

Linkinhorne Parish Council

Minutes of Meeting of the Council

Monday 11th February 2019 at Linkinhorne Parish Hall, Upton Cross, 7.30pm

MINUTES

Those present were: Cllr Hearn (Chairman), Cllr Lobban (Vice-Chairman), Cllr Boarland, Cllr Corfield, Cllr Daniel, Cllr Hordley, Cllr Sharp-Philips, Cllr Stansfield, Cllr Sturrock, Cllr Wallis, and Cllr Ward.

**Action
required
by:**

Melanie Kilby (Clerk)

Members of the public: 2

1) Absent: Apologies received from Cllr Rounsevell and Cllr Coombe.

- 2) Code of Conduct:**
- a) Declarations - None
 - b) Grants of dispensation - None

3) Minutes

Resolved that the minutes of the previous meetings of the Parish Council of Monday 14th of January 2019 be confirmed, and these were signed as an accurate record of the meeting.

4) Adjournment of up to 15 minutes for members of the public to raise matters

A member of the public spoke about their respective grant application.

A member of the Parochial Church Council raised their concerns about the possibility of listing the Church and Sunday school and that they had not officially been consulted. The Parish Council confirmed that no decision has been made regarding the listing of the school railings, school buildings, Church and Sunday School, only that information was requested to inform the councillors of the options. Any decision would include consultation with the public and relevant landowners.

5) Reports from and matters of concern to:

- a) Cornwall Councillor Daw – not present.
- b) Reports from other councillors (other meetings, conferences) –

Chairman highlighted the CALC conference to be held on the 16th February 2019 and that a report will be provided at the next meeting.

6) Finance

- a) Cash flow of accounts
Resolved that the bank reconciliation/cash book statement be confirmed an accurate account, and this was signed by the Chairman.
- b) Payments
Resolved that the following payments be approved:
 - i) £230.08 in VAT Cormac Solutions LTD (WC Clean UX Dec).
 - ii) £230.08 in VAT Cormac Solutions LTD (WC Clean Minions Dec).
 - iii) £1,670.00 R. Hanson (Burial ground £260) and footpath maint. £1,410).

- iv) £9.80 HMRC.
- v) £13.59 Cornwall Pension Fund
- vi) £43.27 CiLCA.
- vii) £46.56 LPH (WC UX elec. + water + sewage charges).
- viii) £60.00 (paid) Caunters Solicitors (UX WC).

C) Receipts i) £15 (Allotment rent)

d) To consider/ accept the Local Maintenance Partnership grant.

Resolved to ratify acceptance of funding offer for cutting PRoW.

Clerk

e) To consider/approve any received grant applications.

Resolved to make the following grant payments and **agreed** to vire balancing sum from reserves to cover the additional cost not budgeted for but within the available S137 spend :

Clerk

i. £172.00 to Linkinhorne Community Film, part of Linkinhorne Parish Hall - donation towards the purchasing of projector.

ii. £200.00 to Linkinhorne Parochial Church Council - Maintenance of the two church yards (St Paul's and St Melor's) primarily grass cutting and tree surgery.

iii. £350.00 to Rilla Mill Village Hall - Grass cutting at Parsons Meadow.

iv. The Cornwall Hospice Care application was not supported this year as currently the most local proposed hub would be located in St Austell and that it was felt that the majority of people within the Parish would be directed to Plymouth for similar services.

7) Planning

a) Planning Applications

Proposed, seconded, and upon being put to the vote it was **resolved** to make the following recommendations:

i. None received

A discussion took place around the following potential breeches in planning. The Clerk was requested to report the potential breeched to the relevant authority:

1. Property previously used as Upton Cross post office and shop. The property appears to have been fitted out with items considered consistent with residential use.
2. New access opened a Little Upton Court.
3. Extensive ground works being undertaken in the field opposite Caradon Villa / Tokenbury Manor

Clerk

b) Decisions received from Cornwall Council Planning and Regeneration

Decisions:

- PA18/10835 APPROVED. Land At The Cheesewring Hotel Minions. Reserved

Matters application for the construction of single dwelling with associated works. (Details following outline application PA17/03571 dated 11/07/17).

- PA18/11566 APPROVED. Heather View Duchy Row Upton Cross. Rebuilding front porch and replacement rear garden room extension.7
- PA18/11584 APPROVED. Land North East Of Netherton Farm Upton Cross . Erection of polytunnel and associated shed for agricultural use.

Notifications:

- PA19/00030. Mill House Rilla Mill. Works to trees in a Conservation Area, namely fell one fir tree.
- PA19/00980. Ridgeway Cottage Minions Works to trees in a conservation area, namely Cherry Laurel (T1), cut back excessive growth at the base of the crown to the North side of the trunk which will help restore the structural balance and raise the base of the canopy by approximately 60cm.
- PA19/01076. Edgemoor Cottage Minions Works to trees in a Conservation Area, namely dismantle leylandii tree T1 to ground level.

c) Information was provided on the following:

- Planning conference in this series is Thursday 28 February 2019 at Liskeard Town Hall.
- Meet the Planners Event 27 March 2019 – 5.00-6.30 pm in Liskeard Town Hall.

Clerk

Clerk was asked to circulate the information to the members

8) Play equipment and recreational areas

a) Weekly safety inspections i) Jubilee Field ii) Rilla Mill play area

The usual weekly safety inspections for Jubilee Field and Parsons Meadow were provided. No new issues were highlighted.

