

# Linkinhome Parish Council

## Minutes of Meeting of the Council

Monday 9 November 2015 at Rilla Mill Village Hall, 7.30pm

### MINUTES

**Those present were:** Cllr Daniel, Cllr Hearn (Chairman), Cllr Hopes, Cllr Horrell, Cllr Martin, Cllr Moyses, Cllr Stansfield (from Item ), Cllr Ward  
Julia Todd, Clerk

**1) Apologies:** Apologies received from Cllr Appleby, Cllr Coombe, Cllr Hordley, Cllr Lobban (Vice-Chairman), Cllr Rowe, and Angela Warwick of situ 8

#### 2) Code of Conduct

- a) Declarations: Cllr Ward declared a DPI in Item 8(a)(iv) by reason of his wife's business, and refrained from the vote;  
Cllr Horrell declared a DPI in Item 8(a)(iv) by reason of proximity to his own residence, and refrained from the vote
- b) Grants of dispensation – *none requested*

#### 3) Minutes

**Resolved** that the minutes of the previous meeting of the Parish Council of Monday 13 October 2015 be confirmed, and these were signed as an accurate record of the meeting, subject to the following amendments: a) to include Cllr Daniel in Item 1 since he had offered apologies earlier, b) in Item 10 the phrase, 'They proposed that an independent surveyor be engaged to examine the building at Minions' should read, 'It was **agreed** that an independent surveyor be engaged to establish works required to include on a 'snagging list' to be addressed by Cornwall Council, to provide drawings with outlying costs to convert to a single unit at Minions WCs, and to establish required works to bring the public convenience at Upton Cross up to an acceptable standard, subject to a fee of no more than £500'.

#### 4) Adjournment of up to 15 minutes for members of the public to raise matters

The Clerk, as a member of Linkinhome History and Community Archive Group, announced an event to take place on Wednesday 11 November.

#### 5) Reports from and matters of concern to:

- a) Police representative of 'Liskeard Have Your Say' (LHYS) – no reports this month
- b) Cornwall Councillor McWilliam – Cllr McWilliam was unable to come to the meeting. Cllr Martin wished to know whether or white-lining/cats' eyes would be reinstated/maintained. It was **agreed** that the Clerk would contact Cllr McWilliam.
- c) Reports from other councillors (other meetings, conferences)  
Cllr Ward attended the Cornwall Council 'Open Doors' session and reported that there seemed to be misunderstandings about devolved services to this Parish Council. He understood that the future of the library service was now in jeopardy, and that Cornwall Council seems to believe that the local library at Upton Cross school has no support from the community. It was **agreed** that the library would form part of the discussion at the next meeting of the Parish Council.

#### 6) Affordable Housing

A representative of situ 8 invited to brief members on the work of situ 8 was unable to attend.

## 7) Finance

- a) Cash flow of accounts  
**Resolved** that the bank reconciliation/cash book statement be confirmed an accurate account, and this was signed by the Chairman.
- b) Payments  
**Resolved** that the following payments be approved:  
i) £12.00 Linkinhome Parish Hall (rent-Sept)  
ii) £491.59 inc VAT Cormac Solutions Ltd (grass-cut Jul-Sept)  
iii) £10.00 1<sup>st</sup> Linkinhome Scouts (bus shelter clean)  
iv) £75.00 inc VAT Play Inspection Co. (annual inspection Rilla Mill)  
v) £1,770.00 RJ Hanson being £230.00 (burial ground contract), £185.00 (grass-cut RM play), £1,355.00 (PRoW/LMP maintenance contract)  
viii) £39.89 J Todd (admin expenses)
- c) Receipts i) £285.00 allotment rents ii) £700 'paperless planning' grant
- d) Budget and Precept 2016-17 – *for info only: the Finance group has met to prepare the budget/precept. Proposals will be ready for December meeting.*
- e) Risk management review – **Resolved** that reviewed risk management document be approved, subject to including the Burial Ground, a medium (M) risk of lack of provision due to diminishing number of plots, and the need to invest for future space.

## 8) Planning

### a) Planning Applications

Proposed, seconded, and upon being put to the vote it was **resolved** to approve the following recommendations:

- i) PA15/08965 rear extension and new front porch at Wheal Tor Cottage, Caradon Hill, Upton Cross

*Clr Stansfield arrived at the meeting*

It is considered that this application has not adequately addressed the concerns raised regarding PA15/05117 and recommends that this application be **refused** on the same grounds as the previous application.

