

## **Linkinhorne Parish Council**

### **Minutes of Meeting of the Council**

**Monday 14 March 2016 at Rilla Mill Village Hall, 7.30pm**

#### **MINUTES**

**Those present were:** Cllr Heam (Chairman), Cllr Hopes, Cllr Horrell, Cllr Lobban (Vice-Chairman), Cllr Martin, Cllr Ward Julia Todd, Clerk, and five members of the public

**1) Absent:** Apologies were received from Cllr Coombe, Cllr Daniel, Cllr Hordley, Cllr Moyse, Cllr Rowe, Cllr Stansfield

**2) Code of Conduct:** a) Declarations – Cllr Horrell declared a NRI in Item 7(a)(i)  
b) Grants of dispensation – none requested

#### **3) Minutes**

**Resolved** that the minutes of the previous meeting of the Parish Council of Monday 8 February 2016 be confirmed, and these were signed as an accurate record of the meeting.

#### **4) Adjournment of up to 15 minutes for members of the public to raise matters**

Activities at Upton Cross garage which have been causing obstruction to neighbours, residents and businesses in the vicinity seems to be partly resolved. However at times a large number of vehicles moved out of the inner yard and on to the road. Members of the public had observed that this is apparently due to lack of space in the yard which seems to be full of scrap items.

Keith Browne extended an invitation to the Parish Council to join the celebration for the opening of the retreat in the former Methodist chapel, Rilla Mill, and dedication of the lych-gate.

A parish volunteer displayed drawings and plans with costs for a proposal to install a facility to raise and lower the fence of Rilla Mill play area during times of flood risk.

#### **5) Reports from and matters of concern to:**

- a) Police representative of 'Liskeard Have Your Say' (LHYS) – no meeting had taken place. The meeting was informed of more suspicious white sprinter van activity in the area, and there had been theft committed at a farm near Upton Cross.
- b) Cornwall Councillor McWilliam (*this Item was heard after Item 7*)  
CCllr McWilliam informed the meeting of sites elsewhere in Cornwall where Cornwall Council is looking at ways to provide genuinely affordable housing, using open market homes to fund it, and to develop a standard for users with less mobility. Dates are currently being sought for meetings with Sheryll Murray MP to discuss options and explore the potential for funding.  
Flood risk at Upton Cross and Rilla Mill is still being investigated. A trash guard is being manufactured for the culvert between Rilla Mill and Millpool. Drain problems at Upton Cross are also being investigated. Council members informed her that

loose chippings were part of the problem, stones and debris from moorland areas, and also that the road sweeping had not be undertaken in autumn but in late winter after rain had washed debris into the drains, causing overflows.

Cllr McWilliam explained that she is in the process of setting up a group to develop a community emergency plan, and asked for volunteers from the Parish Council. Cllr Lobban volunteered to participate in flood defence.

She also reported that an independent remuneration panel was being set up; available funds were currently insufficient to support councillors on low incomes. She asked the Council if it would accept the recommendations of the panel provided it takes place after the next election. Members queried what reassurance could be given that councillors work for it. Cllr McWilliam stated that it was becoming increasingly difficult to find people prepared to stand for election. There was still no meeting of the Boundary Review.

Members of the Council informed Cllr McWilliam of the concerns regarding activities at Upton Cross garage and the impact on the community. It was agreed to contact Highways and Planning authorities to ask them to investigate.

A member of the Council commented that the verge in Minions from the bus shelter to the 30mph sign which used to be a safe place to walk is now used as parking for several cars.

- c) Reports from other councillors (other meetings, conferences) – an advert in the Link for a tree warden had produced no response. It was suggested that the piece be offered to Mrs Jones for the Cornish Times.

## 6) Finance

- a) Cash flow of accounts  
**Resolved** that the bank reconciliation/cash book statement be confirmed an accurate account, and this was signed by the Chairman.
- b) Payments: **Resolved** that the following payments be approved:
  - i) £12.00 Linkinhorne Parish Hall (rent/mtgs)
  - ii) £312.60 inc VAT Cormac (Dec & Jan clean WCs UX)
  - iii) £33.17 J Todd (admin costs)
  - iv) £118.80 inc VAT Cornish Times (tenders for contracts notice fee)
  - v) £185 Netherton Farmers Ltd (allotment rent)
  - vi) £491.59 inc VAT Cormac (grass cutting Jan-Mar 2016)
  - vii) £312.60 inc VAT Cormac (WC clean Feb & Mar 2016)
- c) Receipts: noted i) £423.13 VAT reclaim ii) £250 FD Hall (burial)
- d) Local Maintenance Partnership 2016-17: **Resolved** to ratify acceptance of funding offer for cutting PRoW
- e) Parish Contracts 2016-17: **Resolved** that the following contracts be awarded as follows:

- i) Public rights' of way maintenance to Mr R Hanson
  - ii) Jubilee Field ground maintenance to Cormac Solutions Ltd
  - iii) Rilla Mill play area maintenance to Cormac Solutions Ltd
  - iv) Civic Burial ground maintenance to Mr R Hanson
  - v) Upton Cross WC cleaning to Cormac Solutions Ltd, subject to transfer agreement
- f) Pension auto-enrolment – **Resolved** that all employees of the Parish Council shall be members of the Local Government Pension Scheme if, in any particular case, the individual makes written request to the Council and the Council agrees that request.

