

Linkinhorne Parish Council
Minutes of Meeting of the Council
Monday 9 June 2014 at Upton Cross Parish Hall, 7.30pm

MINUTES

- 1) **Absent:** Apologies received from Cllr Ward
- 2) **Present:** Cllr Appleby, Cllr Daniel, Cllr Hearn (Chairman), Cllr Hopes, Cllr Horrell, Cllr Lobban (Vice Chairman), Cllr Martin, Cllr Moyse, Cllr Stansfield, Cllr Wyatt Julia Todd (Clerk)
9 members of the public
Chris Wilton, Parliamentary Assistant to MP
- 3) **Code of Conduct:** a) Declarations: Cllr Daniel declared a NRI in Item 9 (a)(i) b) Grants of dispensation: none requested

4) **Minutes**

Proposed and seconded, it was **resolved** to approve the minutes of the previous meeting of the Parish Council of Monday 12 May 2014 and these were signed, as an accurate record of the meeting, subject to the following amendments:
Item 3 with regard to the website development group; to read "(Cllr Hopes did not wish to be considered for another year)" instead of "(Cllr Hopes decided to withdraw)";
Item 10(d) replace "hads" for "had" in last sentence.

5) **Adjournment of up to 15 minutes for members of the public to raise matters**

*Upon hearing that two members of the public wished to make a request regarding administration of allotments it was proposed, seconded and resolved to **approve** an amendment to address Item 11 Allotments at this stage of the meeting.*

6) **Allotments (agenda item 11)**

- a) Changes to agreements i) It was resolved to **approve** the change of tenancy date from 1 April to 1 October
ii) It was resolved to **approve** acceptance of requests for an allotment from residents outside of Linkinhorne Parish provided that no less than two thirds of the number of plots be occupied by Linkinhorne parishioners, and that preference be given to Linkinhorne parishioners. It was noted that other parishes have an obligation to provide allotments.

*Upon hearing that several members of the public were present to hear the item on Neighbourhood Planning it was proposed, seconded and resolved to **approve** an amendment to address Item 15 Neighbourhood Development Plan at this stage of the meeting.*

7) **Neighbourhood Development Plan (agenda item 15)**

- a) It was agreed to hold an extra meeting to discuss options, from doing nothing to a fully-fledged NDP. This will be a fact-finding meeting which will provide comprehensive information on all options to members of the PC and the NDP working group. It was agreed to invite a St Ives PC member who has had first-hand experience of reaching the first level towards a NDP, and to invite the crcc to provide a presentation to explain the process. The meeting which will not be a public meeting, should be held in July. This will be followed by a properly

notified public meeting in either August or September when costs may be considered in the budget preparation for next year. Cllr Lobban emphasised the need to understand the costs involved, how much would be available and for how long the current funding streams would remain available; and reiterated the necessity of understanding what it is we want a plan to achieve.

*As CCllr McWilliam had the St Ive PC meeting to attend this evening it was proposed, seconded and resolved to **approve** an amendment to address Item 13 on the threatened closure of Minions Public Conveniences, followed by her report (item 6(b)) at this stage of the meeting.*

8) Minions Public Conveniences (agenda item 13)

- a) The Chairman read out the email from Jon James, officer of Cornwall Council. This gave scant details regarding the usage of the toilets. CCllr McWilliam noted that the information provided was insufficient to give a true account of use. It was reported by members of the Parish Council that they were unusable for part of the past year, and they appear not to have been monitored. The practice of users holding the doors for each other has been noted which will have an impact on revenue as will the closure of the heritage centre and the continuing absence of adequate signage. It was **agreed** that Cllrs Hopes, Martin, Wyatt and the clerk would meeting with Jon James and/or his colleagues. It was suggested that 'Dark Skies', Visit Cornwall and other bodies be approached to seek opinions on the closure.

The Chairman asked CCllr McWilliam to enquire into the question of 'double-taxation' with regard to Minions WCs; costs to the taxpayer should be avoided.

9) Reports from and matters of concern to (agenda item 6):

- a) **Police representative of 'Liskeard Have Your Say' (LHYS)** (*there was no meeting in May*)
- b) **Cornwall Councillor McWilliam**
CCllr McWilliam reported that Cornwall Council is undertaking a series of discussions on the budget. There will be priorities to set over funding and would mean some difficult decisions being reached. She asked for suggestions from the community and she reported that she has suggested that CC does not fund gyms and leisure centres except swimming pools. There has also been discussion regarding wind turbines and infra sound which can impact on nearby homes. She urged the community to consider more recycling of waste since waste disposal costs the taxpayer three times the amount spent on highways. She informed the meeting that a group in South Hill is undertaking a project to invest in renewable energy and will be meeting to hear a speaker on a design to take South Hill off grid, possibly in collaboration with farmers, by using, for example, aerobic means or anaerobic digestion.
- c) **Reports from other councillors (other meetings, conferences) - none**

10) Planning (agenda item 9)

- a) Proposed, seconded and upon being put to the vote it was resolved to make the following comment:

Cllr Daniel departed the meeting

- i) PA14/03993 change of use redundant barn to single dwelling at Millcombe Barn, Lower Millcombe - There is wholly insufficient evidence to form a judgment on policy; for the need and viability of a residential dwelling in that location. No Design and Access statement was submitted with the application. The proposed materials for the building seem to be acceptable.

