

Linkinhorne Parish Council
Minutes of Meeting of the Council
Monday 14 October 2013 at Rilla Mill Village Hall, 7.30pm

MINUTES

- 1) Absent:** Apologies received from Cllr Appleby and Cllr Wyatt
- 2) Present:** Cllr Couch, Cllr Daniel, Cllr Hearn (Chairman), Cllr Hopes, Cllr Horrell, Cllr Lobban (Vice Chairman), Cllr Martin, Cllr Moyse, Cllr Stansfield, Cllr Ward, CCllr Steph McWilliam
Julia Todd (Clerk)
Bernie Wooster
One member of the public
- 3) Code of Conduct:**
i) Cllr Ward declared a non-registerable interest in Item 8(a)(iv) being a friend of applicant ii) grant of dispensations – *none requested*
- 4) Minutes**
It was **resolved** to approve the minutes of the previous meeting of the Parish Council of Monday 9 September 2013 and these were signed as an accurate record of the meeting.
- 5) Adjournment of up to 15 minutes for members of the public to raise matters**
A member of the public spoke to the Parish Council in support of his planning application Item 8(a)(i).
The Parish Council also heard that a re-submission of a wind turbine application at the Comish Cheese Company will be forthcoming and that a site visit by members would be welcomed.
- 6) Reports from and matters of concern to:**
- a) **Police representative/Cllr representative of 'Liskeard Have Your Say' (LHYS):**
The meeting heard that the crime figures showed little difference in trends.
A round-up of ponies on the moor will take place in preparation for a passport amnesty. Commonmoor residents will be able take action on animal welfare.
No ash die-back has yet been reported in Cornwall but there are incidents in the Tiverton area.
Minions has seen a 15% increase in visitor numbers due in large part to the archaeological dig of the quartz pathway.
A new dog warden has been appointed.
Speed checks on Fore Down show that a small number of drivers exceed the limit; no excess speed was recorded during speed checks at Minions.
There is to be a site meeting held at Minions to consider the position of the gate on the road up towards the mast for which there may be funding available from CHAHP.
- b) **Cornwall Councillor McWilliam:**
The meeting heard that, in the parish of St Ive, a male driver had stopped to assist a man in the road, when a third person attacked and badly injured the driver with a crow bar. The assailant was reported to have a northern Irish accent. It is strongly advised not to stop but to call police as soon as safely possible. Another similar incident had involved a woman lying in the road.

Discussion on the county budget continues; Steph announced that she supports a rise in Council Tax of 1.9%. She has asked Cornwall officers to prepare figures for a budget based on a 6% rise to see how the funds could be allotted to adult social care, respite and day care etc. A referendum for an increase of 2% or more would cost Council Tax payers about £1m. She acknowledged that there are fears of cuts in adult social care but that there are also fears by taxpayers of a significant rise.

Steph urged the Parish Council to consider development of an emergency plan to address incidents of e.g. fire or flood since local knowledge is invaluable for assisting emergency services, and offered help in developing such a plan.

On the subject of Community Networks Steph asked members to respond to the consultation and heard that the Parish Council would be doing so.

In response to questions from members, Steph agreed to pursue the new Minions cattle grid (which has to be made to order) and the lack of response to pot-hole and other road damage reporting from Highways.

Cllr McWilliam departed the meeting

c) **Reports from other councillors (other meetings, conferences)**

Cllr Horrell reported that the Public Rights of Way committee had undertaken various works and was engaged in repairing a broken and unsafe fence to incorporate a new gate at the boundary of Sterts/Jubilee Field but needed funds to pay for materials. An objection to this was raised by Cllr Martin since the boundary is the responsibility of Sterts. Cllr Martin suggested that it had previously been the custom for PRoW agenda and minutes to be circulated to all members of the Parish Council.

Cllr Martin reported that she had attended a recent Bodmin Moor Parishes' network meeting where a possible re-launch to regroup community groups and parishes was discussed.

Cllr Lobban reported that a recent meeting of the Upton Cross Parish Hall committee had agreed upon a refurbishment rather than re-building of the hall. It was **agreed** that this would be discussed at the Finance working group meeting and an item be placed on the next agenda.

7) Finance

a) **Cash flow of accounts** It was **resolved to approve** the cash flow statement and this was signed by the Chairman.

b) **Payments**

It was **resolved to approve** the following: i) £481.96 inc VAT Cormac (JF grass cut) ii) £52.20 clerk expenses iii) £36 inc VAT WesternWeb iv) £10.00 1st Linkinhorne Scouts (cleaning Minions bus shelter) v) £5 Linkinhorne PCC (rent @£5/hr Crosslinks – staff review meeting)

c) **Receipts** i) £6,800 Cornwall Council (precept) ii) £623.55 Cornwall Council (Council Tax support fund) iii) £15.40 Unity Trust (bank interest) iv) £180 F D Hall (burial fees) v) £10 sales of walks' books

d) Remembrance Day RBL wreath – it was **resolved to approve** a donation of £25

e) Budget 2014/15 – it was **agreed** that the Finance working group meeting would consider the following suggestions in deliberating the budget:
Neighbourhood Plan
Play equipment

Grit bins including refilling at Henwood/Stanbear
Litter bins and dog waste bins
Public Rights of Way – earmarked funds for materials
Assistance for refurbishment of Upton Cross Hall

8) Planning

a) Planning Applications

Upon being put to the vote it was **resolved to approve** the following recommendations (Cllr Lobban does not vote on planning matters):

