

**Linkinhorne Parish Council**  
**Minutes of Meeting of the Council**  
**Monday 10 February 2014 at Rilla Mill Village Hall, 7.30pm**

**MINUTES**

- 1) **Absent:** Apologies received from Cllr Ward
- 2) **Present:** Cllr Appleby, Cllr Couch, Cllr Daniel, Cllr Hearn (Chairman) Cllr Hopes, Cllr Hordley, Cllr Horrell, Cllr Lobban (Vice-Chairman), Cllr Martin, Cllr Moyse, Cllr Stansfield, Cllr Wyatt, Cllr McWilliam  
Julia Todd (clerk)  
Four members of the public
- 3) **Code of Conduct:** a) Declarations – Cllr Daniel for Item 7(e) - treasurer to Rilla Mill Methodist burial ground b) Grants of dispensation - none
- 4) **Minutes**

It was **resolved** to approve the minutes of the previous meeting of the Parish Council of Monday 13 January 2014, subject to the deletion of those words included in brackets in minute item 7(c)(ii) identifying the reason for the donation, and these were signed, as an accurate record of the meeting, by the Chairman.
- 5) **Adjournment of up to 15 minutes for members of the public to raise matters**

Two members of the public spoke to express their interest in a Neighbourhood Development Plan (NDP); others spoke in objection to the North Coombe Farm wind turbine application; another spoke in support of the item on 'Dark Skies'. Mr Norris spoke regarding the refurbishment of the Parish Hall, and grants.
- 6) **Reports from and matters of concern to:**
  - a) **Police representative of 'Liskeard Have Your Say' (LHYS)** no report as the next meeting will be held the day following this meeting
  - b) **Cornwall Councillor McWilliam**

Cllr McWilliam commented upon the following:

    - The new chief executive of Cornwall Council preparing for a management restructuring to reduce costs;
    - The Local Plan approved by Cornwall Council;
    - There is an interest in a 'Dark Skies Designation' for Bodmin Moor which may include the Lower Lake observatory;
    - Help has been offered for Community Emergency Planning which should include not only parish council members but members of the community. It is hoped to meet with the Caradon Community Network panel and to look at other models;
    - Cllr McWilliam was not aware of any objections to the Gonamena quarry application but learned that Minions' residents had received notification only a few days prior to this meeting;
    - Cattle grid at Minions is still awaiting replacement; the warning signs have been blown down. Highways matters are stretched due to all resources diverted to mending pot-holes.

*Cllr McWilliam and one member of the public departed the meeting*

- c) **Reports from other councillors (other meetings, conferences)**  
Cllr Martin reported from the Bodmin Moor Parishes' Network meeting on the following:
- Lorna Stevenson, veterinary welfare officer, spoke regarding ponies; and the possibility of banning dogs on the moor. As Bodmin Moor is classed as public access space therefore dog owners should clear up after their dogs;
  - The CPRE spoke regarding wind farms;
  - The parishes of St Ive and St Cleer would like to discuss their NDPs with us, regarding share of employment land.

Cllr Hearn informed the meeting that NDPs had been discussed at the recent Caradon Community Network Panel meeting.

## **7) Finance**

- a) **Cash flow of accounts** It was **resolved** to approve the bank reconciliation statement as an accurate account, and this was signed by the Chairman.
- b) **Payments**  
It was **resolved** to approve the following i) £997.56 inc VAT Cormac (cleaning WCs – revised/overdue invoice) ii) £481.96 inc VAT Cormac (Jubilee Field grass-cutting) iii) £156.26 inc VAT Cormac (cleaning WCs – Oct 2013) iv) £54.00 inc VAT WesternWeb (web services) v) £78.50 J Todd (admin expenses)
- c) **Receipts** i) £32 NALC bursary (towards SLCC conference expenses delayed from Nov 2012)
- d) **Parish Plan** – consideration/decision upon final account was not reached

*Cllr Daniel departed the meeting*

- e) Grant giving – following consideration grant applications from community groups it was **agreed** that the clerk would request applicants to provide evidence of historic accounts, in accordance with the grants' policy. It was **resolved to approve** grant applications as follows: £100 CAB, £300 RMVH (Parsons Meadow), £200 Anglican cemeteries, subject to the receipt of evidence of previous year's expenditure.

It was **agreed** that the clerk would write a letter to express the support of the Parish Council for the refurbishment of the Parish Hall, and to pledge £3,000 towards the costs of the project.