Cllr Daniel returned to the meeting

b) **Decisions received from Cornwall Council Planning and Regeneration**

- i) PA14/04211 Prior notification of agricultural development - New building with block walls and timber cladding; extension to existing building with matching finishes at Treovis Cross Farm Henwood - **Prior approval not req'd (AF/TEL/DEM)**

11) Finance (agenda item 7)

- a) **Cash flow of accounts** It was **resolved** to approve the bank reconciliation statement as an accurate account, and this was signed by the Chairman.
- b) **Payments**
It was **resolved** to approve the following i) £491.59 inc VAT Cormac (grass-cut Jubilee Field) to withhold payment until amount verified by Cormac ii) £156.25 inc VAT Cormac (cleaning WCs – Mar 2014) iii) £19.51 J Todd (admin expenses)
- c) **Receipts** £147.25 (allotment rents)
- d) Upton Cross public conveniences: it was **agreed** to seek tenders for the cleaning contract; it was **agreed** not to place an advert in the Comish Times but to put an advert in the Link and on notice boards.
- e) to receive rationale for formation of single committee for Finance & Risk Management – it was **agreed** carry this item forward to the next meeting

12) Standing Orders (SOs) and Financial Regulations (FRs) (agenda item 8)

(draft at www.nalc.gov.uk)

- a) to consider review process for i) SOs ii) FRs – it was **agreed** to carry this forward to the next available meeting

13) Play areas and equipment (agenda item 10)

- a) Weekly risk assessments were checked and received by the clerk i) Jubilee Field - it was reported that the ground in goal very worn, and the frame slide is more dilapidated. It was **agreed** to establish whether or not RoSPA or insurers recommend specific notices regarding weight/age limit on equipment ii) Rilla Mill play area – weekly risk assessments received
- b) The quote received for replacement of decks to multi-play in RM play area is excessive. Cllr Hopes kindly offered to look into other means of replacing decks.

14) Bus Shelter (agenda item 12)

- a) to consider management of project i) to consider grant funding (*details of grant at www.cornwall.gov.uk*) It was **agreed** to approach Darite/St Cleer parish councils for information on their new bus shelters.

15) Clerk leave (agenda item 14)

- a) It was **agreed** that arrangements for clerk absence would be delegated to Cllrs Hopes, Lobban, Hearn at a meeting with the clerk

16) Correspondence

a) Items for decision/response

06/06/14	CC Comm Transport	Grants and info re bus shelters Item 12
04/06/14	Caradon Network	Panel meeting notes of Monday 19 May 2014 (table to complete)
02/06/14	LAHA – E Hurst	Re new conditions to contract – Item 11
02/06/14	Rural Services N'work	Invitation to take part in Rural Sounding board
31/05/14	Gayle Wyatt	Signs placed on moor (further to previous email)
30/05/14	R T Cornwell	Re cultivation of burial ppts
27/05/14	CC Transportation	Reply to enquiry re bus shelter provision (item 12(a)(i))
24/05/14	Adam Palmer	Signs placed on moor
23/05/14	CCLr McWilliam/Jon James	Info on usage of Minions' public conveniences (see agenda item 13(a))
21/05/14	Lynne Eggington	Wicksteed – quote (see agenda item 10(b))
18/05/14	Steph Leonard	Signs placed on moor
12/05/14	Gayle Wyatt	Signs and public access at Sharptor/moorland

b) Items for information

09/06/14	CC – H Couch	FBU strike notices
09/06/14	Comm Networks	Community Emergency Plan Academies – July 2014
09/06/14	CC – H Couch	Survey Children's Health & Wellbeing Services Review
09/06/14	Audit return	completion
09/06/14	LAHA	Risk assessment forms
05/06/14	CC – H Couch	T & PC and Voluntary Sector Summit
05/06/14	CC – H Couch	CLLD and LEADER: Local Action Consultation
May 2014	NHS	Peninsula Community Health newsletter
29/05/14	Cormac Solutions	Road restriction notice
28/05/14	Liskeard Policing team	Newsletter – May 2014
28/05/14	B Wooster	Confirmation re signs on moor
22/05/14	CC – Helen Couch	Members' briefing re adult social care
20/05/14	Zurich Municipal	Unsolicited mail
19/05/14	J Fisher	Info re Cormac/road repairs at Halwinnick Butts
16/05/14	Grant Thornton	Acknowledgement of receipt of Annual Return
15/05/14	CC – Helen Couch	Allocations Scheme Review & Consultation
13/05/14	Aon Insurance	Unsolicited quotation
March 2014	Local Assc Info(LAIS)	'Access to Local Council Meetings and Documents' report
12/05/14	UX drop-in centre	

17) Close of Business

a) The meeting closed at 9.43pm