- i) PA13/07929 and 07930 White of Morning, Sharptor – support
- ii) PA13/08146 Works to trees subject to a TPO at Riverside, Rilla Mill – Cornwall Council decided by delegated authority not to make a TPO
- iii) PA13/08282 Conversion of car port to study/side extension at Sutton Oak, Upton Cross – object on the grounds of the size and scale being incompatible with the existing buildings, and of the incongruity of the glass structure in relation to the existing buildings
- iv) PA13/07001 Change of use of existing upper floor level to residential use, and alterations at Rilla Mill Methodist Chapel – support

b) Decisions received from Cornwall Council Planning and Regeneration

- i) **PA13/04608** Side extension to provide entrance porch at South Phoenix, Henwood **APPROVED**
- ii) **PA13/07171** Works to trees subject to a Tree Preservation Order namely reduce branches which overhang roof by 2.5 metres back to suitable growth points to one Oak Tree (T1) at Meadowgate, Upton Cross **APPROVED**
- iii) **PA13/08146** Works to trees in a Conservation Area - T1 - fell Douglas Fir, T2 Birch - reduce crown by 3.5m, T3 fell Douglas Fir, T4 remove branch, thin 2 Norway Spruces T5 _ T6 and thin 12 Ash and 1 Sweet Chestnut (G1) at Riverside, Rilla Mill **Decided not to make a TPO (TCA apps)**

9) Play Equipment

- a) Risk assessments/weekly checks i) Jubilee Field ii) Rilla Mill play area. The check sheets were completed and passed to the clerk.
- b) Annual play inspection reports: it was **agreed** that there was nothing to be addressed as a matter of urgency, and monitoring would continue.
- c) Jubilee Field Recreation committee update – no further report
- d) Offer of apple trees for JF: it was **agreed** to ratify the decision to accept the trees and they will be available for planting Saturday next.

10) Works ordered/outstanding – none

11) Roberts & Jeffrey

- a) It was **resolved to approve** the appointment of Cllr Ward as trustee to Roberts & Jeffrey

12) Parish Plan

- a) The Parish Council considered actions and it was **agreed** to submit them as the final draft. It was **agreed** that retained items would pass for consideration as part of a Neighbourhood Plan and/or to form a business plan for the Parish.

13) Staff appraisal

- a) The Council considered the outcome of the recent meeting by way of staff appraisal arising from which it was **resolved** that, in view of satisfactory performance, the clerk be advanced to the next spinal column point (SCP) upon the grade for the post, same to take effect from the anniversary of engagement.

14) Community Network Panels' Review

- a) The Council considered a consultation paper from Cornwall Council regarding future arrangements for the function of Community Network Panels. Having considered the background to the formation of Panels together with the advantages and disadvantages of existing and potential future arrangements it was **resolved** that the Council endorse the approach set out in the discussion paper circulated by the Chairman (subject to the removal of item c) in the context of a modified 'option 3' as listed in the consultation document.

15) Armistice Day

- a) It was **agreed** that Cllr Lobban would represent the Parish Council at a wreath-laying ceremony at the Memorial, Upton Cross. The clerk would liaise with school to confirm attendance of staff/children.

16) Correspondence

a) Items for information only

14/10/13	CALC	<i>The Week issue 08</i>
13/10/13	Gayle Wyatt	<i>Query regarding craft fair funds</i>
12/10/13	Brian Norris	<i>Parish Hall refurb project – next agenda</i>
11/10/13	'Relaxed'	<i>Re website request for quote</i>
10/10/13	LHYS	<i>Meeting minutes/actions</i>
09/10/13	SLCC	<i>News bulletin – inc address to PCs from Minister, Don Foster MP</i>
08/10/13	LHYS	<i>Panel meeting and crime stats</i>
07/10/13	CCN – R Stone	<i>Notes of meeting and date of next (25 Nov 2013)</i>
07/10/13	Flounder	<i>Quote re website review</i>
04/10/13	Jonny Alford	<i>Response re Minions' WCs</i>
<i>[The above were received following publication of agenda]</i>		
01/10/13	Helston TC	<i>Notice of vacancies at Camelford TC</i>
28/09/13	SWW	<i>Information for business customers</i>
27/09/13	HMRC	<i>Employer bulletin issue 45</i>
27/09/13	Helen Couch	<i>Reminder of Community Emergency Plan meetings</i>
26/09/13	University of Exeter	<i>Energy Policy group – open workshop 30 Oct Penryn</i>
25/09/13	CHAHP I Rowe	<i>Mapping the Sun & Photo Exhibition</i>
25/09/13	Fields in Trust	<i>Awards 2013</i>
*24/09/13	CCN panel	<i>Presentations (ppts) forwarded to cllrs</i>
23/09/13	Planning R Baker	<i>Re PA13/07929/07930</i>
21/09/13	Michelle Pearce	<i>Alleged breach of planning control at Starabridge Cott</i>
19/09/13	CC Streetworks	<i>Notice of road closure – 10 Oct – 1 Nov</i>
17/09/13	CC Streetworks	<i>Notice of road closure – 3-11 October 2013</i>
17/09/13	CC Planning	<i>Role of the Friendly Link Officer</i>
16/09/13	S Foster LHYS	<i>actions</i>
14/09/13	J Mitchell	<i>Comish hedge alleged damage (and 16 Sept)</i>
13/09/13	NALC B Brown	<i>Re non-payment of grant (Nov 2012)</i>
11/09/13	Planning Enforce	<i>Acknowledgement</i>
09/09/13	Historic Environ.	<i>Report attached (57 pages)</i>

17) Close of Business

- a) The meeting closed at 10.20pm