

Linkinhorne Parish Council

Minutes of Meeting of the Council

Monday 10 October 2016 at Rilla Mill Village Hall, 7.30pm

MINUTES

Those present were: Cllr Hearn (Chairman), Cllr Hopes, Cllr Hordley, Cllr Lobban (Vice-Chairman), Cllr Martin, Cllr Mounce, Cllr Moyse, Cllr Rounsevell, Cllr Rowe, Cllr Stansfield, Cllr Ward, Cornwall Cllr McWilliam
Julia Todd (Clerk)
One member of the public

1) Absent: Apologies received from Cllr Horrell

2) Code of Conduct: a) Declarations i) Cllr Mounce was welcomed by members, and signed his Declaration of Office ii) Cllr Rounsevell declared an interest in item 7(a)(iii) being the applicant iii) Cllr Lobban declared an interest in item 7(a)(v) b) Grants of dispensation – none were sought.

3) Minutes

Resolved that the minutes of the previous meeting of the Parish Council of Monday 12 September 2016 be confirmed, and these were signed as an accurate record of the meeting, subject to amendments as follows in item 5(c): replace 'Bodmin Moor Commoners' Council' with 'St Cleer and District Commoners Association', and replace 'co-opted' with 'elected'.

4) Adjournment of up to 15 minutes for members of the public to raise matters

Cllr Rounsevell spoke, as a member of the public, to make the following comments regarding his planning application: a sound test has been undertaken and passed the required standard, the title of the application has been amended since 'clay pigeon shoot' is misleading, and asked for support for his son's sport.

5) Reports from and matters of concern to:

- a) Police representative of 'Liskeard Have Your Say' (LHYS) . The clerk informed the meeting that notes of the meeting and accompanying crime statistics had been distributed and were available as part of the correspondence.
- b) Cornwall Councillor McWilliam commented upon the increase in crime rate for Linkinhorne Parish adding that it was an area of low crime.
She asked for feedback on the usefulness and merit of the weekly newsletter from Cornwall Council. The clerk confirmed that the letter is circulated by email and a paper copy is available to read at Parish Council meetings.
Cornwall Council is interested in the impact of devolution on local councils, clerks and members; it was suggested that it would be helpful to make the Community Network panels work better. She informed members that she is looking for volunteers to develop a Community Emergency Plan particularly someone to represent the Upton Cross area.
There will be a meeting to address signage at Minions on 14 October.
In response to a query regarding need for hedges bordering on the highway to be trimmed, Cllr McWilliam confirmed that is the landowners' responsibility.
In response to a query regarding speeding through Bray Shop she confirmed that she will contact Speedwatch.
- c) Reports from other councillors (other meetings, conferences)
Having attended a Flood Forum meeting Cllr Hordley reported that a more professional approach was seeking to address the need to take long term view, e.g. decades; climate change means wetter weather which needs to be taken into consideration when dealing with e.g. planning applications, appropriate drainage, and community resilience. Cllr Hordley expressed the importance to have an emergency plan in place, particularly to publish emergency numbers.

Following a meeting he attended Cllr Hearn informed members of some of the outcomes and views of the Governance Review External Group (GREG) looking into electoral review: a reduction from 123 to 115 Cornwall councillors, working full-time and financed, little appetite for devolution, and no compelling argument for a directly-elected Major for Cornwall. Capping the precept is unlikely to affect this Parish Council at the moment but Cllr Hearn warned of the need to bear in mind that capacity will need building in should capping come into play.

Cllr Lobban reported that the Linkinhorne Parish Hall committee had succeeded in their bids to raise sufficient funds and have received grants from Sita and Viridor to address the main building.

6) Finance

- a) Cash flow of accounts
Resolved that the bank reconciliation/cash book statement be confirmed an accurate account, and this was signed by the Chairman.
- b) Payments
Resolved that the following payments be approved unless stated otherwise:
 - i) £240 inc VAT Grant Thornton (external audit)
 - ii) £2,990.00 Cornwall Council (cleaning WCs Minions, Apr-Sep 2016) **Resolved** to withhold payment due to delay on part of Cornwall Council legal department
 - iii) £40.15 J Todd (admin expenses) iv) £2.19 HMRC (NIC payment)
 - v) £162.18 inc VAT Cormac (clean UX WCs – Sept)
- c) Receipts
To minute receipt of the following: £2.19 J Todd (NIC repay)
- d) Resolved to make contribution of £35.00 for a British Legion Poppy Appeal wreath

7) Planning

- a) Planning Applications
Proposed, seconded, and upon being put to the vote it was **resolved** to make the following recommendations:
 - i) PA16/07684 Erection of garden room, Lower Netherton - to support
 - ii) PA16/08862 Use of premises as MOT station sui generis in addition to use as garage workshop at Deebles Garage, Upton Cross – The Parish Council is unable to make a recommendation as it is not clear that planning consent exists as stated in the application for the current activity i.e. vehicle repairs and/or vehicle sales on this site. It is therefore premature to consider the application for a MoT station in the absence of clarification. If, however, the Planning Authority were to consider granting consent, all vehicle parking should be restricted to within curtilage of site.

