

Linkinhorne Parish Council

Minutes of Meeting of the Council
Monday 9 May 2011 at Linkinhorne Parish Hall, 7.30pm
MINUTES

1) Apologies: Cllr Terrett

2) Present: Cllr Daniel, Cllr Dilworth, Cllr Gilbert, Cllr Hearn, Cllr Hopes (Chairman), Cllr Hordley, Cllr Horrell, Cllr Lobban, Cllr Masson, Cllr Martin, Cllr Moyse, Cllr Wooster (Vice-Chairman)
Julia Todd (clerk)

3) Election of Chairman and Vice-Chairman

Nominated, proposed, seconded and upon being put to the vote it was resolved unanimously to approve the re-election of Cllr Hopes to Chairman.

Nominated, proposed, seconded and upon being put to the vote it was resolved unanimously to approve the re-election of Cllr Wooster to Vice-Chairman.

4) Election of Representatives

Upon being put to the vote it was resolved to approve the nomination of the following:

Jubilee Field Working Group	Cllr Dilworth, Cllr Martin, Cllr Moyse, Cllr Horrell
Risk Management / Assessment Working Group	Cllr Martin, Cllr Masson, Cllr Wooster
Finance/Audit & Insurance Working Group	Cllr Wooster (vice-chairman to lead group), Cllr Dilworth, Cllr Lobban, Clerk as 'Responsible Financial Officer'
Caradon Hill Area Heritage Project	Cllr Wooster
CALC meetings	Cllr Hearn
Parish Hall Committee	Cllr Martin, Cllr Gilbert
Public Rights of Way Committee	Cllr Lobban, Cllr Martin, Cllr Hordley, Cllr Horrell, Mr Roger Cullingham, Mr Mike Todd, Paul Doney (it was agreed that more members of the public would be welcome to join)
Roberts & Jefferys Trust	Mr Richard Masson, Mrs Joy Cullingham, Mrs Beryl Martin, Mrs Christine Palfrey, Mrs Judith Rockcliffe-King (it was agreed that no further members needed this year)
Commoners' Association	Cllr Gilbert, Cllr Martin
Cecilia Knill Charity	Cllr Lobban, Cllr Martin (the Council heard that the account is frozen as unused; it was agreed that there is a need to consult the Charity Commission)
Caradon Community Network panel	Chairman and/or vice-chairman as previously minuted
PACT representative	Cllr Wooster
Bodmin Moor Parishes' Network	It was agreed to add this Network

5) Declarations under Code of Conduct

Cllr Wooster declared a personal interest in Item 10(a)(iii)

Cllr Lobban declared a personal interest in Item 10(d)

Cllr Daniel declared a personal interest in Item 10(a)(iii)

6) Minutes

It was resolved to approve the minutes of the previous meeting of the Parish Council of and these were signed as an accurate record of the meeting, subject to the following amendments: include Cllr Moyse as present at the meeting, at Item 8(d) replace 'etc' with 'and'. Also, at Item 9(a)(iv) insert "Conservation Area" to read "... to enhance the character of the Conservation Area/AONB/World Heritage Site, ..." and replace "miners' cottages" with "quarrymen's cottages". The Clerk will advise the planning officer of the amendment to the latter item.

7) Adjournment of up to 15 minutes for members of the public to raise matters

None were present.

8) Reports from and matters of concern to:

- a) PC Garth Hatt/PCSO Anslow/PACT cllr: there were no reports; no PACT meeting had taken place.
- b) Cornwall Councillor Turner: did not attend this meeting.

