

Linkinhorne Parish Council

Minutes of Meeting of the Council

Monday 14 May 2012 at Linkinhorne Parish Hall, 7.30pm

MINUTES

- 1) Absent:** Apologies received from Cllr Gilbert, Cllr Hearn (late arrival), Cllr Hordley, Cllr Moyse
- 2) Present:** Cllr Couch, Cllr Daniel, Cllr Hopes (Chairman), Cllr Horrell, Cllr Lobban, Cllr Martin, Cllr Masson, Cllr Wooster (Vice-Chairman), CCllr Turner
Julia Todd (Clerk)
5 members of the public
Tim Forward, Came & Company
- 3) Election of Chairman and Vice-Chairman** Proposed, seconded and upon being put to the vote it was **resolved to approve** the following: Cllr Hopes, Chairman; Cllr Wooster, Vice-Chairman
- 4) Election of Representatives** Proposed, seconded and upon being put to the vote it was **resolved to approve** the following:

Jubilee Field Working Group	Cllr Martin, Cllr Moyse, Cllr Horrell, Cllr Couch
Risk Management / Assessment Working Group Finance/Audit & Insurance Working Group	Cllr Martin, Cllr Masson, Cllr Wooster, Clerk Cllr Wooster (vice-chairman to lead group), Cllr Lobban, Clerk as 'Responsible Financial Officer' (Cllr Hearn arrived at the meeting)
Caradon Hill Area Heritage Project	Cllr Wooster
CALC meetings	Cllr Hearn
Parish Hall Committee trustee	Cllr Gilbert
Public Rights of Way Committee	Cllr Lobban, Cllr Hordley, Cllr Horrell, Mr Roger Cullingham, Mr Mike Todd, Mr Paul Doney, Cllr Couch, Jackie Benson. Cllr Martin to stand down but will help on walks.
Roberts & Jefferys Trust	Mr Richard Masson, Mrs Beryl Martin, Mrs Christine Palfrey, Mrs Judith Rockcliffe-King were re-elected, Cllr Daniel was elected for a 3-year term
Commoners' Association	Cllr Gilbert, Cllr Martin
Cecilia Knill Charity	Cllr Lobban, Mrs Sarah Doney, Mrs Jackie Payne
Caradon Community Network panel	Chairman and/or Vice-Chairman
LHYSP representative	Cllr Wooster
Bodmin Moor Parishes' Network	Cllr Martin, if meetings continue

5) Declarations under Code of Conduct:

Cllr Wooster declared personal and prejudicial interest in Item 10(a)(iii)
Cllr Lobban declared personal and prejudicial interest in Item 10(a)(ii)

6) Minutes

It was **resolved** to approve the minutes of the previous meeting of the Parish Council of Monday 16 April 2012 and these were signed as an accurate record of the meeting subject to the following: insert 'information' in Item 6(d) to read '... in order to seek further information ...'; delete the address in the parishioner's comment between Items 7 and 8 as matter of confidentiality.

7) Adjournment of up to 15 minutes for members of the public to raise matters

Two members of the public spoke in support of their planning application.

8) Reports from and matters of concern to:

- a) **PC Garth Hatt/PCSO Anslow/PACT cllr:** Crime figures show a considerable increase on the same period last year. Burglary and incidents of sheep-worrying are on the increase but it is unclear who prosecutes in the latter case. Police cuts are still on target. CHAHP may continue for another year; it has been providing some good courses and events, and work to stabilise buildings is progressing well.
- b) **Cornwall Councillor Turner:** The waste and recycling contract has been a disaster; Linkinhorne seems to have had the worst experience in the county. The contractors, Cory, do not appear to have understood requirements, in Cllr Turner's view. He reported that another small vehicle had been procured to alleviate some of the problems, and that most properties were now having a collection. The distribution of boxes and bags is the responsibility of Cornwall Council.
- The chief executive of Cornwall Council is to speak to tomorrow's meeting on a £10m investment in a stadium for Cornwall; Cllr Turner reported that, in his view, it would need approximately £100,000/pa to service it, and that there is no foreseeable return, or any guarantee for success. It would, however, be good for West Cornwall football and rugby, and other events. Councils in the east of the county are, in general, against such an investment particularly at a time of making cuts, for example, in adult social care, and in making redundancies. Cllr Turner expressed concerns regarding delays in CHAHP's payment for bills/invoices and announced that the portfolio holder was coming to look around; employees are currently working from home.
- Cllr Martin declared a personal and prejudicial interest, reminding the meeting that the disabled access at Houseman's had been removed and not replaced, and requested that Cllr Turner find out when it would be reinstated. Cllr Turner agreed to raise the matter with new portfolio holder.
- Cllr Turner confirmed that public litter bins such as those in Rilla Mill and Upton Cross should be emptied if they were previously done so by Caradon DC.

Cllr Turner departed the meeting

9) Finance

- a) **Insurance Renewal:** it was **resolved to approve** the Long Term Agreement of 3 years at £837.57 proposed by Came & Company in association with Aviva
- b) **Cash flow of accounts** It was **resolved to approve** the cash flow statement and this was signed by the Chairman.

- c) **Payments**
It was **resolved to approve** the following i) £48 Cliff Sykes for repair to ceiling gents' WC (delegated – for minute only) ii) £116 Ken Abraham audit services iii) £38.89 J Todd, clerk expenses
- d) **Receipts:** i) £6,800 half-year precept ii) £245 allotment rents iii) £50 Memorial fee iv) £68.78 SWW refund v) £15 booklet sales
- e) **Annual Return:** The meeting heard the requirements of the return and it was **resolved to approve** the return which was duly signed by the RFO and the Chairman for submission to the Audit Commission
- f) Civic burial fees: it was **resolved to approve** acceptance of the 2011 fee from HG Stacey as payment was submitted prior to notification of fee change.

