

# **Linkinhorne Parish Council**

## **Minutes of Meeting of the Council**

**Monday 14<sup>th</sup> January 2019 at Linkinhorne Parish Hall, Upton Cross, 7.30pm**

### **MINUTES**

**Those present were:** Cllr Hearn (Chairman), Cllr Sharp-Philips, Cllr Stansfield, Cllr Sturrock, Cllr Hordley, Cllr Daniel and Cllr Rousevell.

**Action  
required  
by:**

Melanie Kilby (Clerk)

Members of the public: 1

**1) Absent:** Apologies received from Cllr Lobban (Vice-Chairman), Cllr Ward, Cllr Corfield, Cllr Wallis, Cllr Boarland and Cllr Coombe

**2) Code of Conduct:**

- a) Declarations - None
- b) Grants of dispensation - None

#### **3) Minutes**

**Resolved** that the minutes of the previous meetings of the Parish Council of Monday 10<sup>th</sup> of December 2018 be confirmed, and these were signed as an accurate record of the meeting subject to line 5a) the word *No present* being changed to *Not present*.

#### **4) Adjournment of up to 15 minutes for members of the public to raise matters**

A member of the public asked about the proposed speed sign in Bray shop.

#### **5) Reports from and matters of concern to:**

- a) Cornwall Councillor Daw – Not present.
- b) Reports from other councillors (other meetings, conferences) -

The Chairman highlighted the Community Governance Review would be a key focus of the Cornwall Local Association of Councils (CALC) Annual Conference and provided an opportunity for parishes to look at matters such as clustering, ward and boundary arrangements.

#### **6) Finance**

- a) Cash flow of accounts  
**Resolved** that the bank reconciliation/cash book statement be confirmed an accurate account, and this was signed by the Chairman.

*Cllr Sharp Philips arrived at the meeting*

- b) Payments  
**Resolved** that the following payments be approved:
  - i) £230.08 inc VAT WC clean UX Nov. 2018 (Cormac Solutions Ltd).
  - ii) £230.08 inc VAT WC clean Minions Nov. 2018 (Cormac Solutions Ltd).
  - iii) £13.50 rent (LPH).
  - iv) £192.80 Netherton Farmers Ltd (Allotment rent).
  - v) £23.23 M. Kilby (Admin).

- vi) £55.50 M. Kilby (CiLCA)
- vii) £17.54 Cornwall Pension fund.
- viii) £13.00 HMRC.

c) Receipts i) None

## 7) Planning

a) Planning Applications

Clerk

Proposed, seconded, and upon being put to the vote it was **resolved** to make the following recommendations:

- i. PA18/11584. Land North Of Netherton Farm, Upton Cross. Erection of polytunnel and associated shed for agricultural use. Linkinhorne Parish Council has no objection to the planning application.
- ii. PA18/11566. Heather View, Duchy Row, Upton Cross. Rebuilding front porch and replacement rear garden room extension. Linkinhorne Parish Council has no objection to the planning application.
- iii. PA18/11674. Ponderosa, Upton Cross. Demolition and rebuilding of two storey extension on North elevation of dwelling. Linkinhorne Parish Council has no objection to the planning application.
- iv. PA18/11302. The Green, Netherton. To regularise the use as a wedding venue with 2 further alterations on unit 5 to convert part of a redundant barn to 5 en-suite letting bedrooms (which has extant permission under 07/01654/FUL). Also to demolish a store and construct 2 further en-suite bedrooms. Linkinhorne Parish Council has no objection to the planning application. Linkinhorne Parish Council has no objection to the proposed development of the enterprise, subject to the building being capable of conversion with no significant demolition or re-build being involved. The Parish Council would however draw Cornwall Councils attention to the proximity of the proposed development to farming activities (livestock) and the assessment required of the proximity and compatibility of the proposed uses in these circumstances.
- v. PA19/00039/PREAPP. Pre-application advice for a single dwelling. Land North Of Lavender Cottage Bray Shop. Notification only.

*Cllr Sturrock arrived at the meeting*

### b) Decisions received from Cornwall Council Planning and Regeneration

- PA18/10139 APPROVED Addicroft Mill, Plushabridge. Erect two roof lanterns
- PA18/10140 APPROVED Listed Building Consent to construct two roof lanterns.
- PA18/06249 APPROVED Land South East Of Brentholm Bray Shop. Conversion of redundant agricultural building to provide single residential dwelling and creation of an access and track.

## 8) Play equipment and recreational areas

a) **Weekly safety inspections.** The weekly safety inspections were provided.