*Cllr Daniel returned to the meeting*

## **8) Planning**

- a) **Planning Applications**  
Upon being put to the vote it was **resolved to approve** the following recommendations and comments:
- i) PA14/00122 Installation of dishes on existing tower at Arqiva Transmitting station, Caradon Hill.  
'The Parish Council does not object to the proposal but has concerns that a previous agreement to pay attention to landscaping has not been fulfilled and that no noise assessment appears to have been undertaken. Several residents have reported to a member that there has been an increase in noise in windy conditions.'

ii) PA13/09638 Determination on Conditions on Interim Development Order (IDO) permission at Gonamena Quarry. It was **agreed** to invite the owner to attend the next meeting to discuss the application.

iii) PA13/10327 North Coombe farm – it was **agreed** that the previous decision remains the same there being no evidence to address previous concerns.

**b) Decisions received from Cornwall Council Planning and Regeneration**

PA13/10468 Change of use of existing annexe to provide ancillary and/or holiday accommodation. Conversion of existing stable/workshop to provide holiday accommodation at Cider Mill Cottage Bray Shop **APPROVED**

PA13/11781 Submission of details to discharge conditions 3 and 4 in respect of decision notice PA13/07001 (details relate to surface water run-off and presence of bats) at Rilla Mill Methodist Chapel **S52/S106 and discharge of condition apps**

PA13/10526 Conversion of barn, used as domestic outbuilding, into dwelling at The Bam Treovis **APPROVED**

PA14/00174 Works to trees in a Conservation Area, namely, reduce height of two Cypress by 2.5 metres, reduce height of one hazel tree by 2 metres and remove one small sycamore to ground level at Hamlin Cottage Rilla Mill **Decided not to make a TPO (TCA apps)**

PA14/00219 Works to trees in a Conservation Area, namely to reduce branch by 3 metres on a Common Beech (T1) and fell one Lawson Cypress (T2) at Edgemoor Cottage Minions **Decided not to make a TPO (TCA apps)**

c) **Neighbourhood Development Planning** – Cllr Appleby reported that the steering group had produced a questionnaire ready to be distributed. Four members of the group will be going out to meet and talk to local groups and organisations in order to find out what support there may be. It was suggested that views could be sought on the extent of housing growth/allocation in light of the relevant section of the Local Plan.

d) Planning application for Linkinhorne Parish Hall – the meeting discussed the application to be submitted and, upon being put to the vote, it was **agreed** to endorse the contents as the named applicant. All in favour except for two abstentions

**9) Play areas and equipment**

a) Risk assessments

i) Jubilee Field – no major faults to rectify. Some rubber matting in pedestrian gateway might alleviate muddy entrance. The goal net is damaged; it may be necessary to remove it from the field between October and April.

ii) Rilla Mill play area – the damaged fence is still firm in the ground

**10) Website Review**

a) Cllr Hopes presented a website package the review group had received, and explained some of the features included. Cllr Wyatt offered to produce an alternative, less expensive package which he would pass to Cllrs Hopes and Ward before circulating among councillors for consideration. It was **agreed** to accept Cllr

Wyatt's offer. A member of the public present also kindly offered to share his expertise and experience with the group.

*Cllr Moyse departed the meeting*

*One member of the public departed the meeting*

#### **11) Flooding – recent and future**

- a) Damage/damage prevention to the play area in Rilla Mill was discussed. The meeting heard that the railings, whilst secure for the moment, will need to be raised to allow for water and debris to pass underneath. The clerk confirmed that the opinion of the Play Inspection Company had been sought and it concurred with this solution. It is possible that new fencing will be required and/or removing and re-setting. It was **agreed** that technical advice should be sought as well as costs for raising the railings.
- b) The meeting also discussed how to manage the impact of flooding. It was suggested that a list of assets at flood risk and a list of names and contact details be drawn up in case of imminent flooding. Cllr Hordley informed the meeting that she is on the flood forum, led by Martin Eddy, as an individual member. She is also working with Cllr McWilliam on 'Emergency Planning'. The meeting heard that the bridge in Rilla Mill becomes blocked but the responsibility for it is unclear. It was **agreed** to ask Cllr McWilliam for written confirmation regarding Cornwall Council's responsibility for the bridge when it becomes blocked by debris etc due to flooding. The clerk will also contact CC Highways regarding the ditch at Jubilee Field which is silted up due to water run-off from the Minions to Upton Cross road.

