

Linkinhorne Parish Council

Minutes of Meeting of the Council

Monday 13 January 2014 at Rilla Mill Village Hall, 7.30pm

MINUTES

- 1) Absent:** Apologies received from Cllr Couch, Cllr Lobban, Cllr Stansfield
- 2) Present:** Cllr Appleby, Cllr Daniel, Cllr Hearn (Chairman), Cllr Hopes, Cllr Hordley, Cllr Horrell, Cllr Martin, Cllr Moyse, Cllr Ward, Cllr Wyatt, CCllr McWilliam
Julia Todd, clerk
Six members of the public
- 3) Code of Conduct**
 - a) Declarations Cllr Wyatt declared a non-registerable interest in Item 8(a)(i) for which he departed the meeting
 - b) Grants of dispensation - none
- 4) Minutes**

It was **resolved** to approve the minutes of the previous meeting of the Parish Council of Monday 2013 and these were signed, as an accurate record of the meeting, subject to inserting CCllr McWilliam's surname where appropriate.
- 5) Adjournment of up to 15 minutes for members of the public to raise matters**

One members of the public from Minions spoke on behalf of the other Minions' residents present to raise an objection to the planning application for the Cheesewring Hotel.
Cllr Martin wished it to be known that she is not and never has been on the Cornwall Council planning committee, as stated by an objector on the CC online planning register.
A resident of Linkinhorne expressed concern for the condition of the highways, particularly due to blocked drains, and the inability of contractors, due to lack of local knowledge, to undertake effectively the repairs needed. A suggestion was put to the meeting that a local person employed by the Parish to keep the drains clear would be more beneficial.
- 6) Reports from and matters of concern to:**
 - a) **Police representative of 'Liskeard Have Your Say' (LHYS)** The meeting heard that there was no meeting in December therefore no report was available.
 - b) **Cornwall Councillor McWilliam**

CCllr McWilliam acknowledged that the £1m from central government for highway repairs was clearly insufficient, and matters are worsened by running surface water. Some new equipment for repairing pot-holes had been purchased and would make repairs more durable.
CC will vote soon on the Local Plan which will be in place until 2020. The proposal was for 47,000 new houses although an amendment had been tabled for 33,000. The Local Plan will be important to all parishes but especially those considering a Neighbourhood Plan.
CCllr McWilliam asked if the council had given more consideration to Emergency Planning; she thought that there was some willingness but no volunteers had yet put names forward.

She noted that the new Minions cattle grid has still not been installed but that it had been ordered and the matter would soon be resolved.

She asked the council whether or not it would support a 'dark skies' designation centred at the observatory in Lower Lake. The council informed her that it would not be able to do so without further information and this Councillor McWilliam agreed to forward to the clerk for circulation.

The Chairman informed the meeting that at a recent Network Panel meeting it was stated that potholes would be repaired within 24 hours of reporting. It was noted that Cornwall Council may be liable for damage to vehicles as a result of unrepaired roads.

The Chairman thanked Councillor McWilliam who then departed the meeting to attend the St Ives PC meeting.

c) **Reports from other councillors (other meetings, conferences)**

Cllr Horrell reported that the Jubilee Field Recreation Committee (JFRC) had agreed to prepare a report on the new play installation in time for the Annual Parish Meeting (APM) in April.

7) Finance

- a) **Cash flow of accounts** It was **resolved** to approve the bank reconciliation statement as an accurate account, and this was signed by the Chairman.
- b) **Payments**
It was **resolved** to approve the following: i) £481.96 inc VAT Cormac Solutions Ltd (grounds' maintenance Jubilee Field) ii) £66.38 J Todd (admin expenses inc avast! security) iii) £1,086.00 L M Todd (annual PRow maintenance)
- c) **Receipts** i) £428.33 HMRC VAT repayment ii) £20.00 gift (for materials at fence below Jubilee Field) iii) £16.64 bank interest
- d) Freedom of Information 2014 – it was resolved to **approve** the current document with no increase in costs.
- e) Council Tax referendum/capping – no further consideration to this was given but the Chairman suggested that it be borne in mind.

8) Planning

a) **Planning Applications**

Upon being put to the vote it was resolved to approve the following recommendations

i) PA13/11381 second storey extension at Cheesewring Hotel

The Parish Council resolved to object to the application by reason of the scale, massing and height of the proposed development which

would overshadow and dominate the adjoining properties, in particular the dwelling known as Ridgeway Cottage;

would represent a size of building incongruous and alien to the village located within a World Heritage Site;

would neither preserve nor enhance the Minions Conservation Area;

would have a detrimental effect upon the character of the location and the street scene within the village when viewed from within the village and from the surrounding area, including the AONB.

