

# **Linkinhorne Parish Council**

## **Minutes of Meeting of the Council**

### **Monday 8 June 2015 at Upton Cross Parish Hall, 7.30pm**

#### **MINUTES**

- 1) Absent:** Apologies received from Cllr Appleby, Cllr Martin (family reasons), Cllr Stansfield (family reasons)
- 2) Present:** Cllr Coombe, Cllr Daniel, Cllr Hearn (Chairman), Cllr Hopes, Cllr Hordley, Cllr Horrell, Cllr Lobban, Cllr Moyse, Cllr Rowe, Cllr Ward  
Julia Todd, clerk  
Eight members of the public
- 3) Code of Conduct:** a) the following declarations of interest were submitted by:  
Cllr Hopes as neighbour of the applicant of Item 8(a)(i) PA15/04407  
Cllr Lobban as friend of the applicant of Item 8(a)(i) PA15/04407  
Cllr Greg as applicant of Item 8(a)(iii) PA15/04485  
Cllr Daniel as friend of applicant of Item 8(a)(iii) PA15/04810  
b) Grants of dispensation – *none requested*

#### **4) Minutes**

It was **resolved** to approve the minutes of the previous meeting of the Parish Council of Monday 8 June 2015 and these were signed, as an accurate record of the meeting, subject to the inclusion of Cllr Ward as a member of the Jubilee Field working group, and to delete the duplication Cllr Ward's name in the Finance working group of which he is a member.

#### **5) Adjournment of up to 15 minutes for members of the public to raise matters**

The meeting agreed to Cllr Coombe explaining his application by reading notes supplied by his agent who was unable to be present.

*Cllr Hopes and Cllr Lobban departed the adjournment*

Three members of the public spoke to express concerns and objections to the planning application at Liverscombe PA15/04407. Other members of the public expressed their agreement with the objections expressed.

*Cllr Hopes and Cllr Lobban returned to join the meeting*

#### **6) Reports from and matters of concern to:**

- a) Police representative of 'Liskeard Have Your Say' (LHYS) Mr Wooster delivered a written report.
- b) Cornwall Councillor McWilliam – the following took place after Item 14:  
CCllr McWilliam informed the meeting that a new Chief Executive would not be in place for at least a month; the 'Case for Cornwall' was underway; the Local Plan was being reviewed following the Inspector's view that housing provision stated in the Plan was insufficient; UK Fox Production paid in the region of £500 per day for filming in the Minions area.
- c) Reports from other councillors (other meetings, conferences)  
Cllr Lobban, as the Parish Council representative on the Parish Hall committee, announced that the project to rebuild the new hall had reached Phase 2. Phase 1

submission regarding need has been questioned, as it was considered weak. More evidence is required; the school has expressed interest, and he urged other groups to do the same. Cllr Lobban suggested a discussion take place regarding the possibility of the hall's toilet facilities being directly accessible from outside, including when the hall was not in use.

Cllr Lobban also presented a poster Minions Sky/Virgin deal and agreed to explore possible benefits to the parish.

Cllr Horrell announced the Jubilee Field Recreation Committee's success with its bid to Viridor Waste Management Ltd. He emphasised that further effort and funding is needed to achieve the entire project. Another bid to being prepared for submission to the Heritage Lottery Fund. It was **agreed** to include an item on the next agenda to consider an additional amount as the Contributing Third Party (CTP).

## 7) Finance

- a) Cash flow of accounts/bank reconciliation statement  
It was **resolved** to approve the bank reconciliation statement as an accurate account, and this was signed by the Chairman.
- b) Payments  
It was **resolved** to approve the following
- i) £62.40 inc VAT WesternWeb (renewal web/email)
  - ii) £100+VAT Grant Thornton (audit fee) (*in anticipation of receipt of invoice*)
  - iii) £29.49 J Todd (admin expenses)
  - iv) £491.59 Cormac (grass-cut Jubilee Field)
- It was **agreed** that provided payments for work set out in approved contracts are consistent within budget, there was no need for further approval to be sought.
- c) Receipts i) £10.00 (walks' book sales) ii) £170.00 Burial fees)
- d) Annual review of charges i) it was **agreed** to defer review of burial ground charges until the next meeting when further information will be submitted

## 8) Planning

- a) Planning Applications  
Proposed, seconded, and upon being put to the vote it was **resolved** to approve the following recommendations:

*Cllr Hopes and Cllr Lobban departed the meeting*

- i) PA15/04407 provision of garage/workshop, change use of field to domestic at Treja, Liverscombe, Rilla Mill – object by reason of the following:
- scale, mass, and design of the proposal, being inconsistent with use for domestic purposes, and would dominate neighbouring properties many of which are 150 years old;
  - proposed materials are inappropriate and incongruous in relation to the residential surroundings and abutting the Conservation Area;
  - existing and persistent drainage problems in the access lane resulting in flooding neighbouring properties during even moderately wet weather, which are exacerbated by high levels of vehicular use by the applicant (please note that the lane is a statutory footpath subject to the Road Traffic Act 1988 prohibiting vehicular use. This has been informally waived to allow residents to access their properties by the only means available, and intended for domestic use only.

These matters were acknowledged and accepted as concerns by Cornwall Council in a previous application PA11/01724);

- concerns regarding removal of land from agricultural use;
- current unacceptable levels of noise consistent with repairing and testing vehicles from existing garage would increase, causing further nuisance;
- representing a breach of the development boundary.

