

Linkinhorne Parish Council

Minutes of Meeting of the Council

Monday 13 July 2015 at Upton Cross Hall, 7.30pm

MINUTES

1) Absent: Apologies received from Cllr Hordley, Cllr Moyse, Cllr Stansfield. CCllr McWilliam for late arrival.

2) Present: Cllr Appleby, Cllr Daniel, Cllr Hearn (Chairman), Cllr Hopes, Cllr Horrell, Cllr Lobban (Vice-Chairman), Cllr Martin, Cllr Rowe, Cllr Ward
14 members of the public
Julia Todd, Clerk

3) Code of Conduct: a) Declarations – none declared b) Grants of dispensation – n/a

4) Minutes

It was **resolved** to approve the minutes of the previous meeting of the Parish Council of Monday 8 June 2015 and these were signed, as an accurate record of the meeting.

5) Adjournment of up to 15 minutes for members of the public to raise matters

A member of the public informed the meeting of the Iron Age re-enactment event in Jubilee Field.

The agent for the applicant of the planning application for Little Upton clarified details of the proposal. Several members of the public spoke to express concerns about and raise objections to this proposal.

6) Reports from and matters of concern to:

- a) Police representative of 'Liskeard Have Your Say' (LHYS) – *no meeting was held*
- b) Cornwall Councillor McWilliam (*this was heard following Item 9*) reported that she will vote against the 'Case for Cornwall' by reason of the level of activity and commitments already faced by Cornwall Council, and that there are many risks attached to the project which might bring about unintended consequences.
The meeting also heard that service provided libraries and one-stop shops were not achieving expected standards.
She confirmed that the recruitment process for a new CEO way is open and publicised, and a recruitment company is being used to mitigate issues around confidentiality. An internal appointment is not ruled out.
The provenance of the decision to change from sending paper planning applications to digital was unclear.
On EU convergence funding she pronounced the results as dismal, but hopes that lessons have been learned.
CCllr McWilliam further reported that £750,000 over 5 years has been allocated to support a Cornish language programme.

CCllr McWilliam was asked whether the yellow Minions film sign at Minions was granted permission, and when would it be replaced. She agreed to make enquiries. The Chairman thanked her for coming and giving her report.
- c) Reports from other councillors (other meetings, conferences) – *none*

7) Finance

- a) Bank reconciliation/cash flow of accounts
It was **resolved** to approve the bank reconciliation/cash flow statement as an accurate account, and this was signed by the Chairman.
- b) Payments
It was **resolved** to approve the following:
i) £82.09 inc VAT WesternWeb Ltd (remedial work)
ii) £31.61 J Todd (admin expenses)
iii) £312.60 inc Vat Cormac (WC cleaning Apr/May)
- c) Receipts i) £390.28 (JRFC donation to play area develop.)
ii) £250 Fox UK Productions
- d) It was **resolved** to approve the quote of £125 plus VAT for annual play equipment inspection
- e) i) It was **resolved** to ratify payment of £3,890.28 to Viridor Waste Management Ltd as third party contribution of budgeted £3,500 (ref 12/2009) and donated sum of £390.28
ii) It was **resolved** to approve a further contribution of £390.28 to JFRC (play area development) from funds as follows: £250 from Fox UK and the remaining £140.28 from parish council reserves.
iii) It is understood that Viridor Credits Funding Agreement Terms and Conditions is between them and Jubilee Field Recreation Committee. Any obligation likely to fall upon the Parish Council will be discussed at a later date.
- f) It was **resolved** to approve application to 'Awards for All' (further bid for play equipment) and assurance was made that the funds would be spent before the end of the year.
- g) Burial charges – It was **resolved** that the charges remain the same until the full cost of the management of the burial ground and its future needs is calculated in conjunction with the annual budget review in the autumn.

8) Planning

- a) Planning Applications
Proposed, seconded, and upon being put to the vote it was **resolved** to consider item 8(a)(iii) first of all; it was then **resolved** to approve the following recommendations:
- i) PA15/04485 outline application for 13 residential units at Little Upton, Upton Cross
Whilst acknowledging the need for affordable housing in a suitable location the Parish Council recommends that this application be **refused** on the following grounds:
- it does not meet the requirements of Policy HO13 in respect of proximity to the development boundary of Upton Cross nor is it affordable housing led;
 - the proximity to livestock on a busy working farm could give rise to future complaints from residents and consequently will have an adverse impact on future residential amenity;

- the proposed access to the highway presents a high risk at a point where the highway is known by locals to be particularly hazardous due, in part, to the speed of motorists at this point;
- the proposals will have an adverse impact on the setting of the Listed building and adversely impact on the amenity of the residents of the listed building.

ii) PA15/04430 Change of use of land (pasture to fishery) at Lower Mill Lawn, Golberdon (South Hill PC but abuts Linkinhorne Parish)
Resolved not to make a representation

iii) PA15/05117 extension to rear at Wheal Tor Cottage
The Parish Council recommends that this application be **refused** by reason of its scale and design of the proposed extension being inappropriate and unsympathetic to the location set in an Area of Great Landscape Value. It does not reflect local building styles and would harm the character of the location.

iv) PA15/06177 work to trees at Hamlin Cottage, Rilla Mill – the Parish Council was unable to comment as insufficient information was given

b) Decisions received from Cornwall Council Planning and Regeneration

i) PA15/02547 Extensions and alterations to Village Hall, Upton Cross – Grant of Conditional Planning Permission

- c) i) and ii) It was **resolved** to forward a response to imposed changes from paper to digital planning applications, noting the following:
- as a statutory consultee, the Parish Council is concerned at the imposition of high financial costs upon the parish;
 - denial of opportunity for the public to gain access to planning applications and supporting documents;
 - substantial discrimination against smaller councils, their members and their communities;
 - that it is essential that Cornwall Council put in place a mechanism to mitigate for the impact on parishes with small precepts.

