

Linkinhorne Parish Council

Minutes of Meeting of the Council

Monday 8 September 2014 at Linkinhorne Parish Hall, 7.30pm

MINUTES

1) Absent: Apologies received from Cllr Lobban

2) Present: Cllr Appleby, Cllr Daniel, Cllr Hearn (Chairman), Cllr Hopes, Cllr Hordley, Cllr Horrell (late arrival), Cllr Martin, Cllr Rowe, Cllr Stansfield, Cllr Ward, Cllr Wyatt
CCllr McWilliam
Julia Todd (Clerk)
6 members of the public

3) Councillor Co-option

a) Cllr Rowe signed the Declaration of Acceptance of Office of Councillor, which was counter-signed by the Clerk

4) Code of Conduct: a) Declarations - none b) Grants of dispensation – N/A

5) Minutes

It was **resolved** to approve the minutes of the previous meeting of the Parish Council of Monday 11 August 2014 and these were signed, as an accurate record of the meeting.

It was **agreed** that the minutes should maintain formality and to quote names only upon request.

6) Adjournment of up to 15 minutes for members of the public to raise matters

A member of the public expressed concerns regarding the inadequate bus service and lack of a bus shelter at Upton Cross. The meeting heard that the commercial viability was doubtful and that subsidised services were under used. The Clerk is currently investigating the ownership of a possible site, and costs of construction.

Cllr Horrell arrived at the meeting

7) Reports from and matters of concern to:

- a) Police representative of 'Liskeard Have Your Say' (LHYS) *Mr Wooster was unable to attend the meeting and sent his apologies*
The meeting heard that Stowe's Pound had been damaged, which was reported to police by English Heritage, and repaired by volunteers. It is emphasised that it is a criminal offence to interfere with the site.
- b) Cornwall Councillor McWilliam reported that Cornwall Council's budget proposals are available on-line and urged everyone to participate in the consultation either online or at one of the budget roadshows visiting towns in SE Cornwall and elsewhere. Severe government cuts will result in a 30% reduction in council spending. The main priorities would be protecting the elderly and vulnerable, and respite services, rural bus services and highways' maintenance. Other matters included:
- defective light at Woodland Rise should now be working;
 - car park is to be tidied up in the near future;

- silting under east arch of bridge at Rilla Mill is scheduled to be addressed this month;
- two planning breaches at Minions have been reported and are being addressed
- bins in Minions car park have now been emptied and will be emptied twice as frequently;
- meetings with Cormac, and monitoring their work has shown that they are providing good value for money, although more work is needed on market testing.

Concerns were raised at the meeting regarding the new charging for recycling rubble deposit, and the likelihood fly-tipping. More monitoring of this was requested.

Dates for budget consultation events are now available, and will be forwarded to members via the clerk.

- c) Reports from other councillors (other meetings, conferences) - none

8) Finance

- a) Cash flow of accounts - it was **resolved** to approve the bank reconciliation statement as an accurate account, and this was signed by the Chairman.
- b) Payments - it was **resolved** to approve the following except ii):
i) £491.59 inc VAT Cormac (grass-cut Apr-Jun, increase represents 2% RPI as agreed – Feb 2013)
ii) £20 Cornwall Council (planning training for 2 delegates) – invoice not yet received
iii) £47.77 J Todd (admin expenses)
iv) £143.88 inc VAT The Play Inspection Co (play areas' inspection)
- c) Receipts - none
- d) Internal Audit Contract Renewal i) it was **resolved** to accept the rolling annual contract offered by South and West Internal Audit (Ken Abraham) for one year

9) Planning

- a) Planning Applications
Proposed, seconded, and upon being put to the vote it was **resolved** to approve the following recommendations:
- i) PA14/07808 Install transmission dishes on existing 229m tower on Caradon Hill – **support** subject to monitoring of adverse noise impact during windy weather.
- ii) PA14/07541 Provision of off-road parking for two vehicles at 8 Duchy Terrace, Minions – it was **resolved** to close the meeting to allow the applicant to speak in support of proposal, following which the meeting re-opened. The Parish Council resolved to recommend for **refusal** since the application does not seek to enhance this Conservation Area, AoNB and World Heritage site. It was **agreed** that the Parish Council would welcome a review of other options offering a lesser impact on these two important designations. The vote, resulting in a tie, was decided upon by the Chairman's casting vote.

