

# **Linkinhorne Parish Council**

**Minutes of Meeting of the Council  
Monday 9 March 2015 at Rilla Mill Village Hall, 7.30pm**

## **MINUTES**

**1) Absent:** Apologies received from Cllr Martin, Cllr Ward, Cllr Lobban (for late arrival)

**2) Present:** Cllr Appleby, Cllr Daniel, Cllr Hearn (Chairman), Cllr Hopes, Cllr Horrell, Cllr Lobban (Vice Chairman) late arrival, Cllr Moyse, Cllr Rowe, Cllr Stansfield  
Julia Todd (Clerk)  
Chris Wilton on behalf of Sheryll Murray MP

**3) Code of Conduct:**

a) Declarations: Cllr Hordley declared a NR interest in Item 7(b)(i) by reason of membership to the committee of RMVH

b) Grants of dispensation – none requested

**4) Minutes**

It was **resolved** to approve the minutes of the previous meeting of the Parish Council of Monday 9 February 2015 and these were signed, as an accurate record of the meeting, subject to the following amendments:

Item 2 delete 'Cllr Ward';

Item 10(c) to replace 'a member' with 'Cllr Horrell', to insert 'Jubilee Field Recreation Committee' before 'project', and following 'prepared' to insert 'to accompany funding applications';

The resolution at Item 10(c) should read as follows: 'RESOLVED that a group, similar to PRow committee, comprising councillors and members of the public be created to manage and hold responsibility for the monitoring and maintenance of the playing fields under the authority of the Parish Council.'

Item 13, insert '9.15pm'

**5) Adjournment of up to 15 minutes for members of the public to raise matters**

No one wished to raise any matters.

**6) Reports from and matters of concern to:**

- a) Police representative of 'Liskeard Have Your Say' (LHYS) No report was available but a copy of crime statistics and LHYS meeting notes were available. It was noted that the crime figures did not include a crime of a trailer theft which had been reported. The meeting also heard that local landowners had, when challenging individuals acting suspiciously on farm premises, been asked for scrap metal. It was agreed to send a copy of the minutes to Mr Wooster.
- b) Cornwall Councillor McWilliam remains on sick leave
- c) Reports from other councillors (other meetings, conferences) - none

**7) Finance**

- a) Cash flow of accounts  
**Resolved** that the bank reconciliation statement represented an accurate account, and this was signed by the Chairman.

- b) Payments  
**Resolved** that the following be approved:
  - i) £65.82 J Todd (admin expenses Feb/Mar 2015)
  - ii) £156.25 inc VAT Cormac (clean WCs-Dec14)
  - iii) £25 Broker Network (mid-term insurance increase)
  - iv) £225+VAT CALC (CiLCA training days)
  - v) £468.72 inc VAT Cormac (clean WCs-Jan-Mar15)
- c) Receipts i) £170 F D Hall & Son (2<sup>nd</sup> burial fee)
- d) **Resolved** that the following grant applications be approved as minuted:

*Cllr Hordley departed the meeting*

- i) Rilla Mill Village Hall – to pledge financial support for a sum not exceeding £250 conditional on the event making a loss.

*Cllr Hordley returned to the meeting*

- ii) Linkinhorne Parochial Church Council £200 towards cemeteries' maintenance
- e) **Resolved** that the Parish Contracts be awarded to contractor B, named as Mr R Hanson
- f) **Resolved** that CALC/CiLCA training days Learner Agreement be signed, and further **resolved** that support of 37 hours plus out-of-pocket expenses be remunerated
- g) **Resolved** that delegated authority to the clerk be approved for expenditure up to £148 of Public Rights' of Way/LMP underspend subject to limitations of the partnership

## 8) Planning

### a) Planning Applications

Proposed, seconded, and upon being put to the vote it was **resolved** that the following recommendations be submitted:

- i) PA14/08074 Variation of conditions to PA12/07093 to allow retention of internal access pathways and external lights at Trefinnick Farm (solar array) - no objection, subject to controlled lighting limited to use as specified in application, and subject to the paths remaining gravelled thereby maintaining a temporary state
- ii) PA15/00993 Side extension at Providence, Rilla Mill - no objection

*Cllr Lobban arrived at the meeting*

- iii) PA15/00950 Works to trees in Conservation Area at Hedgehog Cottage, Minions (notification for info only)
- iv) PA15/01353 Proposed ground floor extension, alterations and provision of a detached garage/log store at Linkinhorne House, Linkinhorne – no objection

- v) PA15/01723 Rear extension to living room at 2 Tregonhay Cottages, Upton - no objection
- b) Decisions received from Cornwall Council Planning and Regeneration
  - i) PA14/11304 Re-submission of Planning Application No. PA14/04943 for a permanent agricultural worker's dwelling at North Coombe Farm, Rilla Mill - approved

#### **9) Neighbourhood Development Plan**

- a) Cllr Appleby reported to the meeting, and informed members of potential support from individuals. She will arrange for the signing of Register of Interests of the members of the Steering Group (SG). Two further public meetings will shortly be notified and these will present some concrete proposals.
- b) It was **resolved** that the following community members form the Steering Group: Tom Pawley, Roger Halliday, Lucinda Halliday, Greg Coombe, Frank Werkmeister.
- c) It was **resolved** that the proposed amendments to the Terms of Reference for the Steering Group be approved

#### **10) Play Equipment/Areas**

- a) Weekly safety inspection i) Jubilee Field - Cllr Lobban agreed to report the loose gate post to the next Parish Hall committee meeting ii) Rilla Mill Play Area – no problems
- b) The ditch/drain at Jubilee Field has been cleared thanks to Cornwall Cllr Long. It was agreed that the clerk would write to express the Parish Council's appreciation, and to return to the item to the next agenda to address the anticipated response from CALC.
- c) The Jubilee Field Recreation Committee continues its fund-raising with a pamper evening on Saturday 28 March. A notice will appear in the Link.

#### **11) Councillor Vacancy**

- a) Notices to fill the vacancy by co-option have now been placed

#### **12) Standing orders, Financial Regulations, and other statutory documents**

- a) **Resolved** that the Standing Orders (SOs), Financial Regulations, Risk Assessment, and the Freedom of Information (FoI) publication scheme be adopted, subject to the following amendments:
  - i) Standing Orders - to include a SO to review SOs periodically, at least annually; to delete SO 24(a)(i); to delete SO 17(c) to accord with amendment to Finance Regulation para 4.8
  - ii) Finance Regulations – para 4.8 shall read that statements be prepared annually
  - iii) FoI adopted without amendment
  - iv) Risk Assessment adopted without amendment except to remove clerk's notes

### 13) Correspondence

a) Items for information only

09/03/15	Liskeard HYS Panel	Crime stats and meeting notes
04/03/15	CC Localism	Re fwd Police and Crime Panel mtg
03/03/15	CC Streetworks	Road closed South Hill area
03/03/15	G Coombe	Re councillor vacancy
03/03/15	CC Planning	Notice of appeal wind turbine – Knowle Farm
24/02/15	Cornwall AoNB	recruiting
24/02/15	Localism	Fire service strike + posters
23/02/15	Wicksteed	publicity
23/02/15	1 <sup>st</sup> Link Scouts	Confirmation of event intentions (risk assess later)
Feb 2015	Liskeard Police team	newsletter
18/02/15	CC Streetworks	Road closure and diversion (Trekellend Bridge)
13/02/15	CC T Grove-White	Notice of submission of Cornwall Local Plan
11/02/15	Localism/R Andrew	L & D Info Bulletin re Community Link Officers
Jan 2015	DCLG	Notes on Neighbourhood Planning
No date	Local Gov ombudsman	Focus Report December 2014

### 14) Close of Business

- a) The meeting closed at 9.15pm