CClIr McWilliam arrived at the meeting

A member of the public having waited for a response on the matter, it was **resolved** to advance to Item 9(b).

9) Play equipment and recreational areas

- a) Weekly safety inspections check sheets were delivered to the clerk
- i) Jubilee Field: damage to roof of playhouse appears to be accidental; several beer cans were cleared from behind concrete tunnel; a second tyre-swing is now very worn.
- ii) Rilla Mill play area – no problems
- b) It was **resolved** to approve the Iron Age re-enactment event in Jubilee Field subject to copies of a risk assessment and public liability insurance being handed to the Clerk in advance of event.
It was **resolved** that groups wishing to hold events in Jubilee Field should address the Clerk who, in consultation with the Chairman, may grant permission subject to the advance submission of copies of insurance details and risk assessment documents.
- c) It was noted that Stoke Climsland/Calstock schools had made use of Jubilee Field on Friday 3 July 2015.

Cllr McWilliam gave her report at this item

10) Neighbourhood Development Plan

There had been two meetings this month; Steve Foster from Cornwall Council came to one of them; he gave much information and guidance, using St Eval's plan as a simpler model. It was acknowledged that there was much hard work still to come.

Nick Cahill of Historic Environment at Cornwall Council came to inform and instruct on identifying and assessing historic sites. He is willing to come back to do guided walk/talks.

The NDPSG will hold a display on 20 July at Upton Cross hall, and possibly in October set out a more detailed display around the parish. There is now a need to bid for a grant to fund publicity.

Members were asked if there were other community groups like the Henwood Residents' Association in the rest of the parish.

11) Public Rights of Way committee

- a) It was **resolved** to approve reviewed Terms of Reference, to revert from a committee to a working group with delegated authority to the Clerk within the set limits.

12) Cornwall AoNB review

- a) It was **resolved** to approve the proposed responses as set out by Cllrs Lobban and Horrell, to be submitted by the Clerk.

13) Public Conveniences

- a) It was **resolved** to defer further discussion on this matter until Cornwall Council has decided on and notified the PC of its preferred tenderer and to review the position again at its next meeting.

14) Library Service

- a) Cllr Appleby reported that funding was available from Arts' Council England for a salaried librarian; Crcc offered the possibility of training of volunteers and assistance with obtaining funding to support libraries. It was **agreed** that she will proceed further with completing an online referral form regarding the former. She also agreed to consult with Mark Clutsom and Christine Palfrey.

15) Correspondence

- a) Items for information only – *noted*

13/07/15	Brian Norris	Picnic in the park (similar to agenda item9b&c)
13/07/15	Clerk St M by Looe	Response re paper planning
13/07/15	Liskeard Police	Team newsletter
13/07/15	Clerk Mawnan Smith	Response re paper planning
10/07/15	Cornwall AoNB	Online survey on policy (additional to 12 local sections)
10/07/15	Ashley Wood	Copy of email to E Hannaford
08/07/15	C Dawson	Town clerk Helston re paper plans
07/07/15	R Cornwell	Mess at burial ground
03/07/15	CC E Hannaford	No more paper copies of planning applications
02/07/15	CC Validation List	(Ref above) types of info required for planning response
01/07/15	The Clerk	magazine
01/07/15	Post Office	Reopen Minions PO
30/06/15	ICO registration	Confirmation of Direct Debit instruction

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30/06/15*	CALC	Newsletter and response to 'Case for Cornwall'
30/06/15*	Lanner PC	Response to 'Case for Cornwall'
29/06/15*	Ruth Carthew	Re proposed Dumnonika event in Jubilee Field 8 Aug**
26/06/15*	Your Convenience	Update on tender process for public conveniences
26/06/15	Comms & Dev	Welcome from Joyce Duffin
24/06/15	Came & company	Clarification on liability cover for volunteers
23/06/15	CC J Rapier Clerks & Councils	Agenda for Strategic Planning committee 2 July Magazine for July
22/06/15	Unity Trust bank	Notice of changes to FS compensation scheme (<i>confirm submission of requested info</i>)
18/06/15	Pensions Regulator	Confirmation of contact details
15/06/15	Play Inspections	Quote for annual inspection**
15/06/15	Stoke Climsland Sch	Request to picnic in Jubilee Field 3 July
12/06/15	CC Development	Consultation on new Local Validation List products
12/06/15	Landscape & Amenity	

16) Close of Business

- a) The meeting closed at 10.20pm