- ii) PA15/09315 proposed dwelling, parking, and demolition of garage at Mill Pod, Rilla Mill.  
The drawings supplied were insufficient in showing the relationship with neighbouring properties. Close and careful consideration needs to be given regarding the impact of the proposal on neighbouring properties in terms of light and position in this deep sheltered valley, and on the detrimental impact to the character of surrounding buildings, in particular those lying to the north of the site in this Conservation Area.  
Careful scrutiny and consideration must also be given to an additional impact of increased flooding occurring in this sensitive location.
- iii) PA15/09061 Internal alterations and construction of a rear balcony at Trevean, Rilla Mill – to support
- iv) PA15/09570 Change of use of redundant buildings to function room with support facilities to run in conjunction with wedding venue at Netherton Farmers Ltd, Netherton, Upton Cross - to support, subject to the inclusion of noise attenuation measures to mitigate the impact on neighbouring properties.
- v) Any applications received before the meeting – no further applications received

b) Decisions received from Cornwall Council Planning and Regeneration:

**PA15/08075** Proposed conversion and re-use of agricultural building as a single dwelling Higher Millcombe Linkinhorne - **approved**

**PA15/09555** Submission of details to discharge condition 3 in respect of Listed Building consent decision notice PA15/06522 at Cheesewring Farm, Minions  
**Disch of cond not all conditions agreed**

**PA15/07433** Outline application for 14 residential units to include affordable and open market homes at Land At Little Upton Farm, Upton Cross - **refused**

**9) Play Areas and Equipment**

- a) to receive weekly safety inspection sheets for i) Jubilee Field - noted ii) Rilla Mill Play Area - noted
- b) Resolved to receive the annual inspection report for Rilla Mill play area
- c) Resolved to approve ordering next annual inspection/s unless a 3-year contract can be agreed.

**10) Neighbourhood Development Plan**

The meeting received the current progress report and Cllr Ward stated that an update will be given in February.

**11) Community Emergency Plan**

After some discussion it was agreed that the Clerk would contact Cllr McWilliam to enquire about the draft CEP, and the parishioner/s to inform them that they might consider joining the Flood Forum as members.

**12) Public Conveniences at Minions**

Little can now be reported until the results of the survey have been submitted. Cllr Martin asked if Cornwall Council would switch off the lights at Minions WCs.

**Resolved** to adjourn the meeting to discuss confidential matters.

**Resolved** to re-convene the meeting.

**13) Registration of approval to receive council documents by email**

The Clerk received completed/signed forms from four members.

**14) Correspondence** Items for information only (*italic – items received after agenda publication*)

09/11/15	The Clerk	SLCC magazine – November issue
09/11/15	St Erth PC	Job ad – NDP project officer
06/11/15	Comms & devolve	Independent remuneration panel vacs/Transp Fund
05/11/15	CC – Finance	T&PC precepts for 2016-17
05/11/15	NDP SG	Progress report (27 October 2015)
29/10/15	Jon James	Details re Minions WCs
01/11/15	Broxap	publicity
30/10/15	CC Planningsupport	Notice of closure for ‘associated documents’ on 7/11/15
30/10/15	SLCC news bulletin	Pensions’ changes – to affect all councils
28/10/15	Alan Percy	Re LMP grant allocation
27/10/15	Clerks/Councils	Direct - magazine
27/10/15	Unity Trust Bank	In Unity newsletter

26/10/15	CC Open Doors	Event to hear John Pollard et al
26/10/15	Peninsula Comm Health	newsletter
26/10/15	Anne Gibson	Object to WC closure at Minions
26/10/15	K Wakeman Fowey River Academy	Object to WC closure at Minions
26/10/15	Matt de Villiers Penrice Academy	Object to WC closure at Minions
23/10/15	J Docherty Truro Schl	Object to WC closure at Minions
22/10/15	Carole Merrett	Object to WC closure at Minions
22/10/15	Kenneth Jones	Object to WC closure at Minions
22/10/15	Comms & Devolve	Inc re Phil Salter
19/10/15	S Murray MP	Response to letter from PC re paperless planning
17/10/15	Alan Percy	Cubert PC re costs footpath and road agreements
15/10/15	Unity Trust bank	Password confirmation for telephone banking (RFO)
15/10/15	Kevin Lucas	Suggestion re use of RSS feed/Facebook
12/10/15	crcc	Playing fields association network and consultation event on Wed 25 Nov
12/10/15	K Lucas Minions shop	Remarks post-PC meeting

#### 15) Close of Business

The meeting closed at 9.05pm

Draft subject to confirmation