Cllr Rounsevell departed the meeting

- iii) PA16/08714 Change use of agricultural land/retention of skeet layout –
The Parish Council supports the application subject to the following:
 - that consent be limited to the individual concerned;
 - that consent be limited to a period of 5 years;
 - that conditions be imposed which regulate for specific days and number of hours of operation when activity takes place;
 - that the operation of the activity remains within the acceptable noise limits

Cllr Rounsevell returned to the meeting

- iv) PA16/07448 Internal works to turn cottage into two cottages, closing up two internal doorways with a block wall at Posting Place Cottage, Henwood – no objection

Cllr Lobban departed the meeting

- v) PA16/08733 Non material amend for revision to fenestration and external design at land NE of Plash Mill, Upton Cross – no objection

Cllr Lobban returned to the meeting

- b) Decisions and tree notifications received from Cornwall Council Planning and Regeneration

PA16/06759 Proposed dwelling and parking and demolition of existing garage (resubmission of PA15/09315) at land at Mill Pool, Rilla Mill **REFUSED**

Various works to trees at:

- PA16/08564 Lower Measham House, Rilla Mill
- PA16/08480 Sunnyside, Henwood
- PA16/08560 Lynher House, Rilla Mill

8) Play Areas and Equipment

- a) **Weekly** safety inspection sheets for i) Jubilee Field ii) Rilla Mill Play Area – were received
- b) The clerk informed members that the inspector had amended the post-installation report for Jubilee Field play area to reflect agreement with the installers that the moderate risk posed by a link was not valid. The inspector agreed to make further amendments once written and photographic evidence of the completion of the 'snag list' had been submitted. The clerk has informed the installers of this requirement. It was then **resolved** that final payment be released once the re-amended inspection report is submitted.

9) Neighbourhood Development Plan – the Steering Group will be meeting later this month

10) Public Conveniences at Minions

- a) The clerk informed members that Cornwall Council legal department had had to check the full conveyance prior to submitting the document to the Land Register. The clerk was informed that the Land Registry might take up to six weeks.
- b) **Resolved** that no further charges from Cornwall Council will be accepted prior to transfer. The clerk informed members that Cornwall Council had closed the facilities at the end of September. It was **agreed** that autumn/winter opening prior to completion of transfer was unacceptable in the light of the associated cleaning charges from Cornwall Council (£115/week)
- c) On completion of transfer the cleaning will be undertaken 3 times/week as per quote from cleaning contractors to the Parish Council, and it was **agreed** that the procedures and management, including matters regarding coin collection, of the WCs needs to be addressed.

11) Minions railway bridge – the meeting heard concerns regarding straying livestock/road safety at the point of the road to Minions. The presence of the fence has reduced animal deaths, but the wire has been cut, and is likely to be cut again.

12) Satnav and HGVs – It was **agreed** that the clerk would write to Cornwall Highways asking them to liaise with Satnav companies to provide information regarding suitable routes, and to provide appropriate signage properly located to address ill-advised information by GPS.

13) Community Emergency Plan (CEP) – the meeting heard Cllr McWilliam at item 5 with regard to undertaking a CEP and associated action (grant funding currently available) and a request for a representative from Upton Cross.

- 14) Remembrance Day wreath-laying** - it was **agreed** that Cllr Hordley and Cllr Stansfield would attend at the war memorial for the ceremony which Cllr Hordley would lead.

15) Correspondence

Items for information only (*items in italic arrived after agenda publication*)

10/10/16	Victim Support	<i>Request for contribution</i>
10/10/16	R Halliday	<i>Re planning objection</i>
07/10/16*	CALC	<i>News round up</i>
07/10/16	S Foster	<i>Bodmin Moor Parishes Network – meeting 17 Oct</i>
07/10/16	Mark O'Brien	<i>Community Emergency Plan grant scheme info</i>
05/10/16*	CC Planning	<i>Conferences for local councils</i>
04/10/16	LHYSF	<i>Panel meeting notes for 3 Oct 2016</i>
29/09/16	Aalgaard Renshaw	Support services to local council
29/09/16*	M Carter-Foster CC	Pop up trade concession/re Houseman's car park
28/09/16	Big Lottery Fund	Confirm end of grant report
27/09/16*	Cormac LMP	Review re public rights' of way
27/09/16	Bodmin Moor Parishes Network	Next meeting date Monday 17 October
26/09/16*	CC Planning Service	newsletter
26/09/16*	CCPFA	Free workshops
23/09/16	E Ball CC	Neighbourhood Planning update Sept 2016
23/09/16	Unity Trust Bank	Confirm eligibility re FSCS
23/09/16	CALC	News roundup
21/09/16	S Daniel	Thank you for adoption of BT kiosk
21/09/16	SW Water	Transfer of business DD (change of collect process)
20/09/16*	CCllr McW/S Foster	SATNAV errors
19/09/16	F P Werkmeister	Risk assessment re Apple Day in Jubilee Field
16/09/16	CALC	News roundup

16) Close of Business

The meeting closed 9.35pm