Clerk

- i) **Jubilee Field** A parishioner had informed the chairman of a hole forming in the wooden play house in Jubilee Field. Clerk to assess and get quote for fixing. Clerk to close off the top part of the play house until a new floor has been installed.
- ii) **Rilla Mill play area** – no new issues reported.

**b) Consider / decide upon the quotes obtained for tackling the mole issue in Jubilee Field.**

Quotes were provided to the council. The Council **agreed** to not use the companies that provided the quotes. A member offered to undertake the work free of charge. **Resolved** that the member of the council is to undertake the work as it was considered low risk. The work is to be undertaken during quiet periods.

Cllr C.R

**9) Neighbourhood Development Plan / CCLT – to receive update and consider next steps in relation to CCLT following the recent presentation to Council (deferred from the last meeting of Council).**

This item was deferred to the next parish council meeting (February 2019).

**10) Public Conveniences**

The members requested that the Clerk obtain quotes for the cleaning of the public convenience at Upton Cross and Minions from the current contractors for the following:

- 1st April 2019 to 31st March 2020 (1 years contract)
- 1st April 2019 to 31st March 2022 (3 year contract)

These quotes will be brought back to the council for the meeting in February. If these quotes are not in the region of previous quotes then the council can consider re-tendering the contracts.

**a) Minions –**

**i) to decide on the replacement of the wallgate unit in the ladies toilet with a sink unit and hand dryer**

**Resolved** to approve the replacement of the wallgate unit with a separate sink and hand dryer.

**ii) Consider / decide upon the quotes obtained for undertaking the work in 10,a,i**

A decision could not be made as quotes for the work had not been received in time for the meeting. This item has been deferred to the February meeting

**b) Upton Cross – No update to be given.**

**11) Consider / decide upon the proposal by BT to remove the pay phone at Rilla Mill.**

Majority of the member were in favour of adopting the BT Kiosk at Rilla Mill. It was **resolved** to adopt the BT phone kiosk subject to confirmation of the costs involved.

**12) Allotments - to consider / decide upon the course of action regarding the boundary fence maintenance.**

**Resolved** that two members of the council would inspect the fence and provide recommendations on what maintenance would be required.

Cllr C.H  
& Cllr C.D

**13) Community Governance Review – To consider/ decided upon an initial interest response.**

The Community Governance review was received and noted by the Council **Resolved** that no changes need to be made and that the Clerk would submit an initial interest form stating as such.

**14) Burial Ground:**

a) **To consider / approve a memorial application. Resolved** to approve the application.

**15) Correspondence (as listed)**

**a) Items for information only**

PA18/10835. Land At The Cheesewring Hotel Minions. Reserved Matters application for the construction of single dwelling with associated works. (Details following outline application PA17/03571 dated 11/07/17). Linkinhorne Parish Council is maintaining its objection to the proposed application and agreed to disagree with Cornwall Councils proposal to approve. Discussion took place around the school railings and church gate. The Clerk was asked if more information could be gathered regarding the listing of these historic features.

<u>Doc. Date</u>	<u>Title</u>	<u>Summary</u>
10/12/2018	E-on	Changes to deemed prices
10/12/2018	Local Government Boundary Commission	Electoral review of Cornwall: Final recommendations.
12/12/2018	Rural Service Network	The Rural Bulletin - 11 December 2018
12/12/2018*	Netherton Farmer LTD	Planning application for a livestock polytunnel at Netherton
12/12/2018*	Crantock Parish Council	Save Crantock Village Update
20/12/2018*	Rural Service Network	The Rural Bulletin - 18 December 2018
20/12/2018	CC	Adoption of the Cornwall Minerals Safeguarding Development Plan Document.
20/12/2018	CALC	Email to members re Crantock
3/01/2019	CCLT	December 2018 Newsletter
3/01/2019	NALC	Provisional local government finance settlement – Council tax
3/01/2019	CC	Neighbourhood Plan E-Bulletin (December 2018)
3/01/2019*	CALC	CALC Annual Conference - 16 February 2019
07/01/2019	Cornwall Partnership foundation trust	Sowenna Appeal
7/01/2019*	Western Power	INVITATION: WPD's Annual Stakeholder Workshops - February 2019
9/01/2019	Rural Service Network	RSN Rural Funding Digest - January 2019 Edition
10/01/2019	Rural Service Network	The Rural Bulletin - 08 January 2019
10/01/2019*	North Cornwall Cluster Group	Crantock Neighbourhood Plan Decision
10/01/2019*	CC	Off Street Parking Order 2019
10/01/2019*	Cornwall Rural Community Charity	Community Buildings Conference, Tuesday 12th February 2019
14/1/2018	CALC	Letter regarding budget preparations for Devon and Cornwall Police 2019/20.

**16) Close of Business**      The meeting closed: 8:45 pm