

Linkinhorne Parish Council

**Minutes of Meeting of the Council
Monday 14 April 2014 at Linkinhorne Parish Hall,
following the Annual Parish Meeting**

MINUTES

1) Absent: Apologies received from Cllr Couch, Cllr McWilliam

2) Present: Cllr Appleby, Cllr Daniel, Cllr Hearn (Chairman), Cllr Hopes, Cllr Horrell, Cllr Lobban (Vice Chairman), Cllr Martin, Cllr Moyse, Cllr Stansfield, Cllr Ward, Cllr Wyatt
Julia Todd (Clerk)
2 members of the public

3) Code of Conduct: a) Declarations – *none declared* b) Grants of dispensation – *none requested*

4) Minutes

It was **resolved** to defer the decision regarding the minutes of the previous meeting of the Parish Council of Monday 10 March 2014, due to delay in receiving advice on appropriate wording.

5) Adjournment of up to 15 minutes for members of the public to raise matters

No matters were raised.

6) Reports from and matters of concern to:

a) **Police representative of 'Liskeard Have Your Say' (LHYS)**

Mr Wooster reported that the forum now meets bi-monthly, the next meeting will be held in June. He summarised the April meeting where concerns were raised regarding dog control and fouling on the moors in particular.

Many traffic offences were reported around Liskeard following a recent police operation. There will be further such operations in the area.

Rebecca Dickson of the Community Partnership has an equipped tool trailer available for the use of voluntary groups to undertake projects.

There were no reported offences for Linkinhorne during March 2014

Mr Wooster departed the meeting

b) **Cornwall Councillor McWilliam** – Cllr McWilliam reported during the APM

c) **Reports from other councillors (other meetings, conferences)**

Cllrs Hordley and Martin had attended a conference on Landscape Character Assessment Strategy and informed the meeting that understanding the assessment with regard to forms of renewable energy was important for responding to applications at the planning stages, and the landscape descriptions would be useful in the production of a Neighbourhood Development Plan (NDP).

7) Finance

a) **Cash flow of accounts** It was **resolved** to approve the bank reconciliation statement as an accurate account, and this was signed by the Chairman.

b) **Payments**

It was **resolved** to approve the following: i) £156.25 inc VAT Cormac (cleaning WCs) ii) £410.21 inc VAT Cornwall Assc. of Local Councils (membership renewal)

- iii) £tba J Todd (admin reimbursement – *to be submitted at the meeting in May*)
- iv) £170 J Todd (Parish Plan admin 2012-13)
- v) £99 inc VAT (Cornish Times ad for tenders)
- vi) £481.96 inc VAT Cormac (grass-cut Jubilee Field Apr-Jun 2012)
- vii) £7.36 e.on (electricity to WCs)
- viii) £85 Netherton Farmers (allotment rent/water)

c) **Receipts**

It was **resolved** to approve the following: i) £11.50 sales (walks' books/leaflets) ii) £14.90 bank interest

- d) **Audit return** i) to consider 2013-14 financial statement ii) to consider/accept sections 1 & 2 of audit return – it was **resolved** to defer these items to the meeting in May
- e) **SW Water** – notice of increased renewal Direct Debit monthly payment (£10 to £17) – it was **resolved to approve** the increase subject to a meter reading
- f) **Parish Contracts** – it was resolved to approve the tender submitted by Contractor B subject to the Parish Council's insurers' clarification with regard to relevant certificates required and the submission of the contractor's Public Liability insurance of a minimum of £2m.

8) Planning

a) **Planning Applications**

Upon being put to the vote it was **resolved to approve** the following recommendations:

- i) PA14/01866 Proposed front porch and rear veranda at Sutton Oak, Upton Cross – **support**
 - ii) PA14/01662 Erection of agricultural building at land south of Lanhargy, Bray Shop – **support**
 - iii) Appln to de-register building/curtilage wrongly registered as common land at Panorama, Minions – no known reason to object to deregistration
 - iv) Any applications received before the meeting – *none*
Notification only – PA14/03299 works to trees in Conservation Area at Netherhill, Rilla Mill
- b) **Decisions received from Cornwall Council Planning and Regeneration**
- i) PA14/01289 Extension and alterations to Linkinhorne Parish Hall to provide improved facilities at Linkinhorne Parish Hall, Upton Cross – **approved**