- ii) PA14/07589 Tree Works in Conservation Area at Mill House, Rilla Mill (notification only - tbd under delegated authority)
 - iv) PA14/08140 Tree Works in Conservation Area at Brambles, Hillyfields (notification only - tbd under delegated authority)
 - v) PA14/08150 Tree Works in Conservation Area at Beech Cottage, Hillyfields (notification only - tbd under delegated authority)
 - vi) PA14/08152 Tree Works in Conservation Area at Meadow Brook, Rilla Mill (notification only - tbd under delegated authority)
 - vii) PA14/08135 Tree Works in Conservation Area at Glen Meadow, Rilla Mill (notification only - tbd under delegated authority)
 - viii) Any applications received before the meeting
 - 1) PA14/08171 tree works at Hillside, UX
 - 2) PA14/07540 essential maintenance to replace render at 8 Duchy TerraceIt was **resolved** to close the meeting to allow the applicant to explain the proposal, following which the meeting re-opened. Proposed, seconded, with no amendments, it was **resolved** to recommend **support** of the application. There was one abstention.
- b) Decisions received from Cornwall Council
 - 1) PA14/05562 Various works around the site including the erection of a summer house, a large shed, an external boiler and three solar panels at Rilla Mill Methodist Chapel- **approved**

10) Neighbourhood Planning

- a) The Parish Council agreed that a steering group (Neighbourhood Planning Team) of nine would comprise four parish councillors and five individuals from the community. Four members of the Team would act as a sub-committee and have delegated authority to appoint a chairman (a parish councillor) and a vice-chairman (an individual from the community). Other appointments for key functions would depend upon the skills and availability of other group members. Formal expenditure will be dealt with by the clerk to the Parish Council who will liaise with the secretary of the group.
It was **agreed** that the Team would be delegated limited authority to decide upon the process, provided that expenditure was limited to a defined amount, for items such as administrative expenses. It was further **agreed** that by way of reporting to the Parish Council the Team would submit written minutes of Team meetings.
- b) It was noted that the scope, scale and type of Plan will emerge from the Team's discussions
- c) In consideration of the financial implications of Plan options, it was **agreed** to refer this matter to the budget working group, which would liaise with the Team.

11) Play areas and equipment

- a) The clerk received the weekly risk assessments i) Jubilee Field – it was noted that a dog was seen being walked in the field. It was **agreed** to place a notice in the Link ii) RM play area – nothing to add to the annual inspection report
- b) Members considered The Play Inspection Company annual inspection for Jubilee Field and Rilla Mill play areas.
 - i) In considering possible repairs/replacements for the equipment noted as 'high risk' by the annual inspection it was agreed to withdraw use of the double cradle swing at Jubilee Field. The meeting heard that the Jubilee Field Recreation Committee were applying for grants for new equipment within the next month and therefore expenditure on repairs would be ill-spent. Members requested that

progress and actions of the JFRC be reported in the Link and for the Parish Council minutes.

12) Roberts & Jeffery

- a) Proposed, seconded and upon being put to the vote it was **resolved** to **approve** Mrs Rockcliffe-King as trustee to Roberts & Jeffery Trust for a further term.

13) Councillor Representative to working groups

- a) In consideration of a supplementary member to the Risk Management/Finance group, it was **agreed** to accept Cllr Hearn's offer to deputise for Cllr Lobban.
- b) In consideration of a supplementary member to the Staff Appraisal group – it was **agreed** to accept Cllr Stansfield's offer

14) Correspondence

- a) Items for information only

08/09/14	SLCC	The Clerk magazine
05/09/14	Office for Nat Stats	Notice of study to be conducted
04/09/14	Wicksteed	Promo
04/09/14	Clerks & Councils	Direct - magazine
03/09/14	Streetworks	Notice of order – H Butts, Kersbrook, B3257
29/08/14*	Alex Huke U of Ex	Energy saving seminars
29/08/14*	CALC	Newsletter and guidelines re new Openness regs
29/08/14	CC Planning	NP renewable energy Advice note
28/08/14	SLCC	Forthcoming regional conference notice
28/08/14	CC Plan and Regen	Notice of Schedule of Focused Changes to the Cornwall Local Plan – consultation on changes 4 Sept-16 Oct – <i>notices distributed</i>
26/08/14*	CC Planning	Re PA/05698 Exwell Cottage
26/08/14	SLCC	Notice of Annual General meeting
19/08/14*	Community Flood Forum	Conference invitation
13/08/14	PCC invitation	<i>(info passed to dlrs by email)</i>
11/08/14	CC Streetworks	Notice of temporary road closure at Bray Shop
08/08/14	Mr Halliday	Confidential

15) Close of Business

- a) The meeting closed at 9.26pm