

Linkinhorne Parish Council

Minutes of Meeting of the Council

Monday 12 November 2012 at Rilla Mill Village Hall, 7.30pm

MINUTES

1) **Absent:** Apologies received from Cllr Moyse and CCllr Tumer

2) **Present:** Cllr Boarland, Cllr Couch, Cllr Daniel (late), Cllr Hearn, Cllr Hopes (Chairman), Cllr Hordley, Cllr Horrell, Cllr Lobban (late), Cllr Martin, Cllr Wooster (Vice-Chairman)
Julia Todd (Clerk)

3) **Ratification of inquorate meeting**

Proposed, seconded and upon being put to the vote it was **resolved to approve** the resolutions of the meeting of Monday 8 October 2012. Amendments to the minutes of the aforementioned meeting are minuted below in Item 5. It was further **resolved** that the business at Item 10 of Monday 8 October 2012 be reaffirmed, and the Clerk write to the new Roberts & Jeffrey trustee.

4) **Declarations under Code of Conduct:**

No declarations were made.

Cllr Boarland has submitted the Register of Interests' form and signed the Declaration of Acceptance of Office, counter-signed by the Clerk.

5) **Minutes**

It was **resolved** to approve the minutes of the previous meeting of the Parish Council of Monday 8 October 2012 and these were signed as an accurate record of the meeting subject to the following amendment: prior to Item 7(e) include minute of resolution to restrict public participation to council business relating to confidential staff matters.

6) **Adjournment of up to 15 minutes for members of the public to raise matters**

No members of the public were present

7) **Reports from and matters of concern to:**

a) **PC Garth Hatt/ PCSO Anslow/ LHYS cllr:**

Liskeard Have Your Say (LHYS) panel heard that the 40 mph over Fore Down is now in force and will be speed-watched over the coming week.

The Panel is investigating the feasibility of requesting assistance from 4x4 drivers for emergency situations such as in severe winter conditions.

The Parish Council was advised to check that all the winter grit bins in the parish are full. Cornwall Highway's £1.3m budget plus patching budget has been reduced overall.

Caradon Hill Area Heritage Project (CHAHP) is due to cease in March 2013 but hopes to extend the period in order to make the necessary and planned expenditure. A meeting will take place in February if members have any questions to present.

b) **Cornwall Councillor Turner:** apologies

c) Other Reports

Cllr Martin attended a Commoners' meeting.

Cllr Hopes attended a Remembrance ceremony at the war memorial in Upton Cross on Friday 9 November and was pleased to report a good number of young people in attendance.

Cllr Lobban arrived at the meeting

8) Code of Conduct (Final Version)

- a) i) Proposed, seconded and upon being put to the vote it was **resolved** to adopt the latest amendments to the Code as recommended by CALC and it was **resolved** to adopt the second of the options at 2.6 and to include sub-item ii).

ii) Proposed, seconded and upon being put to the vote it was **resolved** to adopt the resulting document as the Parish Council's agreed Code of Conduct. It was **resolved** that the Council delegates the power to grant dispensations to the Clerk. The power rests with the relevant authority under section 33(1) of the Localism Act 2011 and the basis is set out under section 33(2).

The Parish Council acknowledged the efforts and hard work undertaken by CALC in collaboration with Cornwall Council, and expressed its sincere gratitude for producing the document.

9) Finance

- a) **Cash flow of accounts** It was **resolved** to approve the cash flow/bank reconciliation statement and this was signed by the Chairman.

b) Payments

It was **resolved** to approve the following:

- i) £18 Linkinhorne Parish Hall (rent)
- ii) £86.47 Clerk expenses (inc play/chain)
- iii) £481.96 Cormac (grounds' maintenance at Jubilee Field July-Sept)
- iv) £135 Netherton Farmers (rent for allotment ground)
- v) £210 Penquile Footpath Services (PRoW) maintenance contract – 2nd cut)
- vi) £67.14 Penquile Footpath Services (RM play area)
- vii) £90.71 Penquile Footpath Services (civic burial ground)

- c) **Receipts** – none

- d) Risk Assessment Review proposals: this item was considered after Item 9(f). Proposed, seconded and upon being put to the vote it was **resolved to approve** the proposals and was signed by the Chairman.

Cllr Daniel arrived at the meeting

- e) Proposed budget for 2013-14: proposed, seconded and upon being put to the vote it was **resolved** unanimously to **approve** the budget for 2013-14
- f) Proposed precept: proposed, seconded and upon being put to the vote it was **resolved** unanimously to **approve** setting the precept for 2013-14 at £13,600.

