

# **Linkinhorne Parish Council**

## **Minutes of Meeting of the Council**

### **Monday 12 December 2011 at Rilla Mill Village Hall, 7.30pm**

#### **MINUTES**

1) **Absent:** Apologies received from Cllr Lobban and Cllr Masson

2) **Present:** Cllr Daniel, Cllr Gilbert, Cllr Heam, Cllr Hopes (Chairman), Cllr Hordley, Cllr Horrell, Cllr Martin, Cllr Moyse, Cllr Terrett, Cllr Wooster (Vice Chairman)  
Julia Todd, clerk  
Two members of the public

3) **Declarations under Code of Conduct:**

Cllr Martin declared a personal interest in Item 11

4) **Minutes**

It was **resolved** to approve the minutes of the previous meeting of the Parish Council of Monday 14 November 2011 and these were signed as an accurate record of the meeting.

5) **Adjournment of up to 15 minutes for members of the public to raise matters**

Ann Bentley and Tracey Ward of Upton Cross informed the meeting of their intention to drive a project to develop the recreation area at Jubilee Field, having been inspired by a similar development at Golberdon. They have received offers of support from those who had achieved the Golberdon project, and suggested that a public meeting should take place in the New Year to include a presentation from Jackie Easton. Ann and Tracey expressed the importance of the project being in the hands of a community group comprising a cross-section of the parish as well as other community groups, local business, the school, and the police. Members expressed sincere gratitude for the offer and made further suggestions of those who may lend support, such as Zoe Harris in Dobwalls and Terry Leech of WestCountry Housing. It was **agreed** to set up an open meeting, to invite Jackie Easton to give a presentation, and to liaise with the clerk who would help to co-ordinate.

*Two members of the public departed the meeting*

6) **Reports from and matters of concern to:**

a) **PC Garth Hatt/PCSO Anslow/PACT cllr:** it was reported that the 'Have your say' panel discussed the community land trust, heard that a farm watch scheme has been set up, and listened to a talk from one of the County dog wardens who are targeting various areas to enforce dog-related laws. Crime statistics for November are as follows: i) possession of cannabis near Caradon mast ii) assault in Henwood iii) theft of metal attachments from tractor in Upton Cross. There were two reported crimes in the same period 2010. The police have warned that there have been many thefts of metal in the outlying area.

b) **Cornwall Councillor Turner: *NB this Item followed Item 7***

CCllr Turner announced there would be no caps on parish precepts for 2012-13. The recent proposal by County to pass to the Parish Council the responsibility for the public conveniences at Minions has been rescinded but only temporarily. He has also been looking into problems of drainage in the highway at Higher Rillaton farm. CCllr Turner informed members that he had £12,000 available for

a major project in the Ward and proposed that it be used to resolve the problem of car parking in Upton Cross.

## **7) Finance**

- a) **Cash flow of accounts** It was **resolved** to approve the cash flow statement and this was signed by the Chairman.
- b) **Payments**  
It was **resolved** to approve the following i) Royal British Legion (approved 10/2011 Item 8(f) £25) ii) Clerk expenses £20.42 iii) D. Kent (interim invoices for play areas) £82.50 iv) Gloves Landscaping (Jubilee Field grass cutting) £745 v) Gloves Landscaping (burial ground maintenance) £422 vi) Gloves Landscaping (PRoW 2<sup>nd</sup> part contract) £639.50
- c) **Receipts** None received

*CDlr Tumer arrived at the meeting*

- d) Play area Jubilee Field: it was **resolved** to approve the cost related to replacing the post but not to undertake work to the concrete drains. It was felt that the position of the drains may need to be reconsidered.
- e) Clerk appraisal: it was **resolved** to approve the proposals of the staff appraisal group as follows: the role of Clerk/RFO to be amended to Spinal Column Point (SCP) scale 18 – 24, the top SPC of 24 being available only on the achievement of the CILCA qualification; an annual increment to SCP 19; an increase in working hours to 43 per month; all amendments to take effect from 1 September 2011.