## 7) Planning

### a) Planning Applications

Proposed, seconded, and upon being put to the vote it was **resolved** to make the following recommendations:

*Cllr Horrell departed the meeting*

- i) PA16/01340 Amended proposal extension at Stoats Hole Barn, Netherpton – no objection

*Cllr Horrell returned to the meeting*

- ii) PA16/01439 Display advertisements at Tre-Ober, Upton Cross – no objection
- iii) PA16/01440 Demolition of garage/build new garage at Henwood Villa, Henwood – no objection

*Cllr McWilliam arrived at the meeting*

- iv) PA16/01467 Kitchen/bedroom extension at Rose Cottage, Henwood – to object by reason of being over-dominant and not respecting the existing structure
  - v) PA16/01247 Works to trees at Rosemary Cottage, Henwood – *notification only*
  - vi) PA16/01137 Works to trees in a Conservation Area at Tredowr, Rilla Mill – *notification only*
  - vii) PA16/01540 Works to tree at Primrose Vale Cottages, Rilla Mill – *notification only*
  - viii) PA16/01663 works to trees in Conservation Area at Barnacre, Rilla Mill - *notification only*
  - ix) PA16/01841 conversion of garage at 5 Duchy Terrace, Minions – no objection
- b) Decisions received from Cornwall Council, as listed
- PA15/11473 Extension to dwelling, together with internal and external alterations (Amended scheme following PA15/07678) at Stoa Hole Bam, Netherpton **WITHDRAWN**

PA15/11631 Prior approval for the installation of 3 no. antennas, 3 no. mast head amplifier units, support bracketry, feeder cables and ancillary development thereto at Arqiva Transmitting Station, Caradon Hill **Prior approval not req'd (AF/TEL/DEM)**

The meeting heard that an expanded statement on Little Upton appeal had been submitted to the Inspector

*Item 5(b) was addressed here*

#### **8) Play Areas and Equipment**

- a) **Weekly safety inspection sheets** were received for i) Jubilee Field ii) Rilla Mill Play Area. **Resolved** that the Clerk arrange replacement 'Under 6 years' sign for Jubilee Field fenced play area under delegated authority. Cllr Horrell has removed the goal nets to put in a safe place for use as requested.

**Resolved** that in accordance with Standing Order 3(w) the meeting having exceeded two hours at this point should continue

#### **9) Neighbourhood Development Plan**

The draft Plan has been circulated to members. Cllr Ward informed the meeting that more volunteers were needed to progress the Plan. It was **agreed** that a special meeting of the Council take place on a Monday evening within the next six weeks.

**10) Local Devolution Fund** – there was nothing to progress

#### **11) Public Conveniences at Minions**

- a) The survey ('snag list') had been completed and submitted earlier in the evening. Any active cooperation from the community likely to benefit had yet to come to light. The meeting then heard that residents of Cheeswring Farm were willing to be helpful. It was **agreed** that there was a need to look for funding other than the council tax.
- b) It was **agreed** that no further progress could be made until the draft transfer document had been made available to the Council. It is important to ensure that if the facility becomes unviable the Council may close it. The Clerk informed the meeting that Mr Benney representing Cornwall Council had assigned a transfer date of 23 March 2016, the handover scheduled for noon, or the facility will close 1 April.

**12) Burial plot** : No decision was reached in consideration of the grant of Exclusive Rights [*ref minute 12(c) 8/2/16*]  
The Clerk informed the meeting that before laying gravel the pathway needed preparation.

*Cllr Steph departed the meeting*

**13) Annual Parish Meeting – Resolved** that, pending invitations, the APM include:

Cornwall Councillor McWilliam to give a Ward Member's view of Cornwall Council and role in the community;  
Bodmin Moor Commoners' Council; its role and impact on the parish.  
The Clerk informed the meeting that PC Priestly had agreed to come

**14) Correspondence**

Items for information only

|           |                              |   |
|-----------|------------------------------|---|
| 07/03/16  | The Clerk                    | SLCC sector magazine                                    |
| 01/03/16  | Clerks & Councils            | Direct – sector magazine                                |
| 27/02/16* | J Morris D&C Police          | Engagement with councils                                |
| 25/02/16  | Unity Trust bank             | Confirm change to SO/staff pay                          |
| 25/02/16  | HM 90 <sup>th</sup> birthday | Commemorative coin                                      |
| 23/02/16  | Calvin Matthews              | LGPS and guide  |
| 16/02/16* | Comms & Devolution           | Re increase in Council Tax                              |
| 16/02/16  | Aalgaard Renshaw             | Service to assist in devolution/transfer process        |
| 16/02/16  | Netherton Farmers            | Notice of rent increase                                 |
| 15/02/16  | SLCC                         | Proposed changes to legal status of SLCC                |
| 14/02/16  | ICO Registration             | Confirm DD collection for data protect registration fee |
| 12/02/16  | PC Priestly                  | Upton Cross garage                                      |
| 12/02/16  | C Benney                     | Minions WCs Tenancy at Will doc                         |
| 11/02/16* | CC Steve Foster              | Info re Local Devolution Fund & Police update           |
| 09/02/16  | J Stevenson                  | Upton Cross garage                                      |
| 08/02/16  | East C'wall Harriers         | Notice of annual 5 tors race                            |

**15) Close of Business**

The meeting closed at 10.10pm