#### **12) Tenders for parish contracts**

- a) the review regarding specifications for tenders was inconclusive.
- i) Rilla Mill play area grass-cutting – no comments were forthcoming ii) burial ground maintenance – the clerk would seek further clarification with regard to unspecified hedge-cutting.

#### **13) 'Dark Skies' designation**

- a) It was decided that more information was needed for a discussion on 'dark skies' designation

#### **14) Caradon Cycle Trail**

- a) It was agreed that the markers at Minions are inappropriately sited by virtue of their proximity to the highway, and the clerk would inform Alan Jeffreys.

#### **15) Correspondence**

- a) Items for information only

|          |                  |   |
|----------|------------------|---|
| 10/02/14 | Stephen Foster   | LHYS panel meeting agenda (11/02/14)                    |
| 10/02/14 | Roger Cuthbert   | Re North Coombe turbines' application                   |
| 10/02/14 | SWW              | Investment and prices frozen                            |
| 07/02/14 | CALC             | Various LAIS and newsletter                             |
| 07/02/14 | NALC             | 'Making Localism Work' conference                       |
| 07/02/14 | Caradon CN Panel | Next meeting and previous notes                         |
| 07/02/14 | CALC             | Management structure change                             |
| 07/02/14 | CALC             | AGM agenda, minutes of last year's.                     |
| 07/02/14 | Brian Norris     | Grant applications re Anglican cemeteries & Parish Hall |
| 07/02/14 | Adrian Sampson   | Grant application re grass cutting Parsons' Meadow      |
| 06/02/14 | CC Helen Couch   | Change to management structure in Cornwall Council      |
| 06/02/14 | CALC             | Changes to employment law/TUPE course by ACAS           |
| 05/02/14 | Cornwall         | Grant funding available                                 |

|           |                             |  |
|-----------|-----------------------------|--|
|           | <i>Community Foundation</i> |  |
| 05/02/14  | CALC                        | <i>Ministerial announcement re capping</i>   |
| 05/02/14  | CC Peter Hockin             | <i>Gov decision not to 'cap' T &amp; PCs in 2014/15</i>                                    |
| 05/02/14  | CPRE                        | <i>Request to PC to join CPRE</i>  |
| 05/02/14  | Cornwall CAB                | <i>Grant application (see Item 7(e))</i>   |
| 05/02/14  | Chris Matthews DoC          | <i>Re Caradon cycle trail markers/Cllr Martin</i>  |
| 04/02/14  | Bernard Wooster             | <i>Plans for Linkinhorne Parish Hall</i>   |
| 04/02/14  | CC Helen Couch              | <i>Reminder re consultation on affordable housing/Local Plan and notices to distribute</i> |
| 03/02/14  | Royal Mail x2               | <i>Letters each enclosing book of 6x 1<sup>st</sup> class stamps</i>                       |
| 03/02/14* | Cornwall AoNB               | <i>Programme for annual forum on Sat 22 March</i>  |
| 03/02/14* | CC H. Couch                 | <i>Consultation - home to school transport</i>   |
| 03/02/14* | CC H. Couch                 | <i>Consultation - mobile library services</i>  |
| 03/02/14  | M A Grigg                   | <i>Country store promotion</i>   |
| 01/02/14  | Kenneth Rickard             | <i>Waste management in Cornwall - Stithians PC</i>   |
| 31/01/14  | Cornwall AoNB               | <i>Annual Forum - delivery plan 2011 - 2016</i>  |
| 31/01/14* | Affordable Housing          | <i>Notice of consultation</i>  |
| 31/01/14* | PC Garth Hatt               | <i>Notice of LHYS meeting</i>  |
| 30/01/14  | Crc - S Davey               | <i>Parish plan grant remaining</i>   |
| 27/01/14  | CALC                        | <i>AGM notice and The Week</i>   |
| 23/01/14  | Democratic Services         | <i>Notice re Register of Interests</i>   |
| 23/01/14  | Countryside Officer         | <i>Info re boardwalk on Footpath 3</i>   |
| 22/01/14  | T & PCs survey              | <i>Building stronger relationships</i>   |
| 20/01/14* | CC Alan Jeffrey             | <i>Caradon cycle trail markers</i>   |
| 17/01/14  | Glasdon                     | <i>Products promotion</i>  |

\*sent to councillors by email

Items in italic arrived after agenda publication

## **16) Close of Business**

- a) The meeting closed at 10.20pm