

Linkinhorne Parish Council

Minutes of Meeting of the Council

Monday 13 October 2014 at Rilla Mill Village Hall, 7.30pm

MINUTES

- 1) Absent:** Apologies received from Cllr Appleby and Cllr Horrell
- 2) Present:** Cllr Hearn (Chairman), Cllr Hopes, Cllr Hordley, Cllr Lobban (Vice-Chairman), Cllr Martin, Cllr Moyse, Cllr Rowe, Cllr Stansfield, Cllr Ward
Julia Todd (Clerk)
One member of the public
- 3) Code of Conduct:** a) Declarations – none declared b) Grants of dispensation – N/A

4) Minutes

It was **resolved** to approve the minutes of the previous meeting of the Parish Council of Monday 2014 and these were signed, as an accurate record of the meeting, subject to naming, at Item 10(a), the Parish Council members of the NDP steering group as Cllr Appleby, Cllr Hordley, Cllr Rowe, Cllr Ward.

5) Adjournment of up to 15 minutes for members of the public to raise matters

A member of the public resident in Upton Cross expressed concerns regarding the conduct of a mobile fish and chip business. It had caused noise and disturbance to neighbours and considered to be sited in a manner that posed a risk to other road users and pedestrians. The location of several signs had also been cause for concern. There had seemed to be a demand for such a business but this seemed to have waned more recently.

6) Reports from and matters of concern to:

- a) Police representative of 'Liskeard Have Your Say' (LHYS) – no one was available to report
- b) Cornwall Councillor McWilliam reported following Item 10.
CCllr McWilliam asked members whether or not a decision had been reached regarding the closure of public conveniences at Minions. The clerk had not yet received the information requested, that being the confirmation of land ownership from Jon James, and first-hand experience and costings of parish councils who had agreed to take responsibility for a modified, single/unisex public convenience.
CCllr McWilliam asked the meeting to consider a proposal by South Hill PC and Stoke Climsland PC for a joint, publically available notice board in Bray Shop. It was pointed out that the existing notice board is shared by the three PCs, and Linkinhorne PC owns five others.
It was reported that flood risk at Rilla Mill was now alleviated. Silt has been cleared from under third bridge arch. There remains some work that BT has to undertake at the site.
CCllr McWilliam has discussed bus service provision with the resident who raised the subject at the September meeting, and she has proposed that a community bus service be considered.
Cornwall Council budget meetings are still being held and she urged everyone to attend.

She confirmed that Cornwall Council applies for and gains grant-funding for as many activities as appropriate.
She was asked if the final report on CHAHP was now available.

- c) Reports from other councillors (other meetings, conferences)
Cllr Hordley attended the Cornwall Flood Forum including its AGM. She reported that repairs to harbours and other flood damaged areas had been undertaken. There was a focus upon 'community capital' i.e. volunteers to clear leaves from drains, for example. Probationers had been engaged for such tasks in Lostwithiel, which had been deemed successful.
- i) Minions WC seasonal closure – it was reported that the WCs had been closed for the winter from 1 October in spite of a request for them to remain open until the end of the month in order to maintain facilities for half-term week. It was further reported that several coach loads of people visited the site over the previous weekends, and that outside sensor lights remain active. It was **agreed** that the requested information was needed before a decision might be reached.

7) Finance

- a) Cash flow of accounts It was **resolved** that the bank reconciliation statement as an accurate account be approved, and this was signed by the Chairman.
- b) Payments
It was **resolved** to approve the following:
i) £25 Royal British Legion - it was **agreed** that Cllr Martin would preside at the War Memorial ceremony on Tuesday 11 November, and that the clerk would verify that school children would be present.
ii) £68.88 clerk expenses
iii) £491.59 Cormac (Jubilee Field grass-cut Jul/Sep)
iv) £156.24 Cormac (clean UX WCs-Jun/14)
v) £156.24 Cormac (clean UX WCs-Jul/14)
vi) £1,360.00 R Hanson (annual PRow contract)
- c) Receipts
i) £20 total sales of walks' books/maps ii) £7,406.15 6mth precept/CTS
- d) UX WCs electrical safety check – free of charge for 2014. It was **resolved** to approve the quote for £60+VAT for 2015 electrical safety check
- e) South West Water statement – to review Direct Debit
- f) Precept/budget proposals for 2015-16 – it was **agreed** that more calculations needed to be set out for members and to refer to the next meeting.
- g) Freedom of Information schedule – it was **agreed** to refer to next meeting.
- h) Risk Management/Assessment - *remains under review*
- i) SLCC Regional Roadshow 2015 – it was **resolved** that the Clerk and one councillor would attend

8) Planning

- a) Planning Applications
No applications were received
- b) Decisions received from Cornwall Council Planning and Regeneration

PA14/08171 Notification to reduce height to no less than 14 metres and radial spread to no less than 6 meters of Common Beech Tree (T1), to crown thin and reduce by 1 m an Apple Tree (T2) and to dismantle to ground level an Ash Tree (T3) at Hillside Upton Cross **Decided not to make a TPO (TCA apps)**

9) Play areas/equipment

- a) Risk assessments i) Jubilee Field ii) Rilla Mill play area – received weekly reports. The clerk will contact Cllr Wyatt regarding the rota.
- b) Jubilee Field Recreation Committee – Two of the committee are in the process of making applications for funding.

10) Community Matters arising since September meeting

- a) Dog waste remaining uncleared from PRoW Rilla Mill to Westcott – it was **agreed** that the clerk will write to the dog warden regarding signs, including larger signs with penalty notice, and to pursue the possibility of prosecution before considering the provision of a bin. It was **agreed** that the complainant be invited to provide information for a notice to be placed in the Link.

Cllr McW arrived at the meeting

- b) Fish and chip van, Upton Cross – members discussed the concerns raised in the adjournment, noting that matters relating to trading and highways is the responsibility of Cornwall Council.

11) Neighbourhood Plan

- a) Cllr Appleby's email was read to the meeting. It was **agreed** to consider further and/or ongoing support from crcc, and to ask the NDP steering group for regular information bulletins for the Link to publish.

12) Works ordered/actions outstanding

- a) i) An external lock is now on Gents' door, UX WCs ii) a quote is being sought for replacement of railings at War Memorial (insurance purposes)

13) Dark Skies designation

- a) The meeting was informed that it is for Cornwall Council to proceed with designation but the parish council was, in principle, in favour of 'Dark Skies'. The meeting queried whether or not there would be any changes with respect to planning controls.

14) Correspondence

a) Items for information only

06/10/14	SLCC	Publications and play product promotions
02/10/14	B Norris	Request to put van on field during Apple Day at LPH
02/10/14	Mr & Mrs Braine	Update to planning appn at Exwell
30/09/14	Vodafone	Rural Open Sure programme
29/09/14	Angus Gill	FoI request Parking Place Orders
26/09/14	CRCC	Info re ND planning
19/09/14	Localism & Devo	Newsletter and notice re assisted waste collection
19/09/14	Localism & Devo	Newsletter re Community Chest 2014/15
19/09/14	CALC	The Week newsletter
16/09/14	CC E Hannaford	Minions WC seasonal closure; 1 October – 31 March
16/09/14	K Abraham	Thanks for contract renewal
16/09/14	L Mingay	Re 8 Duchy Terrace appln – thread of emails
15/09/14	Unity Trust bank	newsletter
12/09/14	D&C Police&Crime	Scrutiny review – past deadline for responding
11/09/14	SLCC	Training events

15) Close of Business

- a) The meeting closed at 8.55pm