9) Play Areas

- a) **Weekly safety inspection** the clerk received check sheets and the following was noted i) Jubilee Field – rotten wood under slide frame requires fixing ii) Rilla Mill Play Area – no areas requiring attention
- b) The Parish Council discussed concerns raised by a parishioner regarding drug abuse by young people in Upton Cross. Cllrs Hordley and Wyatt informed the meeting that there had been arrests on Thursday night, and one adult was given a caution; the Drop-In centre and the Pastoral Team are monitoring the situation. It was **agreed** that it would be useful to ask an appropriate member of the police to come to talk about drug abuse. It was **agreed** that the clerk should ask PC Hatt to provide information on this case to the correspondent. It was **agreed** that Cllr Wyatt would provide next PC mtg a report on the Drop-In centre at the next meeting of the Parish Council.

10) Website review

- a) The Parish Council discussed requirements and aspirations for a new website. It was noted that for Local Councils the primary function of a website is to discharge obligations under the Freedom of Information (FoI) Act. It was **agreed**

that Cllr Wyatt and members of the website review working group would bring to the next meeting some images to illustrate options of the look of a new site. It was **agreed** that the Parish Council needs to decide upon the content, other than that related to FoI/statutory and policy documents, and upon a sustainable structure to maintain an approved site.

11) Highways

- a) The meeting discussed correspondence received with regard to mud from farming activity left to compact on road near Kersbrook Cross, causing a hazard to motorists and other road users particularly following wet weather. Cornwall Council Highways' have been informed. It was **agreed** to ask CCllr McWilliam to intervene.

12) Correspondence

- a) Items for information only

14/04/14	Liskeard HYS panel	Notes and crime stats
14/04/14	Came & Co	newsletter
11/04/14	CCAF	Press advert & poster – request to display
10/04/14	Fields in Trust	Have a Field Day promotion
09/04/14	RM Methodist	Annual cost of ground maintenance
09/04/14	PC Hatt	Response re drug abuse UX
07/04/14	M A Grigg	Promotional
07/04/14	PM – Downing St	New Employment allowance – <i>N/A for Local Gov</i>
05/04/14*	M Frost	Website enquiry re drug misuse in Upton Cross
04/04/14*	Community Network	Meeting notes and housing allocation
04/04/14	SLCC	Bulletin and guidance on Council Tax / Audit Return
04/04/14	NALC	2014 conference programme
04/04/14*	T&PC Localism & Dev	Information bulletin
03/04/14*	Liskeard HYS	Agenda 7 April 2014
02/04/14*	T&PC Localism & Dev	Information bulletin
02/04/14	CC Returning Officer	Request to display notices re European Parl Election
01/04/14	Wicksteed Play	Promotional
01/04/14	Proludic Play	Promotional
31/03/14	Glasdon products	promotional
31/03/14	Treasurer LPCC	Acknowledge receipt and thanks – grant (filed)
28/03/14	Sheryll Murray MP	Ltr re 'Peoples' Millions' funding for local projects
26/03/14*	CALC	Audit and Accountability Training
24/04/14	Cormac	Re use of surplus LMP for silver paths
24/03/14*	T&PC Localism & Dev	Information bulletin
22/03/14	ICO	Acknowledge receipt of registration fee
20/03/14	CAB	Acknowledge receipt of grant (filed)
18/03/14	CALC	Re HMRC letter below
17/03/14	Grant Thornton	Audit commission - return
17/03/14	AON	Promotion - insurance
16/03/14	Cormac	Acknowledge receipt of LMP acceptance
14/03/14	CC Plan & Regen	Cornwall Local Plan – Strategic Policies
14/03/14	CC non-dom rates	Demand at nil – info only
13/03/14	SLCC	News bulletin – inc repeal of section 150(5) LGA
12/03/14	CALC	New finance briefings from NALC
24/02/14	HMRC	(rec'd 17/03/14) Paying PAYE electronically – N/A

13) Close of Business

- a) The meeting closed at 9.25pm