9) Neighbourhood Development Plan (NDP) and CCLT – to receive update.

The current position of the NDP and a summary of what the CCLT can offer were given to the members.

Over the last 6 months the Neighbourhood Development Plan (NDP) had been put on hold due to discussions which have had the potential to influence NDP's within Cornwall. These discussions have now reached a point where their influence on any potential NDP's is clearer. The Linkinhorne NDP can now be re-evaluated and moved forward. Linking to this the Parish Council has also been in consultation with the Cornwall Community Land Trust (<https://cornwallclt.org/>) on the potential for a small affordable housing development within the parish, with added community benefit. In order to move both the NDP and potential Community Land Trust project forward a decision needs to be made which includes both elements.

A discussion took place where it was **agreed** that a positive decision needs to be made in order to take the NDP and CCLT projects forward, the Councillors were asked to submit any questions concerning the CCLT to the Clerk. These questions are to be moderated and a group of 3-4

Councillors will then have a discussion around these questions with CCLT.

10) Public Conveniences (PC)

a) Minions –

i) Consider / approve the quote for servicing of the coin collection mechanism.

It was **agreed** that the clerk would investigate whether it would be possible for the servicing of the coin mechanism to be undertaken at the same time as those in the local areas, investigate whether other companies providing servicing of the coin mechanisms. Ask for more detailed explanation of the servicing packages provided by Healthmatic.

ii) Consider / decide upon the quotes obtained for replacement of the wallgate unit in the ladies toilet with a sink unit and hand dryer.

Clerk was asked to request a breakdown of the quote provided showing parts and labour cost and if possible to find at least one more quote.

b) Upton Cross – Update

The Clerk provided information on the Deed of Release of Covenant and that Cornwall Council were requesting additional payment which was considered by the solicitors, Clerk and Chairman as disproportionate, unreasonable and inappropriate. It was **agreed** that the Clerk instructs the solicitor to act on the council's behalf to object to the rise in fees proposed by Cornwall Council.

c) Consider/ decide upon quotes for the cleaning of the PC's at Upton Cross and Minions for 2019-20.

Resolved to approve the 3 year contract with Cormac Solutions Ltd

11) Policies: To discuss/approve the following:

a) New Standing Orders based on NALC 2018 model and CALC recommended variations.

Resolved to approve

b) Equal Opportunities Policy

Resolved to approve once Equal has been changed to Equalities.

b) Grievance Procedures

It was **agreed** that modification need to be made to the policy once advice has been sought. Deferred to next meeting.

c) Training and Development Policy

Resolved to approve, with minor modification to wording.

12) To discuss the information presented regarding the school railings and church gates and consider next steps.

Information in the form of a report was provided to the members regarding the history of the school, railings and church + gates. Included was a summary explaining the listing process and the pros and cons of listing a building. It was highlighted that anyone could request that a building be listed but that the decision is taken by Historic England.

A member informed the council of the schools current position on the railing. The proposal came through safeguarding and that things will not move forward until the funding outcome is known (April / May). The Executive Principle of ACE is keen to attend a parish council meeting to explain the situation.

It was **agreed** that a decision on this be deferred until further information was provided by the school on any potential proposed plans.

13) BT Kiosk Rilla Mill – update. No update was available.

14) Allotments - Update.

It was **agreed** that two members of the council are to replace approximately 24 of the stakes on the boundary fence of the allotments.

15) Correspondence (as listed)

<u>Doc. Date</u>	<u>Title</u>	<u>Summary</u>
05/01/2019	SLCC	The Clerk magazine – special feature affordable homes.
17/01/2019	Rural Service Network	The Rural Bulletin - 15 January 2019
17/01/2019	Came and Company	A new future for the Stackhouse Poland Group - Same People, Same Ethos
21/01/2019*	Cornwall Countryside Access Forum	Agenda for Cornwall Countryside Access Forum, Tuesday, 29th January, 2019, 2.00 pm
21/1/2019*	Dark Sky	Cornwall Council Dark Sky Newsletter: Star Gazing Evening 26th January 2019
21/1/2019*	NALC	Chief executive's bulletin
21/1/2019*	Camel Valley and Bodmin Moor Protection Society	Invitation
21/1/2019	Fields in trust	Beat Blue Monday and plan your summer Have a Field Day picnic today
24/01/2019*	Community Link Officer, Caradon	Connecting the Unconnected

	CNA	
24/01/2019	Rural Service Network	The Rural Bulletin - 22 January 2019
24/01/2019	Cornwall Pension Fund	LGPS Fair Deal Consultation
28/01/2019*	Nichola Sherriff	Cornwall Council has declared a climate emergency and we can help you understand what that means in your parish
28/01/2019*	Professor Richard Cochrane	Invitation to Conference: Climate Change and Neighbourhood Planning
28/01/2019*	Civic Voice	Building Better Commission Survey
21/01/2019	CPRE	Winter magazine.
31/01/2019	Rural Service Network	The Rural Bulletin - 29 January 2019
31/01/2019*	CC Planning	Area Team Planning - Area Team 7
31/01/2019*	Great Western Railway	Williams Review Consultation
31/01/2019	Cornwall Pension Fund	Employer Newsletter - January 2019
04/02/2019*	CC	Polling District and Polling Places Review
04/02/2019*	CC	Town & Parish Newsletter - January 2019

a) Items for information only

16) Close of Business

The meeting closed 9:25 pm