10) Planning

a) **Planning Applications**

Upon being put to the vote the following recommendations were made:

- i) PA12/03473 Extension to stables with associated works at Land PtOs 5845 Minions – **support** subject to soft landscape screening of appropriate indigenous planting on the public road side of the site supported by a maintenance agreement, and to the restoration of unauthorised groundworks already carried out on the site.
- ii) PA12/03189 Change of land use from agriculture to campsite for 3 ti-pi style tents on timber decking at Little Upton Farm, Upton Cross – **support**

Cllr Wooster departed the meeting

- ii) PA12/02836 Private sand school off Henwood Road, Minions – **object** due to concerns at the potential adverse visual impact of the proposed development on its surroundings in an AoNB, a World Heritage site and Conservation Area, and could find no evidence directed to this in the application. 6 votes in favour of objection, and there were 2 abstentions.

Cllr Wooster returned to the meeting

- iv) PA12/03562 Notification for consent to fell one American oak within conservation area at Penhale, Henwood (no comment needed)

b) **Decisions received from Cornwall Council Planning and Regeneration**

- i) PA12/02602 Notification under section 211 to fell one tree on the southern boundary of the property overhanging the carpark of public house within a conservation area at The Gables, Rilla Mill - Decided not to make a TPO (TCA apps)
- ii) PA12/03562 Notification for consent to fell one American Oak Tree within a conservation area at Penhale, Henwood Decided not to make a TPO (TCA apps)

11) Casual Vacancy

- a) There being no applicants to date, it was **agreed** that the clerk contact Democratic Services for advice. It was suggested and **agreed** that succession planning be included on the next agenda.

12) **Members' Interests**

- a) The clerk reminded members of their duty to review the register of Members' Interest every six months and to amend accordingly. Those present supplied appropriate details and signatures.

13) **Play Equipment Risk Assessments**

a) **Jubilee Field**

The meeting heard that a large metal drum, some tubing and other rubbish had been left in the field. One toddlers' seat had been vandalised, and there were bits of wood lying around, offering potential for bonfires.

i) The Jubilee working group **agreed** to meet, and Cllr Martin **agreed** to investigate new picnic benches.

b) **Rilla Mill Play Area**

No reports of damage or other risk matters

14) **Correspondence**

a) **Items requiring a decision:**

*14/05/12	Chairman Lanner PC	Request for support regarding judicial review of planning consent – <i>noted</i>
*14/05/12	CALC	Training WWYFC for clerks and cllrs – <i>noted</i>
*14/05/12	CCAF	Agenda meeting 22 May 12 – <i>Cllr Horrell to attend??</i>
*10/05/12	Parish Hall task group	Letter and plan from chair re rebuild location – <i>Cllrs Wooster and Martin declared interest. In principle the parish council would be happy to enter discussion; the need to receive public opinion was expressed.</i>
27/04/12	CC	Caravan and Camp site licensing – consultation – <i>noted</i>
24/04/12	CC LMP PRoW	Grant offer £1,663 (clerk signed 9 May 2012) - <i>noted</i>
01/05/12	Sterts	Invitation to season opening - <i>noted</i>
19/04/12	CC Legal governance	Consultation code of conduct – <i>noted</i>
18/04/12	Aon	Renewal documents – <i>no decision required following decision at Item 9(a)</i>
16/04/12	Crc	Community plan impact survey – <i>no</i>
16/04/12	CC	Review of polling districts and place – <i>no</i>

b) **Items for information**

The following were noted:

*14/05/12	CALC	The Week issue 13 inc National Planning policy framework
*14/05/12	CVSF	Conference 21 May 2012
*14/05/12	C Community Network	Meeting agenda 28 May 2012
*14/05/12	CALC	Localism Act 2012 and Code of Conduct update
*14/05/12	CALC	Copy letter to Monitoring officer re Code of Conduct
08/05/12	Clerk Magazine	
04/05/12	Unity Trust bank	Paying books for PO, envelopes, listing book
04/05/12	CC Planning	Alleged breach of planning control at Little Upton farm
04/05/12	CC Licensing	Various letters (in one envelope) re street trading, French markets, caravan sites' water supply
04/05/12	CC/Cormac	Notice of road closure for repairs RM and Minions area
04/05/12	Crc	Energy best deal campaign
04/05/12	Clerks and Councils	Magazine and news
03/05/12	CC/Cormac	Notice of road closure for repairs RM and Minions area
*30/04/12	Alec Robertson	Leader message 20 April 2012
30/04/12	Mark Harrod	Catalogue (sports, games equipment)

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30/04/12	Landscape & Amenity	promotion
30/04/12	Devon & Cornwall Police	April newsletter
*30/04/12	Karen Johns	AONB job vacancy
*30/04/12	Village Housing Guild	Info re funding for affordable housing
*30/04/12	Alec Robertson	Leader message 27 April 2012
*30/04/12	CALC	The Week issue 12 includes training programme
30/04/12	Zurich insurance	Promotion material
27/04/12	CCN R Stone	Email re working together with other parishes
23/04/12	Barclays	Notification of transfer to Unity Trust bank
23/04/12	Unity Trust	Confirmation of transfer from Barclays Tracker account
18/04/12	Cllr Beryl Martin	Letter of resignation as appointed trustee to Cecilia Knill charity
*18/04/12	Cornwall VSF	Vacancy for partnership officer
17/04/12	CALC	The Week issue 11 inc NALC briefing sRepeal of Power of Well-Being, Code of Conduct update, retirement payments

Date of next meeting: **Monday 11 June 2012**

The meeting closed at 10.10pm