
07/03/2019	NALC	Newsletter
07/03/2019*	Cornwall Council	Dark Sky Newsletter: Star Gazing Evening 15th March 2019
11/03/2019*	CC	Community Governance Reviews - advice about interests and predetermination

20) Close of Business

The meeting closed 20:31