9) Finance

- a) Cash flow of accounts It was resolved to approve the cash flow statement and this was signed by the Chairman.
- b) Payments
It was resolved to approve the following i) Clerk's expenses £24.79 ii) Ken Abraham £135.00 (internal audit) iii) crcc £600 (inc VAT) database review iv) £371.74 (inc VAT) CALC annual subscription – it was resolved to defer this payment until Sarah Mason comes to discuss the benefits of membership v) Aon (no payment required yet – see *Item 9 (f)*) vi) WesternWeb £62.40 (inc VAT) vii) Netherton Farmers £135 (allotments: water charge and rent)
- c) Receipts LAHA £250 (allotment rents)
- d) Risk Management: it was resolved to approve findings of Risk Management working group (December 2010)
- e) Annual Return: it was resolved to approve the return including the annual Statement of Account for submission to Audit Commission
- f) Internal Audit Report: it was resolved to approve findings of the report
- g) It was resolved to approve a maximum of 8 paid supplementary clerk hours to prepare for the adoption of the New Model Standing Orders, an Annual Statement of Internal Control, and Investment Strategy and Policy review (as advised by internal auditor and in accordance with Accounts and Audit Regulations 2010)
- h) Disposal of parish laptop and printer – councillors considered a request for these to be donated to the Linkinhorne History Group. It was agreed that a resell value be investigated before reaching any decision. Cllr Masson kindly agreed to undertake this research.

10) Planning

a) Planning Applications

Upon being put to the vote it was resolved to make the following recommendations:

- i) PA11/01202 Construction of a shed at Oak Barn, Darley – approve
- ii) PA11/02944 Section 211 notification to remove tree back to point of origin at Barnacre, Rilla Mill – no objection subject to approval by County Forester

- iii) PA11/01869 Retention of sand school and ancillary implement store at Westcombe, Uphill, Rilla Mill – no objection subject to conditions preventing the use of elevated artificial lighting, and limited to private use
- b) Decisions received from Cornwall Council – *none received*
- c) Any applications received before the meeting
- d) Rilla Mill Village Hall application for solar panels: Upon being put to the vote 8 were for, 2 abstained, and Cllrs Hordley and Lobban did not vote having declared personal and prejudicial interests, it was resolved to approve the request for submission of the application to appear in the name of 'Linkinhorne Parish Council' under the following conditions: that the Clerk, Chairman, Vice-Chairman, Cllr Masson (if available) meet to consider plans and that any associated costs to be fully funded by the RMVH committee. It was also resolved to approve delegated authority to the Clerk in consultation with the above once drawings have been viewed and agreed by the councillors mentioned above.

Cllr Wooster departed the meeting

11) Play Equipment Risk Assessments

- a) Jubilee Field
It was reported that the playhouse window ledge is a little loose; no graffiti is reported this month
- b) Rilla Mill Play Area
No problems reported

12) Public Conveniences – Upton Cross

Cllr Wooster returned to the meeting

- a) It was agreed that the clerk would send a letter of gratitude to the Cricket Club for the work undertaken.

13) Correspondence

- a) Items requiring a decision:

05/05/2011	Cornwall Council	Renewable energy conference 28-29 July – It was agreed that cllrs wishing to attend would contact the clerk for the 2 free tickets available, or that cllrs would be reimbursed should additional tickets for cllrs be required.
05/05/2011	Linkinhorne History Group	Letter requesting donation of old computer and printer – please refer to Item 9(h)

- b) Items for information only: the following were noted

11/04/2011	CC planning	Dates and venues of training available for local councils, and workshop programme, Core Strategy newsletter
26/04/2011	SMP Products	Play equipment publicity
*	Planning Inspectorate via Cllr Turner	Application for costs – notification FAO only
*05/05/2011	Sharon Davey	QEII Fields in Trust re Deed of Dedication
05/05/2011	Cornwall AONB	Newsletter – Spring 2011
05/05/2011	NALC	Conferences on Communities in Action
09/05/2011	CCN	Notice of meeting 23 May

*sent by email

14) Jubilee Field

a) Deed of Dedication to Fields in Trust

Cllr Martin declared a personal interest in this Item.

Upon hearing information and following discussion on safeguarding of recreational fields from development as proposed by 'Fields in Trust' the council agreed that, as the information provided was somewhat woolly and there were no hard guarantees, it would decline the offer to make a Deed of Dedication for the top third of Jubilee Field. (FIT already owns the other two-thirds).

It was reported that contractors had dumped road leavings on the verge in the lane near High Trip. It was agreed that the clerk would contact Highways, and forward a copy to CCllr Turner.

Date of next meeting: Monday 13 June 2011

Close of Business

The meeting closed at 9.30pm