## **8) Planning**

### **a) Planning Applications**

Upon being put to the vote the following recommendations were made

- i) PA11/09664 Construction single storey rear extension at Old Kersbrook Cottage, Bray Shop – **support** unanimous

### **b) Decisions received from Cornwall Council Planning and Regeneration**

PA11/09560 Notification under 211 to fell 1 Common Ash (T1), fell 2 Douglas Firs (T2 and T3) and coppice 1 Holly within conservation area at Riverside Rilla Mill - Decided not to make a TPO (TCA apps)

PA11/07621 Conversion of barn to residential unit (amendments to existing permission E2/09/01514/FUL) at Oak Bam, Higher Sutton - approved

PA11/09675 Notification under 211 to crown reduce 1 Eucalyptus tree (by 10ft) all over the crown at Fairwinds, Henwood - Decided not to make a TPO (TCA apps)

PA11/04483 Construction of single storey extension to rear of dwelling comprising a garden room with a balcony over at Fourways Upton Cross - approved

## **9) Councillor Vacancy**

- a) It was **resolved to approve** the co-option of Mr S Couch to fill the councillor vacancy.

## **10) Play Equipment Risk Assessments**

### **a) Jubilee Field**

The meeting received a list of items detailing problems, and it was **agreed** to remove temporarily the picnic benches from the field as they were being used inappropriately, and Cllr Hopes kindly agreed to place a notice in the Link to explain the removal. Cllr Turner kindly agreed to speak to a Highways' official to get the traffic cones from the island removed.

### **b) Rilla Mill Play Area** no problems reported

## **11) Roberts and Jeffrey**

- a)** It was **resolved** to approve an extension of 3 years from today the position of trustee to Cllr Martin and Cllr Masson. Cllr Terrett agreed to look at the details of the investment with a view to standing as one of the two vacancies still to fill. Cllr Daniel also volunteered to stand for one of the vacancies. Cllr Martin expressed her view of the importance of appointing a trustee with professional banking/investment experience and suggested an approach to the National Volunteer Bureau, and offered to draft a notice for the Bureau.

## **12) Queen's Diamond Jubilee**

It was **agreed** to convene an open meeting on Wednesday 11 January at 7.00pm in Linkinhorne Parish Hall, and to invite community groups in the parish in order to coordinate efforts and ensure that it will be a community-led event/s.

## **13) Correspondence**

### **a) Items for decision**

06/12/2011	Upton Cross School	Proposal to collaborate on car parking matters at school – <i>as this item was not received in time for publication it will be discussed at the PC's January meeting.</i>
23/11/11 & *05/12/11	CCN Mark O'Brien	Infrastructure delivery plan schedules – <i>the document is undergoing a review</i>

### **b) For information only**

12/12/11	Cornwall Air Ambulance	Request for donation – <i>to be reviewed in February with other such requests</i>
*12/12/11	CC Finance	Parish and town council precepts notification
*12/12/11	CC Alec Robertson	New Homes Bonus payment for Cornwall
09/12/11	Sheryll Murray MP	Christmas card
05/12/11	Landscape & Amenity	Promotional material
05/12/11	CC Streetworks	Notice of temporary road closure – <i>work at Kersbrook Cross is to begin 17 Jan 2012</i>
01/12/11	Victim Support	Request for donation ( <i>will re-present at Feb meeting</i> )
01/12/11	NAT West	Promotional material
*24/11/11	CC Transport/CCllr JT	Bus services tender exercise
*21/11/11	Rural Services N'work	Various items of interest for rural councils
20/11/11	Sheryll Murray MP	A plain English guide to the Localism Act

*18/11/11	CC/Cllr Turner	Health and social care bill
*18/11/11	CC Transportation	Car parking charges
17/11/11	CC Strategic Waste	Public Convenience review (copy read out in Nov by JT)
16/11/11	Cllr Turner	Public convenience review reviewed (now <i>temp.</i> reprieve)
15/11/11	Mrs J Cullingham	Resignation from Roberts & Jeffrey
*15/11/11	CALC	Future of the Code of Conduct

**14) Reports from other community group meetings**

Cllr Hopes reported that the Caradon Community Network panel meeting discussed a new voluntary code of conduct which Cornwall Council is setting up and which will be available to opt in. Neighbourhood Development Plans will be cost-prohibitive to small councils such as ours.

**15) Close of Business**

The meeting closed at 9.19pm

Date of next meeting: **Monday 9 January 2012**