Furthermore the levels and types of activity reported by local residents would indicate that the use of this proposal (and the existing garage) is already inconsistent with domestic usage. It is also believed that conditions relating to hard-standing and drainage set out in consent for PA11/01724 have yet to be fulfilled.

*Cllr Hopes and Cllr Lobban returned to the meeting*

- ii) PA15/04656 works to trees at Old Chapel House, Minions (*notice*) – support. It was **agreed** to request provision of site plan for future notices

*Cllr Coombe departed the meeting*

- iii) PA15/04485 outline application for 13 residential units ('affordable' and market) at Little Upton Farm – there was insufficient time since receiving the application for members and members of the public to understand the details of the application, sufficiently to reach a properly considered response. It was therefore **agreed** to deter this application until the next meeting of the Parish Council.

*Cllr Coombe returned to the meeting*

- iv) PA15/04768 and PA15/04769 (LBC) erection of replacement sunroom at Clouds Hill, Henwood – support
- v) PA13/09638 Application for determination of conditions on IDO at Gonamena Quarry – to agree with St Cleer Parish Council that an appropriate Transport Plan should be in place balancing needs of the community with business interests.
- vi) PA15/04810 proposed conversion and reuse of agricultural building as single dwelling at Higher Millcombe, Linkinhorne - support

- b) Decisions received from Cornwall Council Planning and Regeneration – *none received*

*Cllr McWilliam arrived at the meeting*

*Cllr Hearn departed the meeting; Cllr Lobban, as Vice-Chairman, assumed the chair.*

## **9) Play equipment and recreational areas**

- a) Weekly safety checks had been undertaken by Cllr Appleby. The sheets will shortly be forthcoming; i) Jubilee Field - it was noted that the goal net was more torn, and there was a gash in tyre swing. Cllr Horrell will remove it and replace with another. Thanks were expressed for Mike Todd for his work in fixing the gate post.  
ii) Rilla Mill play area – no problems to report
- b) Jubilee Field Recreation Committee i) proposed Terms of Reference had not yet been submitted but will be at a future date.

#### 10) Statutory/procedural matters

- a) It was **resolved** to approve the revised Complaints' Procedure
- b) It was **resolved** to approve the revised Statement of Internal Control amended to state that quarterly meetings of the Finance working group would assess the system. It was **resolved** to keep it under review.
- c) It was **resolved** to approve the Annual Report 2014-15

#### 11) Neighbourhood Plan

Members of the SG had attended a presentation by Derris Watson of St Cleer PC.

#### 12) Public Rights' of Way committee

- a) It was agreed that the proposed Terms of Reference (ToR) be considered by the committee at its next meeting. The clerk will resend the ToR to all council members.

#### 13) Cornwall AoNB review

- a) It was **agreed** that Cllr Horrell and Cllr Lobban will collaborate to consider a response to the review before setting out their proposals for the next meeting of the PC.

#### 14) Public Conveniences

- a) It had not been possible to convene a meeting which it was hoped would produce a report on future of Minions WCs. CCllr McWilliam informed the meeting that funds are available for refurbishment provided the facilities are adopted by other bodies.
- b) It was **agreed** that Cllr Hopes and Cllr Ward would consider possible options for toilet provision in the parish with regard to the future of Minions and Upton Cross WCs and/or the possibility of a shared facility with the Parish Hall. It was agreed that the clerk write to the Chairman of the Hall Committee to invite her to discuss such a proposal.

#### 15) Library Service

- a) Cllr Appleby, being absent, was unable to report on her research into volunteer training for libraries. This was deferred to the next meeting of the PC.

#### 16) Correspondence (as listed)

- a) Items for information only
  - 05/06/15 Tim Warne CC Gonamena quarry info inc LPC response
  - 04/06/15 Carn Burton UK Fox Request for invoice for services rendered during shoot
  - 04/06/15 Tim Warne CC Gonamena quarry info
  - 03/06/15 Anon. Shed at Trevilla, Linkinhorne – concerns re permission
  - 02/06/15 Making parishes FOI request  
better
  - 01/06/15 Cormac Testing at public conveniences
  - 29/05/15\* CCllr German Devolution for Cornwall – invitation to conference
  - 28/05/15 Grant Thornton Annual Audit completed without qualification
  - 28/05/15 Mark Harrod Sports - catalogue
  - 28/05/15 Realis futurs publicity
  - 27/05/15\* Comms and 'Our Place' funding update  
Devol
  - 26/05/15 Unity Trust bank news
  - 26/05/15 Police/LHYSP Meeting notes 9 Apr 2015
  - 26/05/15 Came & Details of Long Term agreement (insurance)  
Company

22/05/15	Police	Survey to complete/cuts to service
22/05/15	Cornwall Film Festival	Involvement sought
20/05/15	Unity Trust Bank	Changes to services i.e. PO payments
20/05/15*	Cornwall AoNB	Review/consultation (letter and docs and email 22/05)
19/05/15	SLCC	Leadership course, publicity
19/05/15	Glasdon	publicity
18/05/15*	CC briefing note	Waste Incentive Scheme – email forwarded from CClr
15/05/15	Grant Thornton	Acknowledge receipt of annual return

Draft subject to approval