The Parish Council is also concerned that no proper provision has been given to drainage and sewerage in a location known for such difficulties. The council does, however, support the intention behind the application, i.e. to provide guest accommodation, a goal which would be better achieved by a more sensitive design that would lower the height and reduce the adverse visual impact in the landscape.

b) Decisions received from Cornwall Council Planning and Regeneration

PA13/09283 Timber stable block comprising two stables and one tack room at Lower Millcombe, Linkinhorne **APPROVED**

PA13/09648 Felling Leylandii type Cypress in rear garden of Caradon Villa at Caradon Villa, Downgate **Decided not to make a TPO (TCA apps)**

PA13/09680 Notification for consent to remove 2 Laurel Trees (C), topping of remaining Laurels (B2) by 2-3m, crown lift 2 Conifers (A) by 2-3m and reduce Hawthorn (B1) by 2m within a conservation area at Lynher House, Rilla Mill **Decided not to make a TPO (TCA apps)**

PA13/11416 Non material amendment to application PA13/05944 dated 27/08/2013, for Listed Building Consent for an extension to provide first floor bedroom, redesign first floor bathroom and ground floor dining room, to allow full height slate hanging to front elevation of extension and full height rendering to left gable at West Rillaton Cottage, Rillaton **APPROVED**

PA13/10435 Installation of stand-alone solar panels at 4 Higher Stanbear Terrace **APPROVED**

c) Planning application for development of Linkinhorne Parish Hall – it was **agreed** that the Parish Council would need to see and consider detailed plans prior to application but in principle it was resolved to **approve** submitting an application for consent on behalf of the Hall committee.

d) Neighbourhood Development Plan (NDP)

i) The Chairman thanked Cllr Appleby and the group set up to look into the feasibility of a NDP. Cllr Appleby informed the meeting that a short survey could be conducted, by general mailing and to specific local groups, to find out whether or not there would be sufficient support from parishioners to launch a NDP. The group aims to receive results by the end of March in time to report to the Annual Parish Meeting in April. If the outcome was positive, a costed plan would be drafted, and the Parish Council will decide at its meeting in May whether or not to proceed with a NDP.

The clerk will find out whether any residue from the Parish Plan refresh could be used to assist costs for printing and publicity for a NDP. It was resolved to **approve** expenses of this kind of up to £200 for this preparatory stage.

ii) Cllr Appleby had deleted the first phrase of draft publicity notice circulated to members. Its content was then **agreed** by the Parish Council.

9) Flooding – recent and future

It was **agreed** that Cllr Hordley represent the Parish Council on the Cornwall Flood Forum. It was **agreed** to refer the remainder of this item until the next meeting when Cllr Lobban is present:

- a) to consider immediate damage/damage prevention – fence at RM play area, is safe
- b) to consider planning for managing impact of flooding

10) Burial Ground

- a) It was resolved to **approve** the revised regulations subject to the following amendments: written agreement with the person responsible for the plot should be sought at the time of burial application. In the event of any infringement of regulations the person responsible will receive a notice reminding them of their obligations. Only a photographic portrait of the head/shoulders of deceased will be permitted.

- b) It was resolved to **approve** the burial fees at the following rates:

1 st burial including exclusive rights' fee	£250
2 nd burial	£170
1 st burial of cremated remains inc exclusive rights' fee	£100
2 nd burial of cremated remains	£50

All other fees remain at the rate set for April 2012.

11) Highways

- a) traffic matters in Treovis/Darley area (*Cllr Couch*) – it was **agreed** that this item be removed.

12) Play Areas and Equipment

- a) Risk assessments i) Jubilee Field – the clerk was asked to check whether the grass-cutting contract included ditch clearance ii) Rilla Mill play area – the fencing damaged by flooding is safe if distorted (Cllr Ward to submit weekly check sheets to the clerk).
- b) JF tree works – necessary tree work to be undertaken by contractors for Western Power Distribution
- c) Use of Jubilee Field i) it was resolved to **approve** the request by Cornish Explorer Scouts to pitch tents in April 2014 (part of preparation for expedition later in 2014), subject to the submission of relevant papers.
NB conditional approval given by Fields in Trust

13) Tenders for parish contracts

- a) The clerk informed the meeting that the process to seek tenders for contracts should be undertaken soon, and that existing specifications may need reviewing.
 - i) Rilla Mill play area grass-cutting ii) burial ground maintenance.

14) Correspondence

a) Items for information only (unless referred to in agenda)

10/01/14	Liskeard Police	newsletter
10/01/14*	CC P Hockin	Council Tax referendum principles info
10/01/14	The Clerk	Magazine (feature on websites)
08/01/14	CC/Cormac	Overdue account
03/01/14	CC K Knight	Briefing re severe weather warnings
02/01/14	CC A Martyn	Comwall Community Flood Forum and guidance booklet
02/01/14	CC K Knight	Briefing re severe weather warnings
01/01/14	NHS	Peninsula News
30/12/13*	CC P Hockin	Update on Council Tax referendum
25/12/13	Cliff Sykes	Email re 'no charge' to repair bus shelter at RM
20/12/13*	CALC	Letter from Brandon Lewis MP re concerns on capping T&PCs
20/12/13	CALC	The Week issue 14
20/12/13	LHYS Panel	Notes of meeting 5 Nov 2013
19/12/13	Fields in Trust	No objection to proposal to pitch tents as described
19/12/13	CCN panel-R Stone	Debt seminar and Panel mtg notes (25 Nov 2013)
18/12/13	SLCC	News bulletin – courses for clerks and councillors
18/12/13	CC – K Knight	Weed treatment – fixed rate for 2014-15
18/12/13*	CC – S Foster	Meeting Bodmin Moor parishes' network
16/12/13	CC Transportation	Traffic management at community events
12/12/13	CC Legal & Demo	Reminder of Register of Interests' not yet received
12/12/13	Sheryll Murray MP	Christmas greetings card
11/12/13	e.on	Re changes to 'micro-business' rules

**sent to councillors by email*

15) Close of Business

a) The meeting closed at 10.10pm