10) Planning

a) Planning Applications

Proposed, seconded and upon being put to the vote it was **resolved** to recommend the following:

i) PA12/10138 non-material amendment to PA11/05802 for single storey extension at Higher Sutton, Upton Cross – support

b) Decisions received from Cornwall Council

i) PA12/07863 Construction of conservatory on the front elevation, replacing an existing wood grain PVCu porch at Henwood Villa Henwood - **approved**

ii) PA12/08029 Application for Certificate of Lawfulness to confirm commencement within time limit of application number E2/89/01712/F dated 27/3/90 (to enable completion of Barn 4) at Darley Farm Upton Cross - **granted (CAADs and LUs only)**

ii) PA12/09268 Notification for consent to carry out various works to trees within a conservation area at Parsons Meadow Rilla Mill - **decided not to make a TPO (TCA apps)**

c) Any applications received before the meeting:

i) PA12/10160 demolition and repairs to chimney and roof at Lower Millcombe - support

d) Notifications received from Cornwall Council Planning and Regeneration

i) PA12/10062 Consent to fell one ash tree within a Conservation Area at Higher Henwood, Henwood Farm House, Henwood – **to be decided under delegated authority**. The tree has been pollarded.

11) Casual Vacancy

a) Following consideration of two candidates for co-option, proposed, seconded and upon being put to the vote it was **resolved to approve** the appointment of Carol Stansfield to the Parish Council.

12) Play Equipment

a) Risk assessments i) Jubilee Field – it was **agreed** that the clerk would arrange for grass cutting to be undertaken as soon as possible ii) Rilla Mill play area – it was **agreed** that the rotting of the wooden platforms would soon be addressed.

b) Work ordered i) Jubilee Field – repair/alteration to playhouse – the handrail has been repaired by a councillor; window still to be done. It was **agreed** that the clerk would engage a contractor to give a quote for replacing the swing leg.

c) Jubilee Field Recreation Committee report, if available. No further progress report submitted. Cllr Martin agreed to receive Anne's contact details to pursue progress.

13) Parish Plan

- a) Proposed, seconded and upon being put to the vote it was **resolved to approve** expenditure of up to £700 for the remuneration to redact the findings, and for publication of the plan, with delegated authority to the Clerk in consultation with Chairman.

14) Parish Notice-boards

- a) It was **agreed** that notices explaining the policy for users other than the Parish Council be placed. Cllr Martin kindly **agreed** to draft the policy for consideration.
- b) Cllr Hopes and Cllr Horrell kindly **agreed** to inspect and report upon the condition of the boards.

15) Correspondence

- a) These items were for information only and were noted by the meeting:

12/11/12	CC Press release	Renewable energy projects – loan fund
12/11/12	Kate Bruce – Localism	Events - various
10/11/12	C D Weekes	Request to PC to fell trees
07/11/12	CC Finance Service	Parish Council Precept for 2013/14 notification
*07/11/12	Sharon Davey	Reminder CCPFA AGM
*07/11/12	Rosemary Stone CCN	Meeting re health, transport – speed limits to 20mph
*06/11/12	Ron Pickering	Solar communities "Free Solar PV"
05/11/12	Police & Crime Comm	List of candidates and polling stations (for notice boards)
*02/11/12	CCN – R Store	Meeting agenda and venue
*02/11/12	CCllr Turner	Caring for the carer workshops
31/10/12	Clerks & Councils	magazine
*26/10/12	CALC	The Week newsletter issue 28
*26/10/12	CHAFP	Events in November
26/10/12	Unity Trust Bank	newsletter
24/10/12	NHS PHIL	Promoting health information notice and letter
19/10/12	Sovereign	Play equipment
18/10/12	HMRC	Notice of PAYE Real Time info – changes to PAYE
18/10/12	CC Finance	Confirmation of payments re DD to WC cleaning service
16/10/12	H Couch - T & PC	newsletter
15/10/12	Came & Company	Autumn Parish Matters - newsletter
15/10/12	Unity Trust Bank	Confirmation of amendment of SO
*15/10/12	CC Consultation	Re Gambling Act
*15/10/12	CC Di Best	Road closure notice Minions to Rilla Mill – patching works
12/10/12	Planning & Regen	Local Council Planning Forum invitation to meetings
10/10/12	CC D Best	Road closure notice Cellars Cottage to St Ive Road
08/10/12	K Gilbert	Letter of resignation from parish council

16) Close of Business